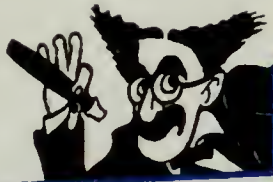


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2001 Annual Reports

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THE TOWN OF
PITTSFIELD
NEW HAMPSHIRE

ANNUAL REPORTS
FOR THE YEAR ENDING
DECEMBER 31, 2001

TELEPHONE DIRECTORY

EMERGENCY NUMBERS - POLICE/FIRE/RESCUE

Emergency ~ Police, Fire, & Medical.....911

GENERAL BUSINESS

Ambulance (Non-Emergency)	435-6807
Animal Control Officer	435-7535
Belknap-Merrimack Community Action Program	485-7824
Building Inspector	435-6773
BCEP Solid Waste Facility	435-6237
Carpenter Memorial Library	435-8406
Fire Station (Non-Emergency)	435-6807
Forest Fire Warden (Burning Permits).....	435-6807
Forrest B. Argue Recreation Area (Town Pool)	435-7457
Health Officer	435-6773
Housing Standards Agency	435-6773
Pennichuck Water Works.....	1-800-553-5191
Pittsfield Chamber of Commerce.....	435-8065
Pittsfield Community Center.....	435-6729
Pittsfield Elementary School.....	435-8432
Pittsfield Historical Society	435-7575
Pittsfield Middle High School	435-6701
Pittsfield Senior Center	435-8482
Pittsfield Youth Workshop.....	435-8272
Police Department (Non-Emergency)	435-7535
Public Works Department.....	435-6151
SAU#51	435-5526
Selectmen's Office	435-6773
Town Clerk/Tax Collector's Office	435-6773
Waste Water Treatment Plant	435-8857
Welfare Department	435-6773

Administrative Office Hours:

Monday through Friday 8:00 to 1:00 & 2:00 to 5:00

Town Clerk/Tax Collector's Office Hours:

Monday 8:00 to 1:00 & 2:00 to 6:30

Tuesday 8:00 to 2:00

Wednesday through Friday 8:00 to 1:00 & 2:00 to 5:00

BCEP Solid Waste Facility Hours:

Monday, Wednesday, Thursday, Friday, & Saturday 8:00 to 4:00

Closed Tuesday & Sunday

Carpenter Memorial Library Hours:

Monday & Thursday 2:00 to 8:00

Wednesday 2:00 to 5:00

Friday 10:00 to 5:00

Saturday 10:00 to 12:00 *closed in summer

Closed Tuesday & Sunday

DEDICATION

Wayne B. Emerson
1922-2001

The 2001 Pittsfield Town Report is dedicated in memory of one of its citizens, Wayne B. Emerson, a loyal and dedicated member of our community.

Wayne was born on February 15, 1922, son of Luther and May (Muchmore) Emerson. He graduated from Pittsfield High School, Class of 1940.

Following graduation, Wayne served our country during World War II with the U.S. Army. He did a tour of duty in the South Pacific, Auckland NZ, Guadalcanal, Green Island, Philippines, Bougainville, Leyte, Guam, Kwajalein, Johnston Island, and Hawaii. During his service, Wayne earned four campaign ribbons; Guadalcanal, credited with three enemy aircraft, Asiatic Pacific Theater campaign ribbon receiving four service stars, Good Conduct ribbon, and a Philippine Liberation ribbon with a bronze star, quite an honorable list of service accomplishments!

When Wayne returned home, he took a position in the Pittsfield National Bank where he worked for many years and continued to do so by joining the Concord National Bank during the bank merger. Wayne served the Bank as Vice President of Commercial Loans until his retirement.

Upon his retirement, Wayne devoted many long hours to the Town, serving as a Trustee of Trust Funds. During his twelve years as a Trustee, Wayne managed the Trust Funds in what was noted as "a highly professional and favorable method, insuring the greatest possible interest and benefit for all his fellow citizens" in the 1998 Pittsfield Town Report's Special Appreciation and Salute to Wayne.

Due to the careful planning and investing by Wayne and his fellow Trustees, a strong and well diversified portfolio of investments was established with the trust funds, and through his impeccable accounting skills, the trusts flourished, continue to do so, and will for many years to come.

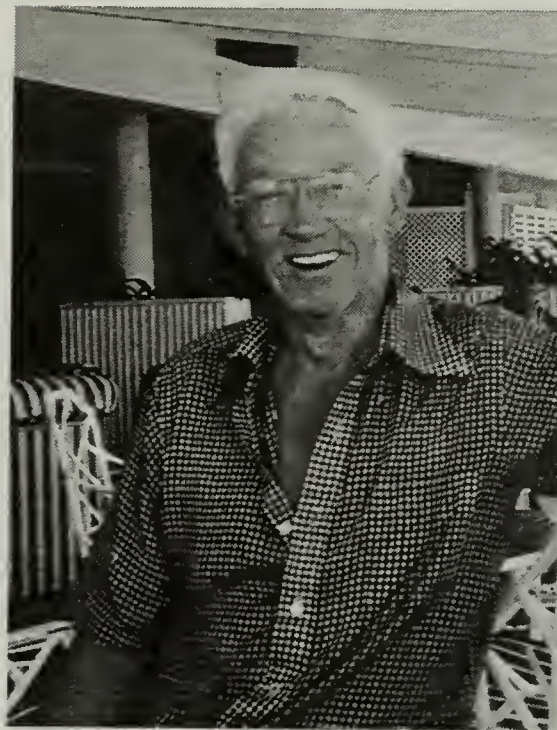
Wayne's love for this community was well evidenced in the long hours spent as a Trustee of Trust Funds. "(Wayne's) legacy will endure for generations to come because of his foresight and wisdom in helping so greatly to secure our future through his vision of the times and needs to come" as previously written in the 1998 Special Appreciation and Salute.

This Town was truly blessed to have known such an upstanding, loyal, and dedicated citizen.



A TRIBUTE TO

GORDON R. WELDON



Gordon R. Weldon
1927-2001

Gordon was born on February 11, 1927, son of Russell E. and Ruth E. (Smith) Weldon.

As a lifelong resident of Pittsfield, Gordon served his country in World War II with the U.S. Army and returned to work for the Public Service Company of New Hampshire for 36 years.

For his love of the outdoors, Gordon was known to be an avid gardener, hunter, and fisherman.

He was active in the Pittsfield community, as he was a member of the Peterson-Cram Post #75 for 54 years.

Gordon's involvement with the Waste Water Treatment Plant is especially noted. He was the "Point Man" for the Plant from its beginning to well after the completion of the Treatment Plant project, which spanned a period of time from the mid-1960's to 1978. The Supervisors from the State Department of Environmental Services who worked with Gordon on this Treatment Plant project were very impressed with him, for whenever a question or problem arose, Gordon was always there with the answers!

Also, as a member of the Planning Board, Budget Committee, Board of Selectmen (2 terms), and School Board (2 terms), Gordon's dedication to the Town was quite evident.

This tribute expresses the Town's appreciation of Gordon's community involvement. It is very special to have known such a dedicated individual who made such a real difference in our Town.

CITIZEN OF THE YEAR

Stephen Catalano, Pittsfield's Citizens of the Year for 2001



Stephen Catalano was named Pittsfield's Citizen of the Year for his dedication to improving Pittsfield through community involvement.

For the past twelve years, Steve's involvement in the Town has produced a number of community accomplishments. As a member of the Parks & Recreation Committee, Steve worked with the other committee members in developing what was just the Town pool into the Forrest B. Argue Recreation Area and also by bringing family programs to our community such as the Easter Egg Hunt, summer concerts in Dustin Park, and Winterfest!

With his devotion to the improvement of the Pittsfield community, he was appointed to the Board of Selectmen in 1996, to then be elected to serve a full three-year term on the Board of Selectmen in 1997.

Steve is currently involved in the community as the Assistant Middle School Soccer Coach and as a member of both the Pittsfield Rotary and Harrison Thyng Memorial Committee.

For these accomplishments and the many others not noted above, achieved through leadership and community dedication, Stephen Catalano also deserves the impressive accomplishment of being named Pittsfield's Citizen of the Year!

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Births	121
Deaths	123
Marriages	125

ELECTED & APPOINTED OFFICIALS

	TERM ENDS	YEAR ELECTED		YEAR APPOINTED
MODERATOR			TOWN COUNSEL	
Arthur E. Morse	2002	1998	Mitchell & Bates	
BOARD OF SELECTMEN			TOWN ADMINISTRATOR	
Frederick T. Hast	2002	1997	Frederick W. Welch	1997
Pamela L. St.Laurent	2003	2000		
Daniel L. Schroth	2004	2001	DEPUTY TAX COLLECTOR/TOWN CLERK	
			Jean V. Magnussen	2001
TOWN TREASURER			DEPUTY TREASURER	
Cindy M. Houle	2002	1999	Barbara J. Pellegrini	1999
TOWN CLERK/TAX COLLECTOR			WELFARE DIRECTOR	
Elizabeth A. Hast	2003	1982	Paul W. Colby	2001
TRUSTEES OF TRUST FUNDS			EMERGENCY MANAGEMENT	
Larry C. Berkson	2002	1999		
Terry P. Robinson	2003	2000	Robert E. Whareem	1999
Peter L. Dorfman	2004	2001		
BOARD OF LIBRARY TRUSTEES			CHIEF OF POLICE	
Emily A. Veno	2002	1999	Robert E. Whareem	1998
Daniel F. Welch	2003	1997	AMBULANCE DIRECTOR	
Nancy A. Gilman	2004	2001	James X. Dodge, Sr.	1998
BOARD OF FIREWARDS			FIRE CHIEF	
J. Patrick Heffernan	2002	1999	Leonard E. Deane, II	1996
Ann Emerson	2002	-		
Gerry Gilman	2002	-	SUPT. WASTEWATER TREATMENT PLANT	
			Ronald A. Vien	2000
SUPERVISORS OF THE CHECKLIST			SUPT. PUBLIC WORKS	
Frances A. Marston	2002	1996		
Arnold L. Wells	2004	1998	George M. Bachelder	1981
Roberta J. Maxfield	2006	2000		
STATE SENATOR			BUILDING INSPECTOR	
Hon. Robert K. Boyce	2003	2001	Paul W. Colby	2001
REPRESENTATIVES TO THE GENERAL COURT				
Hon. Raymond C. Cummings, Loudon	2003	2001		
Hon. Leo W. Fraser, Jr., Pittsfield	2003	2001		
Hon. Priscilla P. Lockwood, Canterbury	2003	1998		
Hon. Roy D. Maxfield, Loudon	2003	1998		

APPOINTED BOARDS, COMMITTEES, & COMMISSIONS

	Term Ends		Term Ends
BCEP SOLID WASTE COMMITTEE		BUDGET COMMITTEE	
Earl H. Weir, Administrator		Cedric H. Dustin, III, Chair	2004
James Plumb, Treasurer		Jayson Laflamme	2002
Raymond P. Chapman, Citizen's Rep.	2002	Louis J. Houle, III	2002
Donald D. Chase, Budget Rep.	2002	Raymond P. Chapman	2002
Paul E. Metcalf, Alt. Rep.	2002	Theresa C. Gernhard	2002
Daniel L. Schroth, Selectmen Rep.	2002	David L. Adams	2003
		Patrick W. Morris	2003
BEAUTIFICATION COMMITTEE		Paulette Wheeler	2003
Linda J. Rafael		Theresa J. Martel	2003
Mickey Rafael		Cheryl Keuenhoff	2004
Sue Hill		Joan Prue	2004
Tina Fife		Linda Small	2004
Donald Fife		Pamela L. St.Laurent, Selectmen Rep.	2002
Carole A. Richardson		Frederick T. Hast, Selectmen Rep., Alt.	2002
Dana W. Sansom			
Larry C. Berkson		CONSERVATION COMMISSION	
Theresa Riel		Donna M. Keeley, Chair	2004
Nancy M. Barto		Paul E. Metcalf	2002
Ida E. Hobbs		Nancy E. Christie	2003
Raymond W. Webber, III		Dana W. Sansom	2003
Judy A. Webber		John M. Muenzinger	2004
Rachel T. Martin		Gary E. Gilman, Alt.	2002
FAIR HEARINGS BOARD		HISTORIC DISTRICT COMMISSION	
Henry F. Stapleton		Gerard A. Leduc	2002
Leo W. Fraser, Jr.		William D. Elkins	2003
		Wayne L. Gallup	2003
HOUSING STANDARDS BOARD		Gilbert S. Paige	2003
Donald L. Bergeron	2003		
Steven E. Aubertin	2003	MASTER PLAN COMMITTEE	
Leonard E. Deane, II, Fire Chief		Susan G. Muenzinger	
		John Muenzinger	
LOSS MANAGEMENT COMMITTEE		Willard E. Bishop	
Robert E. Wharem		Carole A. Richardson	
James X. Dodge, Sr.		Effie Topouzoglou	
Paul W. Colby		Helen G. Schoppmeyer	
Ronald A. Vien		Gerard A. Leduc	
Mary E. Reed		Nancy E. Christie	
Cara M. Marston		Thomas A. Chayer	
Steven A. Gibbs		Donald F. Tyler	
		Paula M. Belliveau	

APPOINTED BOARDS, COMMITTEES, & COMMISSIONS

	Term Ends		Term Ends
NATURAL RESOURCES COMMITTEE		OLD HOME DAY / PR COMMITTEE	
William J. Provencal		Louis J. Houle, III	
Dana W. Sansom		Andrea M. Riel	
Donna M. Keeley		Terry P. Robinson	
Nancy E. Christie		Denise L. Robinson	
Stanley E. Bailey		Elizabeth A. Hast	
Fuzz Freese		Sheila A. Bailey	
		Susan J. Bleckmann	
PARKS & RECREATION		PLANNING BOARD	
Ella J. Stickney, Chair	2003	Susan G. Muenzinger, Chair	2002
William J. Provencal	2002	Donald D. Chase	2002
Lyn S. Ward	2002	Susan A. Willoughby	2002
Raymond W. Webber, III	2003	Homer W. Prue	2003
Michelle S. Parker	2004	John D. Lenaerts	2003
Joanne L. Ward	2004	Lester Wm. Firstenberger	2003
Michael G. Blais		Gerard A. Leduc	2004
David W. Sansom		Frederick T. Hast, Selectman Rep.	2002
		Daniel L. Schroth, Selectman Rep., Alt.	2002
		June A. Tillotson-Norman, Secretary	
PITTSFIELD REVITALIZATION & PRESERVATION ALLIANCE		SKATE PARK COMMITTEE	
Wayne L. Gallup, Chair	2003	Helen G. Schoppmeyer	2002
Paul Giroux	2002	Paul W. Colby	2002
Richard Hersey	2002	Robert E. Wharem	2002
Jack Wakelin	2002		
Daren Nielsen	2003		
Dan Bailly	2004		
Erica Marden	2004	ZONING BOARD OF ADJUSTMENT	
Daniel L. Schroth, Selectmen Rep.	2002	William D. Elkins, Chair	2002
		Raymond P. Chapman	2002
		Susan G. Muenzinger	2003
		Jaime L. Netzley-Wrye	2003
		Robert J. Elliott	2004
		Maurice Wells, Alt.	2003
		Paul E. Metcalf, Alt.	2004

DEPARTMENT PERSONNEL

TOWN HALL

Cara M. Marston
Angela P. Mahoney
Jean V. Magnussen

POLICE DEPARTMENT

Arthur St. Laurent, Cpl.
Richard C. Walter, Jr.
Jeffrey M. Cain
Daryl R. MacArthur
Frank T. Cassidy
Cory R. Miller
David M. Girard

PUBLIC WORKS

Philip "Sparky" Gordon
Glenn F. Porter
Brian W. Wittenberg
Edward Cantara, Jr.

AMBULANCE SERVICE

Jennifer A. Lebel
Mary E. Reed
Kristen E. Belcher
Matthew I. Cole
Keith W. Nason

FOREST FIRE WARDENS

Leonard Deane, II - Forest Warden
James X. Dodge, Sr. - Deputy Warden
Edward E. Canfield - Deputy Warden
Gary J. Doucette - Deputy Warden
Donna Graeme - Deputy Warden
Joseph H. Keuenhoff - Deputy Warden
Timothy Stickney - Deputy Warden
Michael S. Wolfe - Deputy Warden

FIRE DEPARTMENT OFFICERS

Joseph H. Keuenhoff, Deputy Chief
Timothy Stickney, Deputy Chief
Donna Graeme, Captain
Todd M. Drew, Lieutenant
Linda J. Granfield, Lieutenant
Michael S. Wolfe, Lieutenant
Jeremy K. Yeaton, Lieutenant
Donald Stevens, Safety Officer
June A. Tillotson-Norman, Secretary

FIRE DEPARTMENT MEMBERS

Nicholas J. Abell
Timothy M. Ahearn
H. Ben Arey, IV
Shane R. Bilodeau
Gary J. Doucette
Robert Freese
Laurie J. Gagnon
Douglas G. Granfield
Brenda Heath
Sandy Higgins
Stephen Johnson
Cheryl Keuenhoff
Shawn W. Lawrence
Morgan J. McCarthy
Gary Mullen
Fred M. Okrent
Laura J. Okrent
Joseph Patterson
Louise Patterson
Mary E. Reed
Ronald Root
Leslie A. Russell
Claire A. Saindon
Joshua R. Saucier
Paul R. Smith
Vanessa L. Smith
Ella J. Stickney
Donald F. Tyler
Jean L. Vallee
Gretchen G. Wolfe

2002 TOWN MEETING WARRANT

STATE OF NEW HAMPSHIRE TOWN OF PITTSFIELD

To the inhabitants of the Town of Pittsfield, in the County of Merrimack, qualified to vote in Town Affairs: You are hereby notified to meet at the Town Hall Meeting Room at 85 Main Street in said Pittsfield on Tuesday, March 12, 2002, at 8:00 A.M. until 7:00 P.M. and at the Pittsfield Elementary School Gymnasium located on Bow Street on Saturday, March 16, 2002, at 10:00 A.M. to act upon the following:

TO BE TAKEN UP TUESDAY, MARCH 12, 2002:

ARTICLE 1

To choose one Selectman for a three (3) year term; a Moderator for a term of two (2) years; a Town Trustee of Trust Funds for a term of three (3) years; a Town Treasurer for a term of three (3) years; a Library Trustee for a term of three (3) years; one member of the Board of Fire Wards for a three (3) year term; one member of the Board of Fire Wards for a two (2) year term; one member of the Board of Fire Wards for a one (1) year term; a Supervisor of the Checklist for a term of six (6) years.

ARTICLE 2

Are you in favor of the adoption of Amendment Number 1 as proposed by the Planning Board to amend the Zoning Ordinance as follows:

Amend Article 6, Special Exceptions by deleting section 2 (a) and renumbering the remaining subsections (b) through (f) to (a) through (e).

The section removed reads "(a) A site plan has been submitted to the Planning Board for approval;"

RECOMMENDED BY THE PLANNING BOARD

Yes ☐

No ☐

ARTICLE 3

Are you in favor of the adoption of Amendment Number 2 as proposed by the Planning Board to amend the Zoning Ordinance as follows:

Amend Article 7, Variances by deleting the word "five" in line two of paragraph 7, 1 and adding the word **seven** in place thereof so that the section of the paragraph will read "that all seven of the following conditions are met," and;

Amending Article 7, Variances by deleting the subparagraph after the second paragraph 7, 2 by removing the 3rd line that reads "3. Denial of the variance would result in unnecessary hardship to the owner of the property;" and replacing it with a new subparagraph 3 to read as follows: "3. The zoning restriction as applied to the property interferes with the reasonable use of the property, considering the unique setting of the property in its environment;"

Amending Article 7, Variances by renumbering the lines numbered 4 and 5 following the first paragraph under 7, 2 to numbers 6 and 7 and adding a new number 4 to read as follows: "4. No fair and substantial relationship exists between the general purposes of the Zoning Ordinance and the specific restriction on the property;" and a new number 5 to read as follows: "5. The variance would not injure the public or private rights of others:"

RECOMMENDED BY THE PLANNING BOARD

Yes ☐

No ☐

TO BE TAKEN UP SATURDAY, MARCH 16, 2002:

ARTICLE 4

To see if the Town will vote to raise and appropriate the sum of Three Thousand Five Hundred Dollars (\$3,500.00) to be added to the Park & Recreation Capital Reserve Fund previously established. (Recommended by the Budget Committee)
(Recommended by the Board of Selectmen) (Majority vote required)

ARTICLE 5

To see if the Town will vote to raise and appropriate the sum of Twenty Thousand Dollars (\$20,000.00) to be added to the Fire and Rescue Capital Reserve Fund previously established. (Recommended by the Budget Committee)
(Recommended by the Board of Selectmen) (Majority vote required)

ARTICLE 6

To see if the Town will vote to establish a Fire Alarm System Capital Reserve Fund and to raise and appropriate the sum of Six Thousand Dollars (\$6,000.00) to be added to such account. (Not Recommended by the Budget Committee) (Recommended by the Board of Selectmen) (Majority vote required)

ARTICLE 7

To see if the Town will vote to raise and appropriate the sum of Ten Thousand Dollars (\$10,000) to be added to the Small Highway Truck (1 Ton) Capital Reserve Fund previously established. (Recommended by the Budget Committee) (Recommended by the Board of Selectmen) (Majority vote required)

ARTICLE 8

To see if the Town will vote to raise and appropriate the sum of Fifteen Thousand Dollars (\$15,000.00) to be added to the Department of Public Works Loader Capital Reserve Fund previously established. (Recommended by the Budget Committee) (Recommended by the Board of Selectmen) (Majority vote required)

ARTICLE 9

To see if the Town will vote to raise and appropriate the sum of One Hundred Sixteen Thousand Seven Hundred Ninety-Five Dollars (\$116,795.00) for the purpose of purchasing a replacement Loader for the Highway Department and to authorize the withdrawal of One Hundred Sixteen Thousand Seven Hundred Ninety-Five Dollars (\$116,795.00) from the Department of Public Works Loader Capital Reserve Fund created for that purpose and to appoint the Board of Selectmen as Agents of the Town for the purpose of expending said Capital Reserve Funds. (Recommended by the Budget Committee) (Recommended by the Board of Selectmen) (Majority vote required)

ARTICLE 10

To see if the Town will vote to raise and appropriate the sum of Twenty Thousand Dollars (\$20,000) to be added to the Department of Public Works Dump Truck Capital Reserve Fund previously established. (Recommended by the Budget Committee) (Recommended by the Board of Selectmen) (Majority vote required)

ARTICLE 11

To see if the Town will vote to raise and appropriate the sum of Fifteen Thousand Dollars (\$15,000.00) to be added to the Department of Public Works Grader Capital Reserve Fund previously established. (Recommended by the Budget Committee) (Recommended by the Board of Selectmen) (Majority vote required)

ARTICLE 12

To see if the Town will vote to raise and appropriate the sum of Ten Thousand Dollars (\$10,000.00) to be added to the Department of Public Works Backhoe Capital Reserve Fund previously established. (Recommended by the Budget Committee) (Recommended by the Board of Selectmen) (Majority vote required)

ARTICLE 13

To see if the Town will vote to raise and appropriate the sum of Fifty Thousand Dollars (\$50,000.00) for the purpose of ambulance repair and operations, and replacement and repair of ambulance equipment; this sum is to be funded by withdrawal from the Ambulance Replacement and Equipment Fund created under Article 28 of the Warrant for the 1998 Annual Town Meeting, and to be used in accordance with voter requirements and restrictions of said funds; all unexpended and unneeded funds to be returned to the fund; the authorization hereunder to expire upon the adjournment of the 2003 Annual Town Meeting. (Recommended by the Budget Committee) (Not Recommended by the Board of Selectmen) (Majority vote required)

ARTICLE 14

To see if the Town will vote to approve the cost items included in the collective bargaining agreement reached between the Board of Selectmen and the International Brotherhood of Teamsters, Local # 633 of New Hampshire, for the Pittsfield Police Department Bargaining Unit, which calls for the following increases in salaries and benefits:

YEAR	ESTIMATED INCREASE
2002	\$9,756.00
2003	\$ 312.00

and further to raise and appropriate the sum of Nine Thousand Seven Hundred Fifty Six Dollars (\$9,756.00) for the current fiscal year, such sum representing the additional costs attributable to the increases in salaries and benefits over those appropriated at current staffing levels in the prior fiscal year. (Recommended by the Budget Committee) (Recommended by the Board of Selectmen) (Majority vote required)

ARTICLE 15

To see if the Town will vote to raise and appropriate the sum of One Hundred Two Thousand Eight Hundred Five Dollars (\$102,805.00) to pay Pittsfield Aqueduct Company, Incorporated for hydrant rental for the year 2002. (Recommended by the Budget Committee) (Not Recommended by the Board of Selectmen) (Majority vote required)

ARTICLE 16

To see if the Town will vote to raise and appropriate the sum of Fifty Thousand Dollars (\$50,000) to purchase the property located at Tax Map U4, Lot 7 from William H. Amsler, III and Donna E. Amsler; said sum to include \$8,000.00 for the removal of the structures from the property; said appropriation is conditioned upon the receipt of Fifty Thousand Dollars (\$50,000.00) in Federal Funds to carry out the purpose of this appropriation. (Recommended by the Budget Committee) (Recommended by the Board of Selectmen) (Majority vote required)

ARTICLE 17

To see if the Town will vote to raise and appropriate the sum of Two Million Six Hundred Twenty Thousand Seven Hundred Seventy Four Dollars (\$2,620,774.00) to fund the Town Budget and Capital Outlay as recommended by the Budget Committee. Said sum does not include the sums contained or voted in Articles 4 through 16 of this Warrant. (Recommended by the Budget Committee) (Not Recommended by the Board of Selectmen) (Majority vote required)

ARTICLE 18

To see if the Town will vote to accept the following Trusts effective on the dates indicated, the acceptance of which was inadvertently overlooked in previous years:

Date of Creation	Name	Amount
1926	Maria H. May Trust	\$240.00

1936	Florence J. Foss Trust	\$100.00
1936	Mrs. Fred Joy Trust	\$ 50.00
1937	Albert S. Babb Trust	\$100.00
1937	Julius Cheney Trust	\$ 50.00
1937	Henry P. Hoyt Trust	\$100.00
1943	Daniel S. Green Trust	\$200.00
1944	Frank T. Garland Trust	\$100.00
1944	Orman Davis Trust	\$150.00
1944	Charles H. Osgood Trust	\$100.00
1949	Frank P. Green Bandstand Trust	\$100.00
1951	Fred S. Morrill Trust	\$200.00
1960	Walter True Trust	\$300.00
1969	Grace Berry District Nursing Trust	\$1,008.00
1970	Alta B. Johnson Trust	\$150.00
1980	Joseph C. & Madeliane Rogers Trust	\$150.00
1981	Ethel M. Robie Trust	\$200.00
1981	August T. Clark Trust	\$150.00
1981	Leo Leduc Trust	\$200.00
1982	Frank Cameron Trust	\$200.00
1982	Horace Ervin Foss Trust	\$300.00
1993	Albert Joy Trust	\$200.00
1995	Chase Lot Trust (Old Meeting House Cemetery)	\$1,000.00
1995	Marston Cemetery Trust	\$500.00
1995	Thelma Kelley Trust	\$15,000.00
1999	Kurt Bleckmann Trust	\$500.00
1999	Gladys M. Riel Trust	\$300.00
1999	Josiah Kelley Trust	\$220.00
1999	Lewis A. Forbes Trust	\$200.00
1999	John S. Dennett Trust	\$300.00
1999	Ralph W. Sanborn Trust	\$300.00
1999	Ernest R. Corson Trust	\$200.00
1999	Samuel L. Clark Trust	\$300.00
2000	John A. & Alice Maxfield Trust	\$300.00
2000	S. Everett Clark Trust	\$300.00

(Recommended by the Board of Selectmen) (Majority vote required)

ARTICLE 19

To see if the Town will vote to accept the following Trust effective on the date indicated, the acceptance of which was inadvertently overlook in a previous year:

1973	George E. Bunker Trust	\$391.22
------	------------------------	----------

(Recommended by the Board of Selectmen) (Majority vote required)

ARTICLE 20

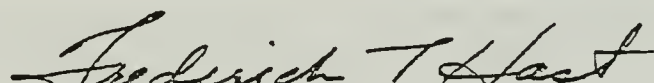
To see if the Town will vote to adopt the provisions of New Hampshire Revised Statutes Annotated Chapter 154, Section 1, I, (d) to provide for the organization of the Fire Department to be a Board of Three Firewards elected by the Town for three year staggered terms in accordance with RSA 669:1, and to allow the continuation of the current Board of Firewards in their current three year staggered terms, with a Fire Chief appointed by the Firewards and firefighters appointed by the Fire Chief. (Recommended by the Board of Selectmen)
(Majority vote required)

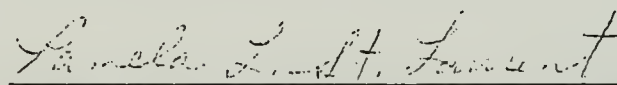
ARTICLE 21


Are you in favor of making the old Washington House lot a parking lot, either owned publicly or privately, if a transfer of ownership is required it shall be determined by a future Town Meeting. (Majority vote required)

ARTICLE 22

To transact any other business that may legally come before said meeting.

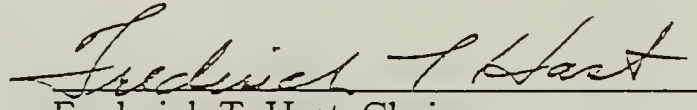

Frederick T. Hast, Chairman

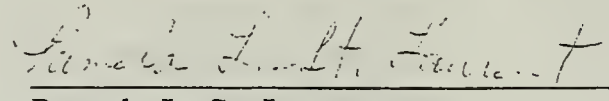

Pamela L. St. Laurent



Daniel L. Schroth

Board of Selectmen

We hereby certify that on the 25th day of February, 2002, we posted an attested copy of the within Warrant at the place of meeting and posted a like copy at the Town Hall and the United State Post Office, all being public places in said Town.


Frederick T. Hast, Chairman


Pamela L. St. Laurent


Daniel L. Schroth

Board of Selectmen

STATE OF NEW HAMPSHIRE
DEPARTMENT OF REVENUE ADMINISTRATION
MUNICIPAL SERVICES DIVISION
P.O. BOX 487, CONCORD, NH 03302-0487
(603)271-3397



BUDGET OF THE TOWN/CITY

OF: Pittsfield

BUDGET FORM FOR TOWNS WHICH HAVE ADOPTED THE PROVISIONS OF RSA 32:14 THROUGH 32:24

Appropriations and Estimates of Revenue for the Ensuing Year January 1, 2002 to December 31, 2002

or Fiscal Year From _____ to _____

IMPORTANT:

Please read RSA 32:5 applicable to all municipalities.

1. Use this form to list the entire budget in the appropriate recommended and not recommended area. This means the operating budget and all special and individual warrant articles must be posted.
2. Hold at least one public hearing on this budget.
3. When completed, a copy of the budget must be posted with the warrant. Another copy must be placed on file with the town clerk, and a copy sent to the Department of Revenue Administration at the above address.

We Certify This Form Was Posted on (Date): 2-21-02

BUDGET COMMITTEE

Please sign in ink.

Roger J. Adams
Rod H. Brown
Keith L. Wheeler
Cheryl A. Kueschke
Barbara St. Laurent
Lee D. Lee

Patricia A. Morris
Joan Price
Theresa Martel
Robert J. Mac

THIS BUDGET SHALL BE POSTED WITH THE TOWN WARRANT

1 2 3 4 5 6 7 8 9

Acct. #	PURPOSE OF APPROPRIATION (RSA 32:3,V)	WARR. ART.#	Appropriation Prior Year As Approved by DRA	Actual Expenditures Prior Year	SELECTMEN'S APPROPRIATION		BUDGET COMMITTEE'S APPROPRIATIONS	
					ENSUING FISCAL YEAR RECOMMENDED	NOT RECOMM	ENSUING FISCAL YEAR RECOMMENDED	NOT RECOMMENDED
GENERAL GOVERNMENT								
4130-4139	Executive		123,392	121,228	116,471	XXXXXXXXXX	90,533	XXXXXXXXXX
4140-4149	Election, Registration, & Vital Statistics		37,213	36,291	72,989		71,930	
4150-4151	Financial Administration		96,639	98,421	100,160		92,601	
4152	Revaluation of Property		15,000	14,550	81,605		81,605	
4153	Legal Expense		10,000	16,728	10,000		10,000	
4155-4159	Personnel Administration		88,071	78,664	115,000		81,737	33,263
4191-4193	Planning & Zoning		8,268	7,477	8,268		4,053	4,215
4194	General Government Buildings		23,472	35,480	20,850	2,272	18,850	4,272
4195	Cemeteries		250		250		1	249
4196	Insurance		37,874	39,699	35,300		31,950	3,350
4197	Advertising & Regional Assoc.		5,690	5,689	5,676		5,676	
4199	Other General Government							

PUBLIC SAFETY

4210-4214	Police		455,683	434,022	493,973	7,540	479,717	21,796
4215-4219	Ambulance		203,866	207,990	280,345		237,057	43,288
4220-4229	Fire		91,334	83,676	91,711	2,279	86,786	7,204
4240-4249	Building Inspection		32,757	25,656	31,344		30,644	700
4290-4298	Emergency Management		6,500	4,686	6,500		6,500	
4299	Other (Including Communications)							

AIRPORT/AVIATION CENTER

4301-4309	Airport Operations							
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HIGHWAYS & STREETS

4311	Administration		103,136	93,863	112,351		112,351	
4312	Highways & Streets		378,312	359,878	392,601		364,311	28,290
4313	Bridges							

1	2	3	4	5	6	7	8	9
Acct. #	PURPOSE OF APPROPRIATION (RSA 32:3,V)	WARR. ART.#	Appropriation Prior Year As Approved by DRA	Actual Expenditures Prior Year	SELECTION'S APPROPRIATION ENSUING FISCAL YEAR RECOMMENDED	NOT RECOMM	BUDGET COMMITTEE'S APPROPRIATIONS ENSUING FISCAL YEAR RECOMMENDED	NOT RECOMMENDED
HIGHWAYS & STREETS cont.								
4316	Street Lighting		18,000	14,150	18,000		16,000	2,000
4319	Other		27,000	27,000	27,000	7,000	27,000	7,000
SANITATION								
4321	Administration							
4323	Solid Waste Collection							
4324	Solid Waste Disposal		174,716	174,716	162,054		162,053	1
4325	Solid Waste Clean-Up							
4326-4329	Sewage Collection & Disposal & Other							
WATER DISTRIBUTION & TREATMENT								
4331	Administration							
4332	Water Services							
4335-4339	Water Treatment, Conservation, & Other	15	102,805	101,260	101,120	1,685	102,805	
ELECTRIC								
4351-4352	Admin. and Generation							
4353	Purchase Costs							
4354	Electric Equipment Maintenance							
4359	Other Electric Costs							
HEALTH & WELFARE								
4411	Administration							
4414	Pest Control		4,739	1,369	5,739		5,739	
4415-4419	Health Agencies & Hosp. & Other							
4441-4442	Administration & Direct Assist.		35,875	48,971	45,949	10,000	55,949	
4444	Intergovernmental Welfare Payments		3,171	3,171	3,266		3,266	
4445-4449	Vendor Payments & Other							

****SPECIAL WARRANT ARTICLES****

Special warrant articles are defined in RSA 32:3, VI, as appropriations 1) in petitioned warrant articles; 2) appropriations raised by bonds or notes;

3) appropriating to a separate fund created pursuant to law, such as capital reserve funds or trust funds; and 4) an appropriation designated on the warrant as a special article or as nonlapsing or nontransferable article.

1	2	3	4	5	6	7	8	9
Acct. #	PURPOSE OF APPROPRIATION (RSA 32:3, V)	WARR. ART.#	Appropriation Prior Year As Approved by DRA	Actual Expenditures Prior Year	SELECTMEN'S APPROPRIATION ENSUING FISCAL YEAR RECOMMENDED	NOT RECOMM	BUDGET COMMITTEE'S APPROPRIATIONS ENSUING FISCAL YEAR RECOMMENDED	NOT RECOMMENDED
4902	Capital Outlay Land Purchase	16			50,000		50,000	
4902	Capital Outlay Highway Loader Purchase	9			116,795		116,795	
4902	Capital Outlay Ambulance Replacement	13			25,000	25,000	50,000	
4915	Capital Reserve Fire Alarm System	6			6,000			6,000
4915	Capital Reserve Parks & Recreation	4			3,500		3,500	
4915	Capital Reserve Small Highway Truck	7			10,000		10,000	
4915	Capital Reserve Highway Loader	8			15,000		15,000	
4915	Capital Reserve Fire & Rescue Apparatus	5			20,000	30,000	20,000	30,000
4915	Capital Reserve Highway Dump Truck	10			20,000		20,000	
4915	Capital Reserve Highway Grader	11			15,000		15,000	
4915	Capital Reserve Highway Backhoe	12			10,000		10,000	
SUBTOTAL 2 Recommended					291,295	XXXXXXX	310,295	XXXXXXXXXX

****INDIVIDUAL WARRANT ARTICLES****

"Individual" warrant articles are not necessarily the same as "special warrant articles". An example of an individual warrant article might be negotiated cost items for labor agreements or items of a one time nature you wish to address individually.

1	2	3	4	5	6	7	8	9
Acct. #	PURPOSE OF APPROPRIATION (RSA 32:3, V)	WARR. ART.#	Appropriation Prior Year As Approved by DRA	Actual Expenditures Prior Year	SELECTMEN'S APPROPRIATION ENSUING FISCAL YEAR RECOMMENDED	NOT RECOMM	BUDGET COMMITTEE'S APPROPRIATIONS ENSUING FISCAL YEAR RECOMMENDED	NOT RECOMMENDED
4210	Increase Salaries in Collective Bargaining Agreement	14			9,756		9,756	
SUBTOTAL 3 Recommended					9,756	XXXXXXXXXX	9,756	XXXXXXXXXX

1	2	3	4	5	6
Acct.#	SOURCE OF REVENUE	WARR ART.#	Estimated Revenues Prior Year	Actual Revenues Prior Year	ESTIMATED REVENUES ENSUING YEAR
TAXES			XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
3120	Land Use Change Taxes		4,800	5,378	4,800
3180	Resident Taxes				
3185	Timber Taxes		17,300	18,151	17,300
3186	Payment in Lieu of Taxes				
3189	Other Taxes				
3190	Interest & Penalties on Delinquent Taxes		68,000	74,491	68,000
	Inventory Penalties				
	Excavation Tax (\$.02 cents per cu yd)		100	99	100
	Excavation Activity Tax			598	
LICENSES, PERMITS FEES			XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
3210	Business Licenses & Permits		1,000	100	1,000
3220	Motor Vehicle Permit Fees		375,000	405,572	375,000
3230	Building Permits		8,500	15,456	8,500
3290	Other Licenses, Permits & Fees		3,500	12,730	3,500
3311-3319	FROM FEDERAL GOVERNMENT		18,000	20,462	50,000
FROM STATE			XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
3351	Shared Revenue		35,850	34,830	35,850
3352	Meals & Rooms Tax Distribution		102,442	137,272	102,442
3353	Highway Block Grant		90,226	73,287	90,388
3354	Water Pollution Grants		42,039	41,620	39,893
3355	Housing & Community Development				
3356	State & Federal Forest Land Reimbursement				
3357	Flood Control Reimbursement				
3359	Other (Including Railroad Tax)		8,520	9,718	8,520
3379	FROM OTHER GOVERNMENTS		6,300	6,300	6,300
CHARGES FOR SERVICES			XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
3401-3406	Income from Departments		18,000	70,399	18,000
3409	Other Charges		7,000	8,542	7,000
MISCELLANEOUS REVENUES			XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
3501	Sale of Municipal Property		32,000	32,001	
3502	Interest on Investments		22,000	21,062	22,000
3503-3509	Other		10,000	21,839	26,037
INTERFUND OPERATING TRANSFERS IN			XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
3912	Special Revenue Fund		25,000		50,000
3913	From Capital Projects Funds				

1	2	3	4	5	6
Acct.#	SOURCE OF REVENUE	WARR ART.#	Estimated Revenues Prior Year	Actual Revenues Prior Year	ESTIMATED REVENUES ENSUING YEAR

INTERFUND OPERATING TRANSFERS IN cont.

3914	From Enterprise Funds				
	Sewer - (Offset)		293,737	346,611	309,183
	Water - (Offset)				
	Electric - (Offset)				
	Airport - (Offset)				
3915	From Capital Reserve Funds		280,850	271,450	116,795
3916	From Trust & Agency Funds		20,000		

OTHER FINANCING SOURCES

XXXXXXXXXX

XXXXXXXXXX

XXXXXXXXXX

3934	Proc. from Long Term Notes & Bonds		1,200,000		
	Amts VOTED From F/B ("Surplus")		25,000		25,000
	Fund Balance ("Surplus") to Reduce Taxes		141,000		50,000
TOTAL REVENUES & CREDITS			2,856,164	1,627,968	1,435,608

**** BUDGET SUMMARY ****

	SELECTMEN'S RECOMMENDED BUDGET	BUDGET COMMITTEE RECOMMENDED BUDGET
SUBTOTAL 1 Appropriations Recommended (from page 5)	3,178,869	2,723,579
SUBTOTAL 2 Special Warrant Articles Recommended (from page 6)	291,295	310,295
SUBTOTAL 3 "Individual" Warrant Articles Recommended (from page 6)	9,756	9,756
TOTAL Appropriations Recommended	3,479,920	3,043,630
Less: Amount of Estimated Revenues & Credits (from above, column 6)	1,435,608	1,435,608
Estimated Amount of Taxes to be Raised	2,044,312	1,608,022

Maximum Allowable Increase to Budget Committee's Recommended budget per RSA 32:18:

304,363

(See Supplemental Schedule With 10% Calculation)

TOWN OF PITTSFIELD

2001 SPECIAL TOWN MEETING MINUTES

2001 SPECIAL TOWN MEETING

STATE OF NEW HAMPSHIRE TOWN OF PITTSFIELD

To the inhabitants of the Town of Pittsfield, in the County of Merrimack, qualified to vote in Town Affairs: You are hereby notified to meet at the Pittsfield Elementary School located on Bow Street on Tuesday, October 2, 2001, at 7:00 PM to act upon the following:

ARTICLE 1

To see if the Town will vote to raise and appropriate the sum of \$270,000 as a supplemental appropriation for Town Budget and Capital Outlay, as recommended by the Budget Committee for the 2001 annual Town Meeting. This supplemental appropriation is needed to correct an addition error made in the drafting of an annual town meeting warrant article, which resulted in the votes of the 2001 annual Town Meeting raising less than proposed to and approved by the Budget Committee and less than needed by the town for its supply of public services. (Recommended by the Budget Committee) (Recommended by the Board of Selectmen) (Majority vote required).

Moderator Arthur Morse called the meeting to order at 7PM.

Police Chief Robert Wharem led the Pledge of Allegiance.

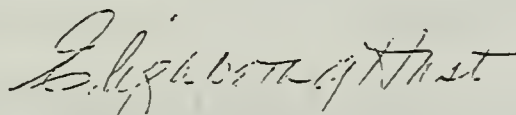
Moderator Morse asked for a moment of silence for the victims of September 11.

Article 1 read by the Moderator, majority vote to pass.

Fred Hast moved to accept Article 1 as read. Daniel Schroth seconded.

There being no further discussion, hand vote on Article 1 passed as read.

This being the only business to come before the meeting, motion made to adjourn, seconded. Moderator Morse adjourned meeting at 7:05PM.



Minutes by Elizabeth A. Hast, Town Clerk

TOWN OF PITTSFIELD

2001 ANNUAL TOWN MEETING MINUTES

2001 TOWN MEETING WARRANT

STATE OF NEW HAMPSHIRE

TOWN OF PITTSFIELD

To the inhabitants of the Town of Pittsfield, in the County of Merrimack, qualified to vote in Town Affairs: You are hereby notified to meet at the Town Hall Meeting Room at 85 Main Street in said Pittsfield on Tuesday, March 13, 2001, at 8:00 A.M. until 7:00 P.M. and at the Pittsfield Elementary School Gymnasium located on Bow Street on Saturday, March 17, 2001 at 10:00 A.M. to act upon the following:

TO BE TAKEN UP TUESDAY MARCH 13, 2001:

ARTICLE 1

To choose one Selectman for a three (3) year term: Stephen J. Catalano 426; Daniel Schroth 451; Daniel Schroth elected. One member of the Board of Fire Wards for a three (3) year term: Paul W. Colby 738 elected. One Trustee of Trust Funds for a three (3) year term: Peter L. Dorfman 730 elected. One Library Trustee for a term of three (3) years: Nancy A. Gilman 765 elected.

ARTICLE 2

Are you in favor of the adoption of Amendment Number 1 as proposed by the Planning Board to amend the Zoning Ordinance as follows:

Amend Shoreland Protection Ordinance to delete swamps and bogs from Septic systems, Section 9,I,2-b, 1.

RECOMMENDED BY THE PLANNING BOARD

Yes 479 No 283 Article passed.

ARTICLE 3

Are you in favor of the adoption of Amendment Number 2 as proposed by the Planning Board to amend the Zoning Ordinance as follows:

To amend **TABLE 3 MINIMUM OFF STREET PARKING REQUIREMENTS** by adding after the Table the following:

TOWN OF PITTSFIELD

2001 ANNUAL TOWN MEETING MINUTES

INTENT OF PARKING REQUIREMENTS

It is the intent of the parking regulations to insure the free movement of ordinary public and private vehicular traffic in the streets at all times; reduce congestion in the streets in order the rapid, safe passage of police and fire fighting equipment as well as any other emergency vehicles; facilitate maneuvering of public equipment and snow removal, and all other similar related purposes. It is therefore required that all structures and land uses be provided with sufficient associated off-street vehicular parking spaces to meet the reasonable parking needs of persons making use of the premises.

REDUCTION OF PARKING REQUIREMENTS

In recognition of the small lot sizes of existing buildings in the downtown within the Commercial District and in order to accommodate commercial use and promote a pedestrian oriented business area, it is the purpose of this section to provide flexibility in parking regulation for non-residential uses within the boundary of the Commercial District.

The Planning Board may during a Site Plan approval process waive all or a portion of the off-street parking spaces in Table 3 above for non-residential uses within the Commercial District, such reduction shall be based upon the determination that the intended use of the premises may be adequately served by fewer parking spaces. The Planning Board may consider available on street parking and/or off-street parking spaces near the premises as a factor in making its decision.

RECOMMENDED BY THE PLANNING BOARD

Yes 453 No 269 Article passed.

TO BE TAKEN UP SATURDAY, MARCH 17, 2001

Moderator Arthur Morse called the meeting to order at 10:15 a.m.

Police Chief Robert Wharem led the Pledge of Allegiance.

Moderator Morse explained the ground rules for the meeting. There will be no debate until a Motion has been made and seconded. Any amendment to a Motion must be made in writing and given to the Moderator. Only one amendment will be considered at a time. Anyone wishing to speak will use the microphone and identify him/herself. All remarks and questions shall be addressed to the Moderator and not to members of the body. All votes will be by cards unless it is a secret ballot. The use of the secret ballot on any one Article is permitted if and whenever five voters make a written request to the Moderator prior to a card vote on that Article.

Anyone interested in serving on the Budget Committee or the Housing Standards Committee please let it be known in the next couple of weeks. Any newly elected officials will be sworn in after the meeting.

Moderator Morse read the results of Tuesday's election. See above.

TOWN OF PITTSFIELD

2001 ANNUAL TOWN MEETING MINUTES

ARTICLE 4

To see if the Town will vote to raise and appropriate the sum of One Million Two Hundred Thousand Dollars (\$1,200,000.00) for the construction and original equipping of improvements to and the cleaning of the wastewater lagoons at the Wastewater Treatment Facility, and to authorize the issuance of not more than One Million Two Hundred Thousand Dollars (\$1,200,000.00) of bonds or notes or revenue bonds or notes or any combination thereof in accordance with the provisions of the Municipal Finance Act (RSA 33) and the Municipal Revenue Bonds Act (RSA 33-B) and to authorize the Board of Selectmen and Treasurer to issue and negotiate such bonds or notes and to determine the rate of interest thereon; furthermore to authorize the Board of Selectmen and Treasurer to borrow in anticipation of the issuance of such bonds and notes and to apply for, receive and expend as a part of this authorization grants, aid and gifts to be applied to such project to decrease the sums to be bonded or borrowed and to authorize the Board of Selectmen and Treasurer to take any and all actions necessary to carry out and complete the project authorized by this article. (Recommended by the Budget Committee) (Recommended by the Board of Selectmen) (2/3rds Ballot Vote required) (Polls to remain open for at least one hour, RSA 33:8a)

Fred Hast moved Article 4 to read:

To see if the Town will vote to raise and appropriate the sum of One Million Two Hundred Thousand Dollars (\$1,200,000.00) for the construction and original equipping of improvements to and the cleaning of the wastewater lagoons at the Wastewater Treatment Facility, and to authorize the issuance of not more than One Million Two Hundred Thousand Dollars (\$1,200,000.00) of bonds or notes or revenue bonds or notes or any combination thereof in accordance with the provisions of the Municipal Finance Act (RSA 33) and the Municipal Revenue Bonds Act (RSA 33-B) and to authorize the Board of Selectmen and Treasurer to issue and negotiate such bonds or notes and to determine the rate of interest thereon; furthermore to authorize the Board of Selectmen and Treasurer to borrow in anticipation of the issuance of such bonds and notes and to apply for, receive and expend as a part of this authorization grants, aid and gifts to be applied to such project to decrease the sums to be bonded or borrowed and to authorize the Board of Selectmen and Treasurer to take any and all actions necessary to carry out and complete the project authorized by this article. The costs to repay any bonded amount shall be repaid 50% by the taxpayers as a general obligation of the Town and 50% by the sewer users as an obligation of those connected directly to the sewer system as users.

Pamela St. Laurent seconded.

Ronald Vien spoke as the Interim Superintendent of the Waste Water Treatment Plant. The Plant has been in violation for the last few years. Because of these violations, the EPA said it would be fixed this year and an AO (Administrative Order) would be issued. Next year the permit must be renewed. Right now the Town is allowed to dump into the river, next year they will not be able to. This bond would take care of the upgrades. Being a poor town, the Town will be able to get

TOWN OF PITTSFIELD

2001 ANNUAL TOWN MEETING MINUTES

between 75% and 90% in grant money. This will reduce the cost of this bond, plus with the money in the Sewer User Account, we could end up paying for it all. The only thing that would

affect the tax rate is the interest for this year, until we get the grant money in. He is asking that the Town vote for this bond. The work must be done and if we don't pay for it this way, the Government will do the work and charge the Town. If we get the bond, it will be in our control.

Dan Schroth stated his only concern on this bond would be the effect it had on the tax rate.

Fred Hast stated that at this point they cannot give what effect it will have until they get the grants. The Town must give permission to get these grants. After the bond is passed, the amount affecting the tax rate would be the \$1,200,000.00 less what grants they get. If this gets voted down, the State will come in and charge the Town the cost plus 25%. The Town is looking for the best interest with banks or government loans.

Maurice Wells stated that three weeks ago he was at the meeting when the bids were opened. He wanted to know what bid was taken.

Fred Hast stated the Town picked the low bid and then it went to the State for their review and the State approved the low bid which went to R & R Construction.

Maurice wells wanted to know what was being done at the Plant and what will be done with the \$1.2 million.

Joseph Ducharme, Vice President of TTG Environmental Consultants stated that the first issue was to remove the sludge from the lagoons. It has been bid at \$294,000.00. The original estimate was \$400,000.00. Additional work that is being done is designing upgrades and putting in some septic receiving stations to improve what has been at the plant in the past. Also making design and construction improvements for the head works at the plant where the waste water comes into the front end of the plant to try and remove a lot of the material that in the past was ending up in the lagoons. To let it pass through and end up in the lagoons costs a lot more to remove then to remove it as it comes into the plant. The Administrative Order by Consent that was issued by EPA and DDS is requiring the Town to develop an industrial pretreatment program, which is to get a handle on the industrial/commercial water users in the Town that contribute wastewater to the Treatment Plant. All of those non-domestic contributors have an impact on the water quality that leaves the Treatment Plant. Also, the Town is initiating an I & I Study (Inflow and Infiltration Study) on the sewer system. Right now 15% to 20% of the Treatment Plant capacity is coming from storm drains, maybe sump pumps, storm sewers, ground water, sources of water that are getting into the sewer system ultimately making it to the Treatment Plant that doesn't need to be treated. Also a Value Engineering Study probably will be done in late Summer or early Fall. The 2002 permit is going to dictate new discharge limits for the Treatment Plant, which discharge limits the current Plant cannot accommodate. The increased water quality standards that are being imposed are making treatment of the lagoon systems virtually impossible to keep up with the limits that are being imposed. There will be a study done with part of the \$1.2 million to evaluate whether or not it's more economical to add onto the treatment block process, add some components or also to get out of the river entirely.

TOWN OF PITTSFIELD

2001 ANNUAL TOWN MEETING MINUTES

Maurice Wells stated that when the Plant was new it had a grinder and a rack to catch the solids and wanted to know if that was going to be put back in.

Mr. Ducharme stated that there are still racks at the very beginning of the plant that are still in place. There is another device called a grid screw which removes the heavy sand particles from the wastewater and then there is a device down stream that has long since failed. The equipment that is proposed is to replace one of the front-end bar racks with a grinder and a screening device

called an auger to remove a lot of that heavy material that gets thrown into the system that really doesn't break down once it gets into the lagoons. The grid screw which is 22 years old is going to be replaced and down stream there are going to be smaller bar racks to catch the material that gets through the first two units during high flows.

Maurice Wells wanted to know why the sewer account in the report is \$502,000.00 and only \$400,000.00 is listed on the chart up front.

Fred Hast stated that the Town had already committed part of that \$500,000.00 so they have a balance of \$400,000.00.

Mr. Wells stated that the report should be right.

Mr. Welch indicated that Mr. Wells is correct, the balance of the Trust Fund for the Sewer User Account is \$502,998.62. Approximately \$116,000.00 is due to the Town for an overrun of the sewer budget last year. Those funds came from the general account and will have to go back. There are \$55,000.00 worth of contracts out to TTG in order to get us through this State problem and there is almost \$300,000.00 worth of contractual work obligated to clean the lagoons. There is \$40,000.00 to run a sewer pipe under Route 28 that has to be canceled. That will leave us approximately \$100,000.00 in the fund in order to meet any emergencies and operate the plant.

Mr. Ducharme then added that 30% of the grant money will come from the State. That is guaranteed because of the Town's financial condition. The remainder of the grant money that we are going to apply for is all contingent upon the Bond vote approved at the meeting. If you choose to approve the Bond, grants can be pursued from two other agencies which may total anywhere between 50% and 80% in combination with the 30% from the State. The Bond approval is the last item to make this project eligible for grant money from USDA and from the Office of State Planning.

Louis Houle then stated that this Article is much simpler than it is being made out to be. Basically if we go with the Article we pay a smaller amount because we can get a grant. If we don't go with it, the work is going to be done whether we want it or not. The work is not a choice, either we do it through a grant process and pay back the remainder or we pay it out of our tax base. We've waited too long for this, now we have to make the choice of whether it's going to be done with Federal money that's been appropriated or do we want to be stubborn and pay for it all by ourselves.

Dan Schroth wanted some idea the effect this would have on the tax rate increase so that he could decide how to vote on the other warrant Articles today.

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Fred Welch stated that the estimate on the increase of the tax rate if everything on this Warrant passed, including this Article would be \$.53. The estimate that he could give assuming that the Town would have to borrow \$150,000.00 and assuming we had to pay 5.5% interest and assuming it would be split 50/50 would be approximately \$5,000.00 for the Town off the tax rate or \$.05. There would be no impact this year but that money would be budgeted the following year for the following municipal budget.

Mr. Cram stated that he agreed with Louis Houle.

Tim Stickney stated that he also agreed with Louis Houle and would like to vote on the question.

Bob Elliott then asked the question, is the 30% grant guaranteed.

Mr. Morse stated that he believed that was what Mr. Ducharme had said.

Mr. Elliott also wanted to know if the other two grants were guaranteed or if there was a question mark on whether we would get them.

Mr. Ducharme stated that the process is that they would apply to two other agencies to get the maximum amount of grant money they have available for this type of project. The USDA for this type of project for the level that the Town qualifies for can issue up to 75% grant money for this type of project. That's the upside. There are probably other Towns applying for this money. What he has been told by a USDA representative is that 50% grant money is the number to hang your hat on. Mr. Ducharme will work with the Selectmen and the Administrator once the bond is passed to file the paperwork. The level of probability from the USDA grant is 50%. They will also apply for a grant from the Office of State Planning. The Town may only get a 10% grant from them because that money is very heavily sought.

There being no further discussion, the polls were opened at 11:00 a.m.

Polls closed at 12:19 p.m.

Yes 237 No 11 Article passed.

ARTICLE 5

Are you in favor to repeal site plan review? (By Petition) (Majority Vote Required)

Mr. Wolfe moved to accept Article 5 as read, Mr. Chapman seconded.

Dan Schroth stated that he was the one to organize this Petition and the reason he did it was because he believes that site plan review discourages small business from moving into Town. He stated he has been through three site plan reviews and has a big problem with them.

Lisa Southwick stated she has been a resident of Pittsfield for seven years and has benefited from the site plan review and the actions of the Planning Board both as a small business owner and as a resident of the Town and she would like to share her experiences. Two years ago her husband

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and she opened an antique shop and had to go through site plan review. She found the process to be very user friendly. The people were interested not only with the neighbors but also access by emergency vehicles and safety to the Town. They were also concerned about traffic on Route 28 and how their business would impact traffic flow and whether or not it would be a hazard. All of these things required the Southwick's to make minor changes in their prelims but without those she could have created a danger for someone else. It also could have had an impact on her neighbors and their quality of living, but with site plan review they were able to give their input. Now she has found out about a business coming to Pittsfield next door to them and she is waiting to give her input as to how it may impact her quality of living and their business on High Street.

John Lenarts stated that he was on the Planning Board and stated his opinion regarding site plan review. He stated he would not be on the Planning Board if the Planning Board was as vicious as some people state. He spoke on how without site plan review Rite Aid would have come in and done anything they wanted to do, but because of site plan review, they were able to work with Rite Aid and now there is a respectable looking building in the middle of Town. He next discussed how Mr. Sol Buatti came in for site plan review to put in an ice cream shop and the Planning Board told him he couldn't do that, and that simply was not true. Mr. Buatti was told there was not enough parking as per zoning and the zoning was not written by the Planning Board and before we had site plan review. Mr. Buatti made the decision not to open an ice cream business, not the Planning Board. Another example was Mr. Bleckmann and his factory building on Broadway which the Planning Board was accused of souring a good deal for Pittsfield. Mr. Lenarts believes that site plan review is particularly important for Pittsfield village especially where there are factory buildings so close to homes.

Kim Migliozi, Route 107. She stated she didn't know if people fully understood the significance of the Planning Board in the Town of Pittsfield. Years ago before the Planning Board people were allowed to do and did whatever they wanted with their property. When there were disputes concerning the rights of one property owner over property the law enforcement was brought in. Often people were killed or harmed over petty disagreements. Planning Boards were formed to make property disputes fair and equitable to all. Without site plan review and the Planning Board anyone could encroach on their neighbor's property and businesses could move into Town such as adult bookstores. There would be no way to stop these things and if this happened property values will go down and taxes will remain high and every Citizen in Town would lose. If you want to see the Planning Board abolished, think about how you will feel when your neighbor does something to infringe upon you. It is not your right to do as you please if it infringes upon the rights of others. Populated Towns need Planning Boards. Think about how it would affect you, your family and your neighbors if the Planning Board was abolished. The Planning Board is in place to protect your rights, not to take them away.

Mr. Bleckmann stated that his problem was not with the Planning Board as a whole, but with some people on the Planning Board who create problems. The problem that he had with the Planning Board was that the gentlemen who was interested in their property answered all the questions the Board had, even though he was not ready to go to the Planning Board. After the meeting he asked the question how long is this going to take and the Planning Board stated that he had to go through site plan review. This was mid-September and the man wanted to be in by December, before snow, and he was told this could not happen. He was told two different stories by the gentlemen and by the Planning Board. Who was he supposed to believe? How can he trust

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the Planning Board if he has a piece of property for sale. The issue is not whether we have a Planning Board but whether we have one that works. He believes the word factory to the Planning Board is an F word. To him it is a way of making a living and bringing taxes to the Town of Pittsfield. The bottom line was that he was told that he couldn't get this done in 2 ½ months time. That's his issue with the Planning Board. Pittsfield loses businesses to other Towns. It takes too long to get answers. The Planning Board lacks in organization.

Another issue Mr. Bleckmann had was that the Planning Board was making plans for another piece of property without the owner knowing it. What gives them the right to do that?

Larry Berkson stated he has had a lot of dealings with the Planning Board. He does anything he has to do to avoid going for site plan review. He is upset with the Planning Board but does not agree to get rid of site plan review. If the Town gets rid of site plan review, we will be the only Town around without it and everyone who gets turned down in other Towns will come here.

Randy Cutter stated that he believes the Planning Board is using site plan review to pick and chose. He believes the Town should do away with it.

Arthur St. Laurent stated that he is no longer a resident of Pittsfield, but he was for 36 years. His family has been in Town for approximately 125-150 years. He believes that there are issues with the Planning Board, but the issues should be fixed instead of eliminating site plan review.

Dan Schroth stated that he still believes site plan review discourages small business and should be eliminated. He does not believe that you should take away one man's rights to protect another man's rights.

Elsie Morse stated that your freedom is at risk without site plan review.

Mr. Bleckmann stated that he is not against site plan review. You have to have rules so people can protect their property values. If you don't want certain things in Town, pass a law that makes it illegal. It shouldn't have anything to do with site plan review. If Mr. Bleckmann can't sell his building as a factory, what is he going to do with it. Who is going to reimburse him for the loss. The state law says that the Town will replace that value. We have a Planning Board right now making decisions that could bring this Town into a lawsuit.

Lisa Southwick stated that in the last 2 years we have heard a lot about Citizen's rights in Town, but she wants to remind everyone that they also have a responsibility to one another.

Mr. Morse stated to everyone that if they voted yes, they were voting to repeal site plan review and if they voted no, they were voting to keep site plan review.

There being no further discussion, the polls were opened at 1:00 p.m.

Polls closed at 1:23 p.m.

Yes 38 No 184 Article defeated.

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ARTICLE 6

To see if the Town will vote to raise and appropriate the sum of Twenty Thousand Dollars (\$20,000.00) to be added to the Fire and Rescue Capital Reserve Fund previously established. (Recommended by the Budget Committee) (Recommended by the Board of Selectmen) (Majority Vote Required)

Fred Hast moved to accept the Article as read, Pam St. Laurent seconded.

There being no discussion, hand vote on Article 6 as read carried.

ARTICLE 7

To see if the Town will vote to raise and appropriate the sum of Two Hundred Seventy Thousand Dollars (\$270,000.00) for the purpose of purchasing a new Fire Engine for the Fire Department and to authorize the withdrawal of Two Hundred Seventy Thousand Dollars (\$270,000.00) from the Fire and Rescue Capital Reserve Fund created for that purpose and to appoint the Board of Selectmen as Agents of the Town for the purpose of expending said Capital Reserve Funds. (By Petition) (Recommended by the Budget Committee) (Not Recommended by the Board of Selectmen) (Majority Vote Required)

Fred Hast moved to indefinitely postpone Article 7, Pam St. Laurent seconded.
Neil Delorey asked why the Board of Selectmen did not recommend this Article.

Fred Hast stated that the Board did not recommend this Article because the Board did not receive all of the information from the Board of Firewards and the Chief and their feelings are that they did not need the new Fire Engine at this time. The Board feels this Town does not need three Class A Pumpers all under 10 years old when there are so many surrounding Towns with pumpers.

Mr. Chase stated that he believed if Chief Deane stated that the Town needed a new Pumper, then we should believe him.

Mr. Morse then stated that the discussion right now was not whether or not the Town needed the Pumper, but rather if the Article was going to be postponed as moved by Mr. Hast.

Mr. Chase stated the he believed we should vote on the Article as did Mr. Keuenhoff and Mr. Stickney.

Fred Hast withdrew his motion to postpone and Pam St. Laurent withdrew her second.

Joe Carson would like to move to table the Article. William Bleckmann seconded.

Hand vote on tabling Article 7 defeated.

Chief Deane moved to accept Article 7 as read, Chief Wharem seconded.

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Fred Hast stated that the Truck was purchased in 1981 for a price of \$53,000.00 which was raised by the people in Town. The truck met 1901 specifications back in 1981. The truck was built and delivered with the Town's specifications. The truck now has 29,000 miles on it. The transmission was rebuilt. The body was rusting and was patched for \$13,000.00. There is no rust on the truck but there is a little oxidation on it. The truck was checked out and Mr. Hast called the person who inspected it and was told it would last another 5 to 10 years. Chief Deane told the Selectmen that the truck was driven and tested and it in fact was not. The \$270,000.00 does not need to be used right now. The Town can hold onto it and use it in the future. Chief Deane did not have any of the specifications of the Truck when asked by the Board of Selectmen and did not shop around for a truck.

William Bleckmann stated that he has been in the fire truck business for many years. He stated that he has been told that there are problems with the new fire trucks. The computer system could fail and bum out the generators that run the truck. The trucks are not safe and he does not feel that our firefighters should be put in danger. He stated that we should stay with what we have, it is good, and there is nothing wrong with the truck that we have.

Bob Elliot stated that he did not see any reference in the Fire Department's Report as to the condition of the equipment at the fire station.

Chief Deane stated that the Fire Department has been on a regular maintenance schedule for the last 8 years or so. Fluid changes, annual pump tests and annual ladder tests are being done now. Prior to that, maintenance was being done whenever something went wrong, but for the last 8 years this has been done on a regular schedule. The truck in question is now experiencing electrical difficulties and they can't seem to find the problem. The cab is not enclosed and should

someone not use their seat belts they could fall out of the truck and be killed. The water tank has been patched so many times it cannot be patched again and must be replaced. The transmission still gives problems from time to time, it doesn't shift adequately or smoothly. Fluids have been changed and it has not bothered in the last few weeks, but it is an ongoing problem.

Tim Stickney stated that he thinks the passion shown today is great, but there are issues that go beyond dollars and cents. So much money each year has been put into a Capital Reserve Fund so that every 20 years the Town can start replacing antiquated equipment. This is the 20th year for this piece of apparatus and it is time to replace it.

Ron Vien stated that there are 2 Class A Pumpers in the firehouse now. He believes that there needs to be a schedule to replace equipment. We should trade the truck in now instead of running it into the ground when it has no trade-in value.

Arlene Martin stated that she believes that with all the young people putting their lives on the line for the Town, the truck should be replaced to keep them safe.

Paul Richardson wanted to know if the \$270,000.00 included the \$20,000 which was just appropriated and would it drain the account?

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Mr. Morse stated that it would drain the account.

Mr. Welch stated the \$20,000.00 would be liquidated immediately. Money would not be needed to be spent from the general account.

David Adams stated that he believed the ladder truck was in worse condition than the truck that the Fire Department was looking to replace. The ladder truck was slated to be replaced in 2010 but he was of the understanding that it had to be replaced much soon. A new ladder truck will run between \$500,000.00 and \$600,000.00 and he felt we should save the \$270,000.00 to help replace the ladder truck.

Mr. Keuenhoff stated that the goal of the committee regarding the fire apparatus was to keep everything on a rotating schedule. The rescue truck and the ladder truck will need to be replaced eventually. He doesn't believe the Town does needs a new ladder truck. There are many good used ladder trucks and when the time comes, a good used ladder truck can be purchased. He believes that continuing to put money into the fire truck in question is a bad investment and that the truck should be replaced now. Would like to vote on the question.

Brenda Butterfield stated that she understood that there are already two trucks and this would be the third.

Chief Deane stated that there is a 1992 Pierce Fire Engine to use to make the initial attack, the 1980 Continental that they are trying to replace now and an International Tanker which isn't necessarily used to fight a fire. It doesn't have all the hose lines. It is basically designed to haul water to the fire scene.

Pat Heffernan stated that a while ago there was an accident on Route 28 where the Engine was supposed to go, but would not start. His opinion is that the truck needs to be replaced.

Henry Steen wanted to know how much we could get for the old truck.

Chief Deane stated that the maximum amount for the new truck is \$270,000.00. There will be a reduction if the Town will agree to put a deposit down. The trade-in value for the old truck would probably be approximately \$10,000.00.

Bob Elliott wanted to know how much it would cost to refurbish the old truck.

Chief Deane stated that the bids ranged from \$120,000.00 to \$190,000.00, but the truck is 21 years old and that must be brought into account.

Mr. Elliott wanted to know if Chief Deane agreed that the ladder truck would need to be replaced in 5 - 6 years.

Chief Deane stated that he did agree with that, but he believed a used ladder truck would be the way to go, rather than a new truck for \$500,000.00 to \$600,000.00.

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Fred Okrent stated he has been a firefighter in the Town for the last 7 years. He now drives the truck and doesn't trust the 20 year old truck. He believes we should have a regular replacement program. Believes the truck should be replaced.

Fred Hast stated that he had been taking notes on everything that was being said. He noted that there were electrical problems with the headlights, but the Selectmen have seen no repair bills so he assumes they must be taking care of these problems in house which he applauded the fire department for. When the truck was purchased, there were curtains purchased by the firefighters for the open cab and they have disappeared. He was told that they were ripped. He wanted to know why these curtains had not been repaired. It was stated that the tank leaks. Mr. Hast stated that he went down to the station three weeks after the Town Meeting last year and he could not see any new wells on that tank. Mr. Hast asked Mr. Gilbert who checked the truck out last month if there were any new wells on the truck and if the tank was leaking. Mr. Gilbert stated that he did not see any new wells on the truck and that the tank was not leaking. If the fluids have been changed regularly, why haven't the Selectmen seen any bills for this? As far as the truck not starting, the batteries were dead. Why weren't they charged up? There are automatic charges on the truck. The batteries should have been replaced if they were weak and if the Fire Department is on a maintenance schedule.

Charlie Watson stated that the Town should keep the truck we have and save the money to buy a new ladder truck that will be needed in a few years.

There being no further discussion, hand vote on Article 7 as read carried.

ARTICLE 8

To see if the Town will vote to raise and appropriate the sum of Five Thousand Dollars (\$5000.00) to be added to the Small Highway Truck (1 Ton) Capital Reserve Fund previously established. (Recommended by the Budget Committee) (Recommended by the Board of Selectmen) (Majority Vote Required)

Pamela St. Laurent moved to accept Article 8 as read, Fred Hast seconded.

There being no discussion, hand vote on Article 8 as read carried.

ARTICLE 9

To see if the Town will vote to raise and appropriate the sum of Fifteen Thousand Dollars (\$15,000.00) to be added to the Department of Public Works Loader Capital Reserve Fund previously established. (Recommended by the Budget Committee) (Recommended by the Board of Selectmen) (Majority Vote Required)

Donald Bergeron moved to accept Article 9 as read, Mr. Cram seconded.

There being no discussion, hand vote on Article 9 as read carried.

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ARTICLE 10

To see if the Town will vote to raise and appropriate the sum of Three Thousand Five Hundred Dollars (\$3,500.00) to be added to the Park & Recreation Department Property Acquisition and Expansion Capital Reserve Fund previously established.

(Recommended by the Budget Committee) (Recommended by the Board of Selectmen)
(Majority Vote Required)

Pamela St. Laurent moved to accept Article as read, Fred Hast seconded.

Dan Schroth stated that he believed the money should be raised by the Parks and Recreation Committee.

Cedric Dustin stated that the money is raised by the Parks and Recreation Commitment from the profits they make at the pool in the Summer.

Mr. Morse explained that whenever the Town spent money the words "raise and appropriate" must be used even though it will not affect the tax rate.

There being no further discussion, hand vote on Article 10 carried.

ARTICLE 11

To see if the Town will vote to raise and appropriate the sum of Ten Thousand Eight Hundred Fifty Dollars (\$10,850.00) for the purpose of remodeling and renovations to the Pool House and to authorize the withdrawal of Ten Thousand Eight Hundred Fifty Dollars (\$10,850.00) from the Park & Recreation Department Property Acquisition and Expansion Capital Reserve Fund created for that purpose and to appoint the Board of Selectmen as Agents of the Town for the purpose of expending said Capital Reserve Funds. (Recommended by the Budget Committee) (Recommended by the Board of Selectmen) (Majority Vote Required)

Don Bergeron moved to accept Article 11 as read, Tim Stickney seconded.

Dan Schroth wanted to know if this was going to go on our tax bill.

Mr. Welch responded that these funds will be taken out of the Capital Reserve Fund and the impact on the tax rate would be zero.

Don Chase questioned why can't we form a committee with professionals and volunteers and do what the Parks & Recreation need on the pool house without using the \$10,850.00.

Brenda Butterfield wanted to point out that the pool is locked and you can get arrested for jumping the fence and going swimming. She would agree to spend this money if she could use the pool when she wanted to.

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Rick Anthony stated that it was a liability issue and that there are lifeguards on duty and if you use the pool when there were no lifeguards, the Town would be liable if anyone was hurt. The pool is used tremendously in the Summer and the building itself was appropriate for when it was built, but now it has to be handicap accessible and needed to be done professionally. Most of the work done at the pool is done by volunteers and very much appreciated, but the pool house needed to be built professionally.

There being no further discussion, hand vote on Article 11 carried.

ARTICLE 12

To see if the Town will vote to raise and appropriate the sum of Twenty Thousand Dollars (\$20,000.00) to be added to the Department of Public Works Dump Truck Capital Reserve Fund previously established. (Recommended by the Budget Committee) (Recommended by the Board of Selectmen) (Majority Vote Required)

Pamela St. Laurent moved to accept Article 12 as read, Fred Hast seconded.

There being no discussion, hand vote on Article 12 carried.

ARTICLE 13

To see if the Town will vote to raise and appropriate the sum of Ten Thousand Dollars (\$10,000.00) to be added to the Department of Public Works Grader Capital Reserve Fund previously established. (Recommended by the Budget Committee) (Recommended by the Board of Selectmen) (Majority Vote Required)

Pamela St. Laurent moved to accept Article 13 as carried, Fred Hast seconded.

There being no discussion, hand vote on Article 13 carried.

ARTICLE 14

To see if the Town will vote to raise and appropriate the sum of Six Thousand Dollars (\$6,000.00) to be added to the Department of Public Works Backhoe Capital Reserve Fund previously established. (Recommended by the Budget Committee) (Recommended by the Board of Selectmen) (Majority Vote Required)

Pamela St. Laurent moved to accept Article 14 as read, Fred Hast seconded.

There being no discussion, hand vote on Article 14 carried.

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ARTICLE 15

To see if the Town will vote to raise and appropriate the sum of Twenty Five Thousand Dollars (\$25,000.00) for the purpose of ambulance repair and operations, and replacement and repair of ambulance equipment; this sum is to be funded by withdrawal from the Ambulance Replacement and Equipment Fund created under Article 28 of the Warrant for the 1998 Annual Town Meeting, and to be used in accordance with voter requirements and restrictions of said funds; all unexpended and unneeded funds to be returned to the fund; the authorization hereunder to expire upon the adjournment of 2002 Annual Town Meeting. (Recommended By the Budget Committee) (Recommended by the Board of Selectmen) (Majority Vote Required)

Fred Hast moved to accept Article 15 as read, Pamela St. Laurent seconded.

There being no discussion, hand vote on Article 15 carried.

ARTICLE 16

To see if the Town will vote to authorize the Board of Selectmen to enter into a ten year written lease-purchase agreement in the amount of Three Hundred Eighty Seven Thousand Nine Hundred Seventy-five Dollars (\$387,975.00) payable in annual installments of \$38,797.50 to lease-purchase real property identified as Tax Map R41, Lot 10A (58.78 acres); Tax Map R41, Lot 8 (22 acres); Tax Map R50, Lot 8 (10 acres) for municipal purposes; such lease-purchase shall be subject to an annual appropriation to fund such lease-purchase and the failure of the Town to approve such appropriation shall terminate the lease-purchase; to fund such appropriation the Town will raise and appropriate the sum of Twenty-Five Thousand Dollars (\$25,000.00) from surplus (the balance of Thirteen Thousand Seven Hundred Ninety-Seven Dollars and Fifty Cents (\$13,797.50) is contained in the Sewer Department operating budget.) (Recommended by the Budget Committee) (Recommended by the Board of Selectmen) (Majority Vote Required)

Fred Hast moved to accept Article 16 as read, Pam St. Laurent seconded.

Joe Carson moved to table Article 16 indefinitely. Maurice Wells seconded. Mr. Carson then stated he wanted this Article tabled indefinitely as he did not believe there was ever a public hearing on this Article.

Fred Hast stated the hearing was held on February 20, 2000 and it was noticed in the paper.

Mr. Carson then wanted to know if the Article was explained at the public hearing.

Mr. Morse then stated that the Motion to table now had to be voted on. If the Article was tabled, there would be no discussion on the Article.

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Mr. Carson then withdrew his motion to table the Article indefinitely.

Steve Adams then moved to indefinitely postpone Article 16. This would allow debate on the Article.

Neil Delorey asked for one of the Selectmen to explain what this Article is for.

Fred Hast stated that in the Suncook Valley Sun on February 20, 2000, there was an ad for the public hearing and the Selectmen were disappointed as not many people showed up. The piece of property that the Town is looking to buy is for the future expansion of the Waste Water Treatment Plant. Mr. Belcastro was approached and he stated he would sell the piece of land as one unit. The Town does not need all of the land, but Mr. Belcastro would not sell part of it. The piece of land is approximately 90 acres. Twenty-five to thirty acres will be used for the expansion of the Plant. The property has gravel that will last for a long time. It can also be used in the future to expand the Public Works facility because by 2008 the Town will need to store its sand and salt under cover. In the future the Town may want to sell off a piece of it, but Mr. Hast thinks we should hold on to it for the future of the Town. A couple of other ideas for the property would be a public safety training site for the Fire Department and the Police Department.

Maurice Wells stated that the value placed on the land was \$23,120.00. He wanted to know what it was appraised for.

The property was appraised by two companies and one was for \$165,000.00 and one for \$220,000.00.

Maurice Wells then stated that about five years ago the Town was told the gravel was not good enough to use, why is it good now?

George Bachelder stated the reason the gravel could not be used during the road reconstruction project, which is what Mr. Wells is talking about, is that the gravel had to be tested by the State and the gravel on Mr. Belcastro's land did not meet specifications needed to be used for paved roads.

Rebecca Sims then asked Mr. Ducharme for his input on whether this was the best land for the expansion or were there alternative sites that had been looked at?

Mr. Ducharme stated that this was the only site adjacent to the Plant with enough room to expand. The Board of Selectmen and others have looked at other sites in Town but they are miles from the Plant and if you bought a piece of land away from the Plant, pumps would have to be used to pump to the plant and then out. In his opinion, it is the best site.

Mr. Wells then asked why the ratepayers are being asked to buy the land when the Town doesn't even own the lagoons and the plant now.

Mr. Vien stated that the upgrade has to be by next year as the Town needs to renew the permits.

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Next year the chemicals, the TSS and the chlorine that we can put in the river is 0. The cheapest way to handle this is to put in lagoons and sand filters. The cheapest way to put in lagoons and sand filters is downstream. This land is downstream. The Town does not have to buy this property, but if we buy property elsewhere and have to do the treatments there, the Town will need to put in a pump station to pump it there and then put a pump station on the land to pump it back. We can spend a little now, or spend a lot later. The people here are working hard to keep the cost of things down.

Maurice Wells then wanted to know how many acres the lagoon and the plant was now.

Ron Vien stated that the whole plant, including lagoons, was about 45 acres.

Mr. Wells stated then there must be enough land to build another lagoon.

Mr. Ducharme stated that the key to this was usable land. The actual water surface of the lagoons is about 15 acres of water surface. There is a lot of land owned by the Plant that is bound by the river and a lot of it is on the 100-year flood plan. The land that the Town is looking at has variable terrain, a total of 90 acres. An assessment has not been done yet to find out how much of land is useable, but probably not the 90 acres. There has to be some considerations made to that for any expansion.

John Muenzinger wanted to know if there was a penalty requirement for the environmental assessment.

Mr. Ducharme said there are requirements for environmental reports to be done for the upgrade in order to get funding. These will be done for each agency. The State Aid Grant requires a thirty-day environmental review that they do internally. The USDA requires an environmental report be submitted. That is all part of the grant application process.

John Muenzinger wanted to know if there would be a public hearing on the environmental assessment and what are the chances of getting grant money in 2001.

Mr. Ducharme indicated that there would be a public hearing. Because of the timing of the project, monies for 2001 fiscal year have already been accounted for. The applications will be done for grant monies for the fiscal year 2002.

Scott Ward stated there was a purchase price of \$387,935.00. Are the annual installment payments without interest?

Fred Hast stated that the interest was included in that figure.

Mr. Welch indicated that when Mr. Belcastro agreed to sell the Town the property it was at this price. All expenses were included therein. He is doing obviously for cash management purposes so that he does have to pay the taxes all at once. There is really no interest. This is the sale price based on his formula based upon what the Town borrows cash for, which at the time was 5.15%. That's how this figure was derived. His initial cost figure plus the 5.15% on top of that which gave us \$387,935.00. His deal is 10 years, we pay 10% every year. If we don't do that, he's not

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interested in selling the land. Mr. Welch did say that Mr. Belcastro's original selling price was higher.

Dan Schroth asked what next year's tax impact would be and the years following.

Mr. Welch indicated that this would be the sum paid each year and it would derived from the same sources. The surplus comes from the revenues received from the State of New Hampshire. From the State we receive \$69,600 annually. We are only allowed to apply \$34,830.00 of that because of the way the State Law works to reduce the tax rate. That leaves a balance of \$33,810.00 that automatically by law must go to surplus because it's not accounted for in the tax rate. What we are doing is earmarking \$25,000.00 of that to be used to make this purchase so there would be no impact on the rate other than the fact that you might want to use that \$25,000.00 somewhere else.

Bob Elliott wanted to know what would happen if we didn't appropriate the money.

Mr. Welch stated that on a Lease Purchase Agreement if the Town were to fail to approve those funds every year, then the land, plus the money he already received would revert to him.

Mr. Cram wanted to know what happens if Mr. Belcastro wants the land cleaned up and the lagoons gone.

Mr. Welch indicated that if the Town was to build a facility on it, the Town would be obligated at that time to insure by vote that in fact we made the purchase every year by a mandatory vote at the Town Meeting, otherwise the State and Federal Governments would never allow us to build those facilities.

There being no further discussion, Mr. Morse stated that the vote now would be to postpone the Article indefinitely. If you vote yes on this motion, there will be no vote on Article 16 at this time. If you vote no, the motion will be defeated and Article 16 will be voted on whether to buy the land.

Hand vote on motion to indefinitely postpone Article 16, motion defeated.

Donald Bergeron moved to accept Article 16 as read, Mr. Bleckmann seconded.

Hand vote on Article 16 as read, carried.

ARTICLE 17

To see if the Town will vote to authorize the Board of Selectmen to enter into a Two year written lease-purchase agreement in the amount of Twenty Four Thousand Eight Hundred Dollars per year for the purchase of two police cruisers to replace two existing police cruisers, said agreement having a non-appropriation clause as required by law and to raise and appropriate the sum of Twenty-Four Thousand Eight Hundred Dollars

TOWN OF PITTSFIELD

2001 ANNUAL TOWN MEETING MINUTES

(\$24,800.00) to fund the first year of said lease purchase. (Recommended by the Budget Committee) (Recommended by the Board of Selectmen)(Majority Vote Required)

Fred Hast moved to accept Article 17 as read, Pamela St. Laurent seconded.

Dan Schroth stated he is in favor of purchasing one cruiser and not leasing two. This year we could replace one and next year replace one and have some sort of rotation.

Don Chase stated that there is something not stated in the Article that the people should know, and that is that with the purchase of the vehicles we are also making an advance purchase of some very expensive radio equipment which we and the Towns around us are going to be forced

to use starting next year. The cost of this equipment is included in the purchase and we need the radios.

Chief Wharem stated that the Police Department opted to go with a lease for a couple of reasons. The vehicles that they are replacing have no service warranty on them. The \$24,800.00 has a 100,000 mile drive train warranty on each vehicle. That's a big savings when you get up to \$80,000.00 - \$100,000.00. The radio equipment that was explained to you is part of a program by the State of New Hampshire. They are \$6,000.00 radios and they will be installed and paid for free by the State. The police vehicles that they are looking to replace both have over 100,000.00 miles.

Maurice Wells asked what would happen to the vehicles being replaced.

Chief Wharem indicated they would be auctioned off.

There being no further discussion, hand vote on Article 17, carried.

ARTICLE 18

To see if the Town will vote to approve the cost items included in the collective bargaining agreement reached between the Board of Selectmen and the International Brotherhood of Teamsters, Local #633 of New Hampshire, for the Pittsfield Police Department Bargaining Unit, which calls for the following increases in salaries and benefits:

YEAR	ESTIMATED INCREASE
2001	\$25,509
2002	\$6,634
2003	\$6,798

and further to raise and appropriate the sum of Twenty Five Thousand Five Hundred Nine Dollars (\$25,509.00) for the current fiscal year, such sum represents the additional

TOWN OF PITTSFIELD

2001 ANNUAL TOWN MEETING MINUTES

costs attributable to the increase in salaries and benefits over those of the appropriation at current staffing levels paid in the prior fiscal year. (Recommended by the Budget Committee) (Recommended by the Board of Selectman) (Majority Vote Required)

Fred Hast moved to accept Article 18 as read, Pamela St. Laurent seconded.

There being no discussion, hand vote on Article 18, carried.

ARTICLE 19

To see if the Town will vote to raise and appropriate the sum of Two Million Two Hundred Fifty Five Thousand Eight Hundred Thirty-Seven Dollars (\$2,255,837.00) to fund the Town Budget and Capital Outlay as recommended by the Budget Committee. Said sum does not include the sums contained or voted in Article 4 through 18 of this Warrant. (Recommended by the Budget Committee) (Majority Vote Required).

Fred Hast moved to accept Article 19 as read, Pamela St Laurent, seconded.

There being no discussion, hand vote on Article 19, carried.

ARTICLE 20

To transact any other business that may legally come before said meeting.

Elsie Morse stated that she was married to the Moderator and she wanted to point out that there was no legal counsel present at today's meeting and wanted to thank the Moderator for doing a wonderful job.

Mr. Morse stated that the motion that Donald Chase was about to read would be voted on but had no legal basis as to the Town Meeting but would be informational. Donald Chase read his motion:

To request that The Town of Pittsfield release "public" information to The Pittsfield News web site and any other media, or person, upon request, under the "Right to Know" law. Public information in this request, is defined as, any information such as births, deaths, marriages, police reports, or any other town business or information that the public has the right under the law to have. Sensitive information that pertains to ongoing police investigations, or other information that would jeopardize the privacy rights of any individual, would of course be excluded.

I would further request that the minutes of the selectmen's "public" meetings be made available as well, in order to make the residents aware of said meetings in a timely manner. One manner in which this could be accomplished is by the audio taping of the meetings by the media at no expense to the town. The resulting transcript would then be placed on the Pittsfield News website for the public to see. This would be done on a weekly basis, and would provide the town residents with an accurate transcript of each and every selectmen's meeting. Editorial remarks or

TOWN OF PITTSFIELD

2001 ANNUAL TOWN MEETING MINUTES

statements by the web master would NOT be a part of this transcript. Only the actual content of the meetings would be included.

Motion moved and seconded.

Hand vote on motion, carried.

Ray Chapman requested that next year there be more control over the heat in the school on Town Meeting day.

Steve Bailey, on behalf of he and his wife, Sheila would like to thank the Public Works Department for a wonderful job.

Motion made to adjourn, seconded. Moderator Morse adjourned meeting at 2:15 p.m.

Minutes submitted by Krista A. Hast, Recording Secretary and approved by Elizabeth A. Hast, Town Clerk.



PLODZIK & SANDERSON

Professional Association/Accountants & Auditors

193 North Main Street • Concord • New Hampshire • 03301-5063 • 603-225-6996 • FAX-224-1380

INDEPENDENT AUDITOR'S REPORT

To the Members of the
Board of Selectmen
Town of Pittsfield
Pittsfield, New Hampshire

We have audited the accompanying general purpose financial statements of the Town of Pittsfield as of and for the year ended December 31, 2000 as listed in the table of contents. These general purpose financial statements are the responsibility of the Town's management. Our responsibility is to express an opinion on these general purpose financial statements based on our audit.

We conducted our audit in accordance with generally accepted auditing standards. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audit provides a reasonable basis for our opinion.

The general purpose financial statements referred to above do not include the general fixed assets account group which should be included in order to conform with generally accepted accounting principles. As is the case with most municipal entities in the State of New Hampshire, the Town of Pittsfield has not maintained historical cost records of its fixed assets. The amount that should be recorded in the general fixed assets account group is not known.

In our opinion, except for the effect on the financial statements of the omission described in the preceding paragraph, the general purpose financial statements referred to above present fairly, in all material respects, the financial position of the Town of Pittsfield as of December 31, 2000, and the results of its operations and the cash flows of its nonexpendable trust funds for the year then ended in conformity with generally accepted accounting principles.

Our audit was made for the purpose of forming an opinion on the general purpose financial statements of the Town of Pittsfield taken as a whole. The combining and individual fund financial statements listed as schedules in the table of contents are presented for purposes of additional analysis and are not a required part of the general purpose financial statements of the Town of Pittsfield. Such information has been subjected to the auditing procedures applied in the audit of the general purpose financial statements and, in our opinion, is fairly presented in all material respects in relation to the general purpose financial statements taken as a whole.

April 26, 2001

Plodzik & Sanderson
Professional Association

BALANCE SHEET

FOR THE YEAR ENDED DECEMBER 31, 2001

Assets	General Fund	Waste Water Treatment Plant	CDBG Grant Fund	Conservation Commission	George E. Bunker Trust Fund	Ambulance Replacement	All Funds Total
Cash Accounts							
Citizens - General Fund Checking	\$ 701,515.43						\$ 701,515.43
Citizens - Conservation Commission Savings				\$ 3,664.50			3,664.50
Citizens - George E. Bunker Savings					\$ 8,755.57		8,755.57
Citizens - Ambulance Replacement Checking						\$ 7,119.73	7,119.73
Citizens - Bridge Repair *	2,677.54						2,677.54
Citizens - Police Dept. Asset Forfeiture *	232.47						232.47
NHPDIP - War Memorial *	1,773.59						1,773.59
NHPDIP - Town Forest *	9,967.18						9,967.18
NHPDIP - Cap. Reserve Reassessment *	16,476.25						16,476.25
NHPDIP - Sewer		\$ 241,602.04					241,602.04
NHPDIP - Ambulance Replacement						198,584.09	198,584.09
Total Cash Accounts	732,642.46	241,602.04	-	3,664.50	8,755.57	205,703.82	1,192,368.39
Accounts Receivable							
2001 Property Taxes	612,688.19						612,688.19
Resident Taxes	7,270.00						7,270.00
Land Use Change Tax	815.58						815.58
Allowance for Uncollectible Receivables	(40,000.00)						(40,000.00)
Elderly Liens	51,566.23						51,566.23
Allowance for Elderly Liens	(51,566.23)						(51,566.23)
Tax Liens Receivable (2000 and prior years)	215,724.44						215,724.44
Sewer User Charges		31,519.43					31,519.43
Unbilled Sewer User Charges (4thQtr2001)							-
Ambulance Service Billings						122,078.02	122,078.02
Carpenter Library - December salaries	2,780.34						2,780.34
Total Accounts Receivable	799,278.55	31,519.43	-	-	-	122,078.02	952,876.00
Due from Other Funds & Governments							
Due from General Fund				819.54			819.54
Due from Sewer Fund	45,378.93						45,378.93
Due from CDBG Fund	16,569.55						16,569.55
Due from Capital Reserve - Fire Truck	260,600.00						260,600.00
Due from Trust Funds	590.53						590.53
Due from Federal Government	25.25						25.25
Total Due from Other Funds & Governments	323,164.26	-	-	819.54	-	-	323,983.80
Other Current Assets							
Prepaid Expenses	12,634.80						12,634.80
Total Assets	\$ 1,867,720.07	\$ 273,121.47	\$ -	\$ 4,484.04	\$ 8,755.57	\$ 327,781.84	\$ 2,481,862.99
Liabilities & Fund Balance							
Current Liabilities							
Accounts Payable	\$ 43,432.01						\$ 43,432.01
Accrued Payroll	3,009.46						3,009.46
Payroll Deduction Payables	1,713.17						1,713.17
Total Current Liabilities	48,154.64	-	-	-	-	-	48,154.64
Due to Other Funds & Governments							
Due to General Fund		\$ 45,378.93	\$ 16,569.55				61,948.48
Due to Conservation Commission	819.54						819.54
Due to School District	929,773.00						929,773.00
Total Due to Other Funds & Governments	930,592.54	45,378.93	16,569.55	-	-	-	992,541.02
Total Liabilities	978,747.18	45,378.93	16,569.55	-	-	-	1,040,695.66
Encumbrances & Fund Balance							
Reserve for Encumbrances							
2001 Highway Block Grant	18,433.65						18,433.65
Central NH Regional Planning Comm. Contract	1,000.00						1,000.00
Fire Dept. Deck Gun	2,062.00						2,062.00
Fire Truck, Ladders, & Radio installation	260,600.00						260,600.00
1999 Encumbrance - Town Hall repairs	13,961.22						13,961.22
Total Reserve for Encumbrances	296,056.87						296,056.87
Undesignated Fund Balance/"Surplus"	580,942.78						580,942.78
Designated Fund Balance	11,973.24	227,742.54	(16,569.55)	\$ 4,484.04	\$ 8,755.57	\$ 327,781.84	564,167.68
Total Encumbrances & Fund Balance	888,972.89	227,742.54	(16,569.55)	4,484.04	8,755.57	327,781.84	1,441,167.33
Total Liabilities and Fund Balance	\$ 1,867,720.07	\$ 273,121.47	\$ -	\$ 4,484.04	\$ 8,755.57	\$ 327,781.84	\$ 2,481,862.99

* interest income to General Fund designated fund balance

COMPARATIVE STATEMENT OF APPROPRIATIONS & EXPENDITURES FOR THE YEAR ENDED DECEMBER 31, 2001

	2001 Budgeted	2001 Expended	2001 Encumbered	Unspent/ (Overspent)
Executive	\$ 123,392.00	\$ 121,228.09		\$ 2,163.91
Elections, Registrations, & Vital Stats	37,213.00	35,840.82		1,372.18
Financial Administration	111,639.00	106,970.94		4,668.06
Legal	10,000.00	16,727.89		(6,727.89)
Personnel Administration	88,071.00	78,664.25		9,406.75
Planning & Zoning	8,268.00	4,162.65	\$ 1,000.00	3,105.35
General Government Buildings	23,472.00	21,670.50		1,801.50
Cemeteries	250.00			250.00
Insurance	37,874.00	39,699.00		(1,825.00)
Advertising & Regional Association	5,690.00	5,689.20		0.80
Police Department	455,683.00	433,021.82		22,661.18
Ambulance Service	203,866.00	207,990.32		(4,124.32)
Fire Department	91,334.00	83,676.30	2,062.00	5,595.70
Building Inspection	32,757.00	25,656.32		7,100.68
Emergency Management	6,500.00	4,686.35		1,813.65
Highways Administration	103,136.00	93,863.23		9,272.77
Highways, Streets, & Bridges	378,312.00	359,878.35	18,433.65	-
Street Lighting	18,000.00	14,150.04		3,849.96
Care of Trees & Other HSB	27,000.00	27,000.00		-
Solid Waste Disposal	174,716.00	174,715.49		0.51
Pittsfield Aqueduct Hydrants	102,805.00	101,260.35		1,544.65
Animal Control	4,739.00	1,369.39		3,369.61
Welfare Administration	11,875.00	14,597.69		(2,722.69)
Welfare Direct Assistance	24,000.00	34,372.62		(10,372.62)
Intergovernmental Welfare Payments	3,171.00	3,171.00		-
Parks & Recreation	23,300.00	22,948.19		351.81
Library	51,059.00	51,059.00		-
Patriotic Purposes	4,500.00	7,213.00		(2,713.00)
Conservation Commission	1,995.00	1,994.70		0.30
Principal Long-Term Bonds	40,000.00	40,000.00		-
Interest Long-Term Bonds	16,680.00	16,680.00		-
TAN Interest	20,000.00	12,734.23		7,265.77
Capital Outlay				
Land Purchase	25,000.00	25,000.00		-
Machinery, Vehicles, & Equipment	346,962.00	79,004.82	274,561.22	(6,604.04)
Capital Reserve	79,500.00	79,500.00		-
Total General Fund	<u>\$ 2,692,759.00</u>	<u>\$ 2,346,196.55</u>	<u>\$ 296,056.87</u>	<u>\$ 50,505.58</u>
Waste Water Treatment Plant	<u>\$ 1,493,737.00</u>	<u>\$ 622,239.51</u>	<u>\$ -</u>	<u>\$ 871,497.49</u>
Total	<u>\$ 4,186,496.00</u>	<u>\$ 2,968,436.06</u>	<u>\$ 296,056.87</u>	<u>\$ 922,003.07</u>

COMPARATIVE STATEMENT OF ESTIMATED & ACTUAL REVENUES FOR THE YEAR ENDED DECEMBER 31, 2001

	Estimated Revenue	Actual Revenue	Over/(Under)
2001 Property Taxes Committed & Received	\$ 4,642,870.00	\$ 4,024,408.81	\$ (618,461.19)
Land Use Taxes	4,800.00	5,378.00	578.00
Yield Taxes	17,300.00	18,151.23	851.23
Excavation Taxes	100.00	99.12	(0.88)
Excavation Activity Taxes	598.00	598.00	-
Interest & Penalties on Taxes	68,000.00	74,490.73	6,490.73
Overlay		(55,240.49)	(55,240.49)
Business Licenses & Permits	1,000.00	100.00	(900.00)
UCC Filings & Certificates		658.34	658.34
Motor Vehicle Permit Fees	375,000.00	394,949.00	19,949.00
Motor Vehicle Permits (Decals)		10,622.50	10,622.50
Building Permit Fees	8,500.00	15,455.67	6,955.67
Housing Standards Agency Fees		7,395.00	7,395.00
Dog Licenses	3,000.00	2,607.50	(392.50)
Marriage Licenses	250.00	1,281.00	1,031.00
Vital Certificates	250.00	519.00	269.00
Other Licenses & Permits		40.00	40.00
Current Use Application Fees		24.68	24.68
Pistol Permits		130.00	130.00
Junk Yard Licenses		75.00	75.00
COPS Grant	18,000.00	20,461.52	2,461.52
State of New Hampshire	279,077.00	296,726.05	17,649.05
BCEP Annual Payment	6,300.00	6,300.00	-
Town Offices	500.00	1,007.41	507.41
Police Department	14,000.00	64,314.41	50,314.41
Fire Department		436.48	436.48
Ambulance Service		20.00	20.00
Animal Control		200.00	200.00
Planning Board	1,500.00	2,382.50	882.50
Zoning Board		224.00	224.00
Welfare	2,000.00	1,841.29	(158.71)
Parks & Recreation	7,000.00	7,611.74	611.74
Parks & Recreation - Basketball		930.00	930.00
Sale of Town Property	32,000.00	32,001.00	1.00
Interest on Deposits	22,000.00	21,062.25	(937.75)
Court Fines & Restitution	1,500.00	750.00	(750.00)
Employees Benefits	1,500.00	1,103.13	(396.87)
Insurance	7,000.00	19,985.57	12,985.57
Operating Transfers In	325,850.00	271,450.00	(54,400.00)
Total General Fund	<u>\$ 5,839,895.00</u>	<u>\$ 5,250,550.44</u>	<u>\$ (589,344.56)</u>
Waste Water Treatment Plant	<u>\$ 1,493,767.00</u>	<u>\$ 346,610.80</u>	<u>\$ (1,147,156.20)</u>
Total	<u>\$ 7,333,662.00</u>	<u>\$ 5,597,161.24</u>	<u>\$ (1,736,500.76)</u>

COMPENSATION FOR 2001

Name	Department	Wages
Nicholas J. Abell	Fire Department	\$ 1,663.58
Rachel E. Adams	Lifeguard	1,194.00
Timothy M. Ahearn	Fire Department	140.08
Richard Anthony	Lifeguard	268.00
Harold B. Arey, IV	Fire Department	2,855.78
George M. Bachelder	Superintendent of Public Works	43,200.53
Carmella Becker	Library	5,367.59
Kristen E. Belcher	Ambulance Attendant	16,067.15
Paula M. Belliveau	Library	3,812.40
Shane R. Bilodeau	Fire Department	16.48
Deborah A. Black	Ambulance Attendant	13,288.51
Delayne T. Brown	Police Officer	3,140.14
Jeffrey M. Cain	Police Officer	44,369.00
Edward E. Canfield	Fire Department	38.97
Edward Cantara, Jr.	Highway Department	28,569.70
Frank T. Cassidy	Police Officer	42,602.92
Lindsay Catalano	Pool Attendant	907.50
Paul W. Colby	Building Inspector/Welfare Director	27,974.80
Matthew I. Cole	Ambulance Attendant	17,535.01
Leonard E. Deane, II	Fire Chief	2,446.90
James X. Dodge, Sr.	Ambulance Director	25,560.67
Peter L. Dorfman	Trustee of Trust Funds, Treasurer	1,450.00
Gary J. Doucette	Fire Department	65.92
Todd M. Drew	Fire Department	698.84
Christopher B. Duquette	Fire Department	3,057.04
Jonathan M. Fisher	Police Officer	30,589.67
Brian S. Gage	WWTP Operator	9,616.84
Gregory D. Gagnon	Fire Department	3,914.95
Laurie J. Gagnon	Fire Department	741.60
Steven A. Gibbs	WWTP Chief Operator	32,660.15
David M. Girard	Police Officer	390.50
Philip R. Gordon	Highway Department	34,049.04
Donna Graeme	Fire Department	679.80
Carol L. Grainger	Library	1,907.57
Dean R. Grainger	Library	4,030.00
Linda J. Granfield	Fire Department	1,109.96
Elizabeth A. Hast	Town Clerk/Tax Collector	33,392.68
Frederick T. Hast	Board of Selectmen, Chariman	1,150.00
Ryan L. Heath	Police Officer	2,800.20
Cindy M. Houle	Treasurer	1,810.00
Kassondra M. Keller	Lifeguard	1,928.50
Joseph H. Keuenhoff	Fire Department	1,629.46
Robert C. Kitson	Police Officer	6,771.16
Shawn W. Lawrence	Fire Department	197.08
Jennifer A. Lebel	Ambulance Attendant	25,231.96
Donna R. Leblanc	Police Department Secretary	4,801.41
Daryl R. Macarthur	Police Officer	40,154.89
Jean V. Magnussen	Deputy Town Clerk/Office Assisant	20,901.30
Angela P. Mahoney	Office Assistant	18,613.45
Cara M. Marston	Administrative Assistant	26,526.62

COMPENSATION FOR 2001

Name	Department	Wages
Frances Marston	Supervisor of Checklist	175.00
Heather Mason	Lifeguard	531.26
Roberta Maxfield	Supervisor of Checklist	175.00
Amie J. Meader	Lifeguard	2,727.00
Cory R. Miller	Police Officer	4,647.36
Arthur E. Morse	Moderator	150.00
Keith W. Nason	Ambulance Attendant	4,721.77
Frederick M. Okrent	Fire Department	394.08
Richard W. Patten	Police Dispatcher/Secretary	5,035.34
Samantha Payne	Pool Attendant	973.25
Glenn Porter	Highway Department	33,102.33
Donald R. Poulin, Jr.	Fire Department	457.32
Wayne B. Preve	Fire Department	88.00
Fallon C. Reed	Fire Department	70.04
Mary E. Reed	Ambulance Attendant	23,069.57
Denis G. Rickey	Ambulance Attendant	2,465.28
Claire A. Saindon	Fire Department	758.08
Joshua R. Saucier	Fire Department	768.38
Daniel L. Schroth	Board of Selectmen	750.00
Paul R. Smith	Fire Department	69.30
Arthur St. Laurent	Police Officer	36,296.70
Pamela L. St.Laurent	Board of Selectmen/Custodian	5,225.87
Ella J. Stickney	Pool Director	1,638.00
Laura E. Stickney	Pool Attendant	1,452.50
Timothy Stickney	Fire Department	2,274.24
James R. Thyng	Board of Selectmen	300.00
June A. Tillotson-Norman	Fire/Planning Secretary	6,175.24
Donald F. Tyler	Fire Department	382.42
Ronald A. Vien	Superintendent of WWTP	28,141.55
Joan T. Wadleigh	Library Director	16,962.72
Thomas A. Wainwright	Fire Department	141.92
Richard C. Walter, Jr.	Police Officer	47,683.71
Frederick W. Welch	Town Administrator	46,478.07
Arnold Wells	Supervisor of Checklist	175.00
Robert E. Wharem	Police Chief	48,375.05
Brian W. Wittenberg	Highway Department	24,735.25
Michael S. Wolfe	Fire Department	662.07
Jeremy K. Yeaton	Fire Department	623.10
TOTAL COMPENSATION FOR 2001		\$ 940,742.07

SCHEDULE OF TOWN OWNED PROPERTY

Map	Lot	Location ~ Description	Valuation
R09	1A	Barnstead Town Line ~ Landlocked	\$ 8,600
R10	7	Greer Lane (Tax Deed)	9,400
R11	2	Greer Lane (Tax Deed)	11,200
R11	3	Greer Lane (Tax Deed)	11,100
R11	4	Greer Lane (Tax Deed)	15,000
R11	5	253 Clough Road (Tax Deed)	18,200
R11	8	Clough Road	15,000
R11	17	Shingle Mill Brook Road (Tax Deed)	14,200
R11	18	120 Shingle Mill Brook Road (Tax Deed)	12,300
R15	7A	Barnstead Road ~ White Dam Area	5,600
R15	9A	Suncook River near White Dam Area ~ Landlocked	600
R22	1B	Whites Pond	30,500
R22	15	Catamount Road ~ Landlocked ~ Sargent Town Forest	5,000
R24	8	Thompson Road (Tax Deed)	81,600
R26	8	Rocky Point Road (Tax Deed)	8,400
R26	12	Rocky Point Road (Tax Deed)	19,900
R26	13	Rocky Point Road (Tax Deed)	26,800
R26	14	Rocky Point Road (Tax Deed)	24,500
R26	16	Greer Lane (Tax Deed)	16,200
R26	17	Greer Lane (Tax Deed)	12,400
R28	3	Catamount Road ~ Landlocked ~Black Gum Forest	19,400
R30	1	Catamount Road	35,300
R32	14	127 So. Main Street ~ Wastewater Treatment Plant	333,000
R37	5	Loudon Road	45,800
R37	6B	Chichester Town Line (Tax Deed)	1,200
R38	9A	Ingalls Road (Tax Deed)	4,500
R41	8	Dowboro Road	15,800
R41	10A	Dowboro Road	44,900
R43	4	Governors Road (Tax Deed)	8,500
R44	4	Catamount Road ~ Knowlton's Corner Triangle	1,900
R44	7	Tan Road ~ Pest House Lot	2,700
R44	8	Tan Road ~ Pest House Lot	2,600
R47	5	Tan Road (Tax Deed)	6,000
R48	6	Tan Road	9,600
R50	8	Webster Mills Road	7,600
U01	4A	7 Barnstead Road ~ Pump Station	10,700
U02	18	36 Clark Street ~ Highway Garage	115,800
U02	29	33 Catamount Road ~ Fire Station	111,100
U02	38	35 Clark Street ~ Forest B. Argue Recreation Area	40,400
U02	61A	So. Main Street ~ East Side of French's Common	3,600
U02	66	So. Main Street ~ French's Common	11,400
U02	67	So. Main Street ~ West Side of French's Common	8,200
U03	2	5 Broadway Street (Tax Deed)	44,600
U03	31	85 Main Street ~ Town Hall	263,700
U03	38	59 Main Street ~ Police Station	233,600
U03	43	41 Main Street ~ Carpenter Memorial Library	120,600
U03	59	Joy Street ~ Town Hall Lot, back hill	13,000
U03	65	47 Joy Street ~ Pump Station	13,400
U03	93	46 Main Street ~ Dustin's Park	27,000
U05	14	14 Main Street ~ Washington House Lot (Tax Deed)	20,200
Total Valuation of Town Owned Property			\$ 1,922,600

STATEMENT OF BONDED DEBT & CURRENT USE REPORT

STATEMENT OF BONDED DEBT

NH Municipal Bond Bank

Wastewater Treatment Facility

Maturity	Principal	Interest
2002	\$ 40,000	\$ 14,320
2003	40,000	11,960
2004	40,000	9,580
2005	40,000	7,200
2006	40,000	4,800
2007	40,000	2,400
Total Debt	\$ 240,000	\$ 50,260

CURRENT USE REPORT

Category Classification

	Acres	Full Value	CU Value
Farm Land	1,035.34	\$ 2,567,600	\$ 293,875
Farm Land Recreational	319.95	701,000	76,786
Forest Land - White Pine	1,036.19	1,109,300	125,408
Forest Land - White Pine with Stewardship	124.00	86,300	9,130
Forest Land - White Pine with Recreation Reduction	364.30	456,400	37,359
Forest Land - White Pine with Stewardship & Recreation Red.	139.00	206,000	10,103
Forest Land - Hardwood	1,048.99	1,181,100	61,109
Forest Land - Hardwood with Stewardship	212.50	181,900	5,579
Forest Land - Hardwood with Recreation Reduction	535.45	693,700	27,182
Forest Land - Hardwood with Stewardship & Recreation Red.	77.00	58,700	1,672
Forest Land - All Other	2,668.27	2,737,400	267,938
Forest Land - All Other with Stewardship	75.00	44,800	3,982
Forest Land - All Other with Recreation Reduction	1,001.13	1,540,300	80,952
Forest Land - All Other with Stewardship & Recreation Red.	240.27	201,800	10,705
Unproductive Land	199.70	215,200	2,340
Unproductive Land Recreational	48.00	47,800	455
Unproductive Wetland	360.02	515,300	4,268
Unproductive Wetland Recreational	89.40	66,300	872
Totals	9,574.51	\$12,610,900	\$1,019,715

DETAILED STATEMENT OF APPROPRIATIONS & EXPENDITURES FOR THE YEAR ENDED DECEMBER 31, 2001

	2001 Budget	2001 Expended	2001 Encumbered	Unspent/ (Overspent)
EXECUTIVE OFFICE				
Selectmen's Salaries	\$ 3,200.00	\$ 3,200.00		\$ -
Town Administrator's Salary	46,505.00	46,478.07		26.93
Office Assistant's Salary (1)	6,981.00	7,047.74		(66.74)
Office Assistant's Salary (2)	20,946.00	19,012.46		1,933.54
Health Insurance	21,664.00	21,011.49		652.51
Life Insurance	108.00	138.50		(30.50)
Retirement	3,238.00	3,614.86		(376.86)
Tuition Reimbursement	200.00			200.00
Telephone	3,300.00	4,201.07		(901.07)
Tax Map Maintenance	750.00			750.00
Equipment Maintenance	400.00	227.50		172.50
Printing & Advertising	1,000.00	2,212.76		(1,212.76)
Town Report	5,000.00	3,563.00		1,437.00
Dues & Subscriptions	800.00	1,431.28		(631.28)
Office Supplies	1,300.00	1,942.39		(642.39)
Copier Lease & Maintenance	3,800.00	4,865.71		(1,065.71)
Miscellaneous	200.00	39.00		161.00
Mileage	250.00			250.00
Drug & Alcohol Testing	300.00	100.00		200.00
Conferences	600.00	401.88		198.12
New Equipment	2,300.00	1,190.38		1,109.62
Moderator's Salary	150.00	150.00		-
Revitalization Committee	400.00	400.00		-
	<u>123,392.00</u>	<u>121,228.09</u>	<u>-</u>	<u>2,163.91</u>
ELECTIONS & REGISTRATIONS				
Office Assistant's Salary (1)	6,981.00	6,926.88		54.12
Town Clerk's Salary	15,456.00	15,446.64		9.36
Health Insurance	1,250.00	1,251.32		(1.32)
Retirement	976.00			976.00
Microfilm	25.00			25.00
Records Preservation	6,000.00	5,942.00		58.00
Printing & Advertising	600.00	301.83		298.17
Dues & Subscriptions	700.00	335.50		364.50
Office Supplies	750.00	1,137.65		(387.65)
Postage	400.00	2,250.00		(1,850.00)
Conferences		403.00		(403.00)
Supervisors' Salary	525.00	525.00		-
Ballot Clerks' Salary	500.00	360.00		140.00
Meals	700.00	175.00		525.00
Printing & Advertising	350.00	511.00		(161.00)
Ballots & Supplies	2,000.00	275.00		1,725.00
	<u>37,213.00</u>	<u>35,840.82</u>	<u>-</u>	<u>1,372.18</u>
FINANCIAL ADMINISTRATION				

DETAILED STATEMENT OF APPROPRIATIONS & EXPENDITURES FOR THE YEAR ENDED DECEMBER 31, 2001

	2001 Budget	2001 Expended	2001 Encumbered	Unspent/ (Overspent)
Administrative Assistant's Salary	28,002.00	24,507.68		3,494.32
Health Insurance	5,241.00	2,018.94		3,222.06
Life Insurance	45.00	26.25		18.75
Retirement	1,305.00	1,107.88		197.12
Tuition Reimbursement	400.00	100.97		299.03
Equipment Maintenance	350.00	533.00		(183.00)
Printing & Advertising	1,200.00	264.89		935.11
Dues & Subscriptions	240.00	187.03		52.97
Office Supplies	1,200.00	1,802.00		(602.00)
Postage	750.00	1,180.81		(430.81)
Miscellaneous	200.00	4,805.32		(4,605.32)
Auditing Services	6,000.00	6,800.00		(800.00)
New Construction Appraisals	4,500.00	5,545.00		(1,045.00)
Reappraisal of Property	15,000.00	14,550.00		450.00
Defend BTLA Appeals	1,000.00			1,000.00
Office Assistant's Salary (1)	6,981.00	6,926.68		54.32
Tax Collector's Salary	15,456.00	15,443.40		12.60
Health Insurance	1,250.00	1,251.32		(1.32)
Retirement	609.00			609.00
Printing & Advertising	450.00	1,131.15		(681.15)
Dues & Subscriptions	300.00	98.00		202.00
Registry Fees	1,700.00	2,660.51		(960.51)
Lien Title Search	4,000.00	1,950.00		2,050.00
Office Supplies	2,000.00	282.73		1,717.27
Postage	5,500.00	4,345.40		1,154.60
Conferences	400.00	403.00		(3.00)
New Equipment	300.00	34.98		265.02
Treasurer's Salary	1,810.00	1,810.00		-
Information System Data Processing	3,000.00	5,489.00		(2,489.00)
Trustee of Trust Fund Salary	1,450.00	1,450.00		-
New Equipment	1,000.00	265.00		735.00
	111,639.00	106,970.94	-	4,668.06
LEGAL EXPENSE				
Legal Services	10,000.00	16,727.89	-	(6,727.89)
PERSONNEL ADMINISTRATION				
Medicomp III/Cobra	4,932.00	2,363.85		2,568.15
Flex Plan Administration	20,000.00	19,269.92		730.08
FICA	35,623.00	33,590.28		2,032.72
Medicare	12,114.00	13,031.60		(917.60)
Unemployment Compensation	1,000.00	879.00		121.00
Workers Compensation	14,402.00	9,529.60		4,872.40
	88,071.00	78,664.25	-	9,406.75
PLANNING				
Secretary's Salary	1,403.00	1,858.00		(455.00)

DETAILED STATEMENT OF APPROPRIATIONS & EXPENDITURES FOR THE YEAR ENDED DECEMBER 31, 2001

	2001 Budget	2001 Expended	2001 Encumbered	Unspent/ (Overspent)
Flood Environmental Inspector	100.00	247.48		(147.48)
Legal	400.00			400.00
File Management	150.00			150.00
Master Plan Implementation	3,000.00	202.00	1,000.00	1,798.00
Printing & Advertising	600.00	737.00		(137.00)
Supplies	100.00	188.45		(88.45)
Postage	600.00	465.00		135.00
Training & Travel	415.00			415.00
	<u>6,768.00</u>	<u>3,697.93</u>	<u>1,000.00</u>	<u>2,070.07</u>
ZONING				
Secretary's Salary	500.00	138.00		362.00
Printing & Advertising	750.00	84.00		666.00
Supplies	50.00	85.92		(35.92)
Postage	200.00	156.80		43.20
	<u>1,500.00</u>	<u>464.72</u>	<u>-</u>	<u>1,035.28</u>
GENERAL GOVERNMENT BUILDINGS				
Custodian Part-Time	2,272.00	1,729.49		542.51
Electricity	6,000.00	6,857.84		(857.84)
Heat & Oil	5,000.00	5,391.56		(391.56)
Water Charges	800.00	608.10		191.90
Repairs & Maintenance	2,000.00	2,987.50		(987.50)
Supplies	1,000.00	187.70		812.30
New Equipment	1,000.00			1,000.00
Fire Station	2,000.00	2,064.58		(64.58)
Highway Garage	750.00	155.64		594.36
Library	750.00	225.00		525.00
Police Station	1,500.00	1,463.09		36.91
Town Clock	400.00			400.00
	<u>23,472.00</u>	<u>21,670.50</u>	<u>-</u>	<u>1,801.50</u>
CEMETERIES				
Equipment	150.00			150.00
Supplies	100.00			100.00
	<u>250.00</u>	<u>-</u>	<u>-</u>	<u>250.00</u>
INSURANCE				
Insurance Coverage	35,574.00	37,460.00		(1,886.00)
Town Officers Bond	2,300.00	2,239.00		61.00
	<u>37,874.00</u>	<u>39,699.00</u>	<u>-</u>	<u>(1,825.00)</u>
ADVERTISING & REGIONAL ASSOCIATION				
NHMA Dues	1,894.00	1,893.20		0.80
Central NH Regional Plan Commission Dues	3,796.00	3,796.00		-
	<u>5,690.00</u>	<u>5,689.20</u>	<u>-</u>	<u>0.80</u>
POLICE DEPARTMENT				
Police Chief's Salary	45,320.00	47,060.32		(1,740.32)

DETAILED STATEMENT OF APPROPRIATIONS & EXPENDITURES FOR THE YEAR ENDED DECEMBER 31, 2001

	2001 Budget	2001 Expended	2001 Encumbered	Unspent/ (Overspent)
Secretary/Dispatcher's Salary	18,240.00	9,259.91		8,980.09
Custodian Part-Time	3,000.00	1,839.08		1,160.92
Health Insurance	48,862.74	29,832.47		19,030.27
Life Insurance	350.00	288.75		61.25
Retirement	13,355.16	15,477.33		(2,122.17)
Uniforms	5,000.00	2,988.25		2,011.75
Telephone	5,200.00	6,751.00		(1,551.00)
Dispatch Service	26,500.00	18,237.00		8,263.00
Cruiser Maintenance	5,000.00	6,393.52		(1,393.52)
Radio Equipment Maintenance	1,500.00	1,183.73		316.27
Postage	400.00	400.00		-
Gasoline & Oil	7,000.00	7,528.70		(528.70)
Expenses & Equipment	9,750.00	10,030.48		(280.48)
New Equipment	4,500.00	3,960.19		539.81
Police Cruiser		5,433.24		(5,433.24)
Full Time Officer, Lieutenant	33,471.42	31,043.17		2,428.25
Full Time Officer	26,882.41	29,705.50		(2,823.09)
Full Time Officer	28,119.15	34,225.15		(6,106.00)
Full Time Officer Cops Grant	29,292.13	32,020.30		(2,728.17)
Full Time Officer Patrol Grant	29,168.34	25,785.26		3,383.08
Full Time Officer Cops Grant	28,887.58	30,239.58		(1,352.00)
Part-Time Patrolman's Salary	19,155.31	7,775.68		11,379.63
Part-Time Prosecutor	3,000.00	3,000.00		-
Overtime/Holiday/On Call	44,228.76	30,644.47		13,584.29
D.A.R.E.	1,000.00	767.72		232.28
Training Compensation	3,500.00	1,837.16		1,662.84
Grant Detail	5,000.00	1,327.63		3,672.37
Detail Receipts	10,000.00	37,986.23		(27,986.23)
	455,683.00	433,021.82	-	22,661.18
AMBULANCE SERVICE				
Full Time EMT Director	23,253.00	25,560.67		(2,307.67)
Full Time EMT's	95,481.00	98,660.18		(3,179.18)
Overtime	4,000.00	6,032.94		(2,032.94)
Health Insurance	39,000.00	30,718.79		8,281.21
Life Insurance	267.00	213.75		53.25
Retirement	5,165.00	5,720.41		(555.41)
Uniforms	1,200.00	1,180.24		19.76
Protective Gear	1,500.00	1,323.85		176.15
Repairs & Maintenance	2,000.00	2,456.13		(456.13)
Office Supplies	250.00	328.47		(78.47)
Vehicle Fuel	1,250.00	1,721.94		(471.94)
Health Maintenance	500.00	313.05		186.95
Staff Support	2,000.00	1,204.47		795.53
Vac/Sick/Holidays	16,000.00	14,691.26		1,308.74
Collection Costs	4,500.00	9,933.60		(5,433.60)
Training	3,000.00	2,897.23		102.77

DETAILED STATEMENT OF APPROPRIATIONS & EXPENDITURES FOR THE YEAR ENDED DECEMBER 31, 2001

	2001 Budget	2001 Expended	2001 Encumbered	Unspent/ (Overspent)
Medical Supplies	4,500.00	5,033.34		(533.34)
	203,866.00	207,990.32	-	(4,124.32)
FIRE DEPARTMENT				
Officer's Compensation	8,384.00	8,384.00		-
Secretary Benefits	318.00			318.00
Telephone	1,850.00	1,763.44		86.56
Electricity	3,900.00	3,108.86		791.14
Heating Oil & Maintenance	2,800.00	3,152.86		(352.86)
Cleaning & Office Supplies	1,800.00	2,050.17		(250.17)
Firewards	500.00			500.00
Repairs to Equipment	1,800.00	1,570.53		229.47
Gasoline	450.00	403.49		46.51
Diesel Fuel	800.00	928.62		(128.62)
Repairs - Apparatus	8,250.00	16,230.65		(7,980.65)
New Equipment	7,000.00	4,484.69	2,062.00	453.31
Fire Prevention	700.00	647.57		52.43
Health Maintenance	2,000.00	98.15		1,901.85
Part-Time Secretary	4,160.00	4,179.24		(19.24)
Firefighter's Clothing	5,000.00	3,004.01		1,995.99
Firefighter's Reimbursement	9,240.00	7,760.50		1,479.50
Life Safety/NFPA Codes & Dues	2,100.00	2,078.38		21.62
Fire Training	3,500.00	2,618.61		881.39
Dispatch Services	12,882.00	12,882.00		-
Dry Hydrant Maintenance	2,000.00			2,000.00
Radio Repair	1,500.00	1,382.53		117.47
Fire Alarm Maintenance	2,000.00	1,357.55		642.45
Fire SCBA Maintenance	2,000.00	1,401.28		598.72
Fire Suppression & Supplies	1,000.00	948.58		51.42
Medical Supplies & Oxygen	2,000.00	448.19		1,551.81
Training - EMS	3,400.00	2,792.40		607.60
	91,334.00	83,676.30	2,062.00	5,595.70
BUILDING INSPECTION				
Building Inspector's Salary	18,900.00	14,257.40		4,642.60
Training/Conference	500.00	172.55		327.45
Health Insurance	10,266.00	8,468.62		1,797.38
Life Insurance	45.00	41.25		3.75
Retirement	1,196.00	1,171.12		24.88
Telephone	200.00	408.37		(208.37)
Code Books	200.00	43.00		157.00
Dues & Memberships	350.00	415.00		(65.00)
Office Expenses	500.00	61.73		438.27
Postage	100.00	78.00		22.00
Vehicle Fuel	500.00	539.28		(39.28)
	32,757.00	25,656.32	-	7,100.68
EMERGENCY MANAGEMENT				
Emergency Management	5,000.00	3,460.26		1,539.74

DETAILED STATEMENT OF APPROPRIATIONS & EXPENDITURES FOR THE YEAR ENDED DECEMBER 31, 2001

	2001 Budget	2001 Expended	2001 Encumbered	Unspent/ (Overspent)
Forest Fire Suppression	1,000.00	888.74		111.26
Forest Fire New Equipment/Training	500.00	337.35		162.65
	6,500.00	4,686.35	-	1,813.65
HIGHWAYS & STREETS				
Administration				
Supt. of Public Works' Salary	43,014.00	43,200.53		(186.53)
Health Insurance	46,005.00	37,951.96		8,053.04
Life Insurance	200.00	195.25		4.75
Retirement	7,519.00	6,864.45		654.55
Uniforms	1,898.00	1,967.94		(69.94)
Telephone	600.00	733.37		(133.37)
Electricity	1,900.00	1,599.91		300.09
Fuel Oil	2,000.00	1,349.82		650.18
Subtotal Administration	103,136.00	93,863.23	-	9,272.77
Highways, Streets, & Bridges				
Paving/Reconstruction	90,226.00		18,433.65	71,792.35
Labor		220.00		(220.00)
Outside Services		42,255.27		(42,255.27)
Sand/Gravel		5,522.40		(5,522.40)
Cleaning & Maintenance				
Labor	129,832.00	120,786.68		9,045.32
Outside Services	1,800.00	2,507.10		(707.10)
Repairs	750.00	648.90		101.10
Equipment Rental	4,900.00	3,900.00		1,000.00
Supplies	3,700.00	3,862.38		(162.38)
Sand/Gravel	26,000.00	23,316.48		2,683.52
Cold/Hot Top	2,500.00	686.98		1,813.02
Culverts	1,900.00	1,452.40		447.60
Signs/Miscellaneous	500.00	1,125.62		(625.62)
Line Striping	2,000.00	1,742.72		257.28
Gasoline	250.00			250.00
Diesel Fuel	11,000.00	10,364.93		635.07
Lubricants/Kerosene	1,000.00	290.56		709.44
One-Ton Truck	750.00	3,566.79		(2,816.79)
Grader	1,500.00	512.18		987.82
Backhoe	500.00	665.53		(165.53)
Sanders	500.00	569.32		(69.32)
Loader	1,000.00	72.42		927.58
Sidewalk Plow	500.00	580.57		(80.57)
Snow Plow	3,100.00	4,044.33		(944.33)
York Rake	50.00	245.00		(195.00)
Power Saws	300.00	120.61		179.39
Mower	1,000.00	1,132.87		(132.87)
Sweeper	100.00	66.15		33.85
L-8000 Dump Truck (93)	1,500.00	1,429.97		70.03
N850 Dump Truck (97)	750.00	980.08		(230.08)

DETAILED STATEMENT OF APPROPRIATIONS & EXPENDITURES FOR THE YEAR ENDED DECEMBER 31, 2001

	2001 Budget	2001 Expended	2001 Encumbered	Unspent/ (Overspent)
L-7501 Dump Truck (99)	500.00	1,749.26		(1,249.26)
Chipper	100.00			100.00
Magnesium Chloride	10,750.00	10,242.66		507.34
Miscellaneous	450.00	392.07		57.93
New Equipment		2,166.00		(2,166.00)
Storm Sewer Maintenance	6,000.00			6,000.00
Equipment Material		6,467.81		(6,467.81)
Sidewalk Maintenance				-
Outside Services				-
Supplies				-
Snow/Ice Removal	3,000.00			3,000.00
Labor		1,014.56		(1,014.56)
Equipment Rental		3,586.00		(3,586.00)
Salt	15,000.00	17,801.07		(2,801.07)
Road Reclaim	30,000.00	60,000.00		(30,000.00)
Tilton Hill Road Section#3	23,354.00	23,354.00		-
Emergency Lanes	1,000.00			1,000.00
Dustin Park Maintenance	250.00	436.68		(186.68)
Subtotal Highways, Streets, & Bridges	378,312.00	359,878.35	18,433.65	0.00
Street Lighting Electricity	18,000.00	14,150.04		3,849.96
Care of Trees & Other HSB				
Care of Trees	1,000.00			1,000.00
Care of Trees Equipment		130.00		(130.00)
Care of Trees Service		164.25		(164.25)
Asphalt Road Sealing	26,000.00	11,042.86		14,957.14
Outside Services		15,662.89		(15,662.89)
Subtotal Care of Trees & Other HSB	27,000.00	27,000.00	-	-
TOTAL HIGHWAYS & STREETS	526,448.00	494,891.62	18,433.65	13,122.73
SOLID WASTE DISPOSAL				
Solid Waste Disposal - BCEP	174,716.00	174,715.49		0.51
PITTSFIELD AQUEDUCT HYDRANTS				
Pittsfield Aqueduct Hydrants	102,805.00	101,260.35		1,544.65
ANIMAL CONTROL				
Animal Control Officer's Salary	3,639.00	48.84		3,590.16
Supplies	600.00	120.55		479.45
NH Humane Society	500.00	1,200.00		(700.00)
	4,739.00	1,369.39	-	3,369.61
WELFARE DEPARTMENT				
Administration				
Director's Salary	11,465.00	14,374.70		(2,909.70)
Supplies	310.00	137.99		172.01
Professional Development	100.00	85.00		15.00
Subtotal Administration	11,875.00	14,597.69	-	(2,722.69)
DIRECT ASSISTANCE				
General Assistance	24,000.00	34,372.62		(10,372.62)
INTERGOVERNMENTAL WELFARE PAYMENTS				

DETAILED STATEMENT OF APPROPRIATIONS & EXPENDITURES FOR THE YEAR ENDED DECEMBER 31, 2001

	2001 Budget	2001 Expended	2001 Encumbered	Unspent/ (Overspent)
Community Action Program	3,171.00	3,171.00		-
TOTAL WELFARE DEPARTMENT	39,046.00	52,141.31	-	(13,095.31)
PARKS & RECREATION				
Dustin Park Electricity	700.00	599.91		100.09
Programs	4,150.00	4,149.47		0.53
Compensation - Pool Attendants	11,800.00	11,720.01		79.99
Telephone	400.00	371.05		28.95
Red Cross Fee	750.00	605.86		144.14
Pool Electricity	300.00	244.32		55.68
Concessions	2,000.00	2,074.79		(74.79)
Supplies	1,200.00	1,170.06		29.94
Repairs	1,000.00	979.65		20.35
Basketball Program	1,000.00	1,033.07		(33.07)
	23,300.00	22,948.19	-	351.81
LIBRARY				
Carpenter Memorial Library	51,059.00	51,059.00		-
PATRIOTIC PURPOSES				
Memorial Day	1,000.00	3,713.00		(2,713.00)
Old Home Day Parade	3,500.00	3,500.00		-
	4,500.00	7,213.00	-	(2,713.00)
CONSERVATION COMMISSION				
Printing & Advertising	100.00	100.00		-
Membership	295.00	295.00		-
Supplies & Miscellaneous	100.00	100.00		-
Travel & Training	200.00	200.00		-
Public Information & Education	100.00	100.00		-
Matching Grant	1,200.00	1,199.70		0.30
	1,995.00	1,994.70	-	0.30
PRINCIPAL - LONG TERM BONDS				
Principal - WWTP Bond	40,000.00	40,000.00		-
INTEREST - LONG TERM BONDS				
Interest - WWTP Bond	16,680.00	16,680.00		-
INTEREST - TAX ANTICIPATION NOTES				
Interest - Tax Anticipation Notes	20,000.00	12,734.23		7,265.77
CAPITAL OUTLAY				
Land Purchase				
Land Purchase - Belcastro	25,000.00	25,000.00		-
Machinery, Vehicles, & Equipment				
2000 Encumbrance-Reassessment Software		6,000.00		(6,000.00)
2000 Encumbrance-Winterfest		2,470.00		(2,470.00)
2000 Encumbrance-Records Preservation		450.00		(450.00)
2000 Encumbrance-Master Plan		2,385.00		(2,385.00)
1999 Encumbrance-Master Plan		929.00		(929.00)
1999 Encumbrance-Police Station Renovations		1,000.00		(1,000.00)
1998 Encumbrance-Town Hall Renovations		13,809.62	13,961.22	(27,770.84)
Police Cruiser	24,800.00	24,800.00		-

DETAILED STATEMENT OF APPROPRIATIONS & EXPENDITURES FOR THE YEAR ENDED DECEMBER 31, 2001

	2001 Budget	2001 Expended	2001 Encumbered	Unspent/ (Overspent)
Fire Truck Purchase	270,000.00		260,600.00	9,400.00
Highway Dump Truck	16,312.00	16,311.20		0.80
Pool House	10,850.00	10,850.00		-
Ambulance	25,000.00			25,000.00
	346,962.00	79,004.82	274,561.22	(6,604.04)
Total Capital Outlay	371,962.00	104,004.82	274,561.22	(6,604.04)
CAPITAL RESERVE				
Parks & Recreation	3,500.00	3,500.00		-
Highway Small Truck	5,000.00	5,000.00		-
Highway Loader	15,000.00	15,000.00		-
Fire & Rescue Apparatus	20,000.00	20,000.00		-
Dump Trucks	20,000.00	20,000.00		-
Grader	10,000.00	10,000.00		-
Backhoe	6,000.00	6,000.00		-
	79,500.00	79,500.00	-	-
TOTAL GENERAL FUND	<u>\$ 2,692,759.00</u>	<u>\$ 2,346,196.55</u>	<u>\$ 296,056.87</u>	<u>\$ 50,505.58</u>
WASTEWATER TREATMENT PLANT				
Operating Budget				
Superintendent's Salary	\$ 34,400.00	\$ 28,141.55		\$ 6,258.45
Chief Operator's Salary	25,400.00	32,498.15		(7,098.15)
Part-Time Operator's Salary	17,680.00	9,616.84		8,063.16
Committee	100.00			100.00
Health Insurance	14,067.00	10,174.58		3,892.42
Life Insurance	100.00	56.25		43.75
Employee Benefits FICA	4,803.00	4,292.43		510.57
Retirement	3,208.00	1,774.18		1,433.82
Workman's Compensation Insurance	3,500.00			3,500.00
Engineering Study	5,000.00			5,000.00
Test/Cal	10,000.00	11,918.05		(1,918.05)
Treatment Plant				
Telephone	1,600.00	1,022.88		577.12
Electricity	50,000.00	52,211.96		(2,211.96)
Fuel Oil	2,000.00	1,414.78		585.22
Automotive	500.00	976.70		(476.70)
Ground Maintenance & Repair	6,000.00	8,919.13		(2,919.13)
Flood & Multi-Peril Insurance	2,000.00	2,000.00		-
Vehicle Insurance	1,350.00	1,350.00		-
Parts & Supplies	7,000.00	8,256.56		(1,256.56)
User Charge Billing Postage	880.00	682.00		198.00
Gasoline & Oil	500.00	660.34		(160.34)
Lab Chemicals	3,000.00	3,992.54		(992.54)
Lab Equipment	9,478.00	5,870.64		3,607.36
Personal Sanitation	2,000.00	1,952.72		47.28
Training	1,200.00	490.00		710.00

DETAILED STATEMENT OF APPROPRIATIONS & EXPENDITURES FOR THE YEAR ENDED DECEMBER 31, 2001

	2001 Budget	2001 Expended	2001 Encumbered	Unspent/ (Overspent)
Joy Street				
Telephone	400.00	421.63		(21.63)
Electricity	7,000.00	4,624.26		2,375.74
Maintenance	750.00	723.63		26.37
Collection System Maintenance				
Major Repairs & Equipment	6,000.00	14,552.91		(8,552.91)
Equipment Rental	2,000.00	110.00		1,890.00
Outside Services	5,330.00	8,659.33		(3,329.33)
Carroll Street				
Telephone	500.00	355.05		144.95
Electricity	4,000.00	2,787.06		1,212.94
Maintenance	750.00	162.21		587.79
South Main Street				
Telephone	400.00	361.01		38.99
Electricity	1,700.00	734.12		965.88
Maintenance	750.00	354.89		395.11
Route 107				
Telephone	400.00	358.08		41.92
Electricity	1,000.00	391.80		608.20
Maintenance	750.00			750.00
Upper Winant Road				
Telephone	600.00	358.17		241.83
Electricity	300.00	119.95		180.05
Maintenance	750.00			750.00
Lower Winant Road				
Telephone	400.00	293.66		106.34
Electricity	1,000.00	591.27		408.73
Maintenance	750.00			750.00
Baldwin Lane				
Telephone	400.00	331.00		69.00
Electricity	1,000.00	189.18		810.82
Maintenance	750.00			750.00
Sewer Fund 15% of Budget	36,291.00	9,450.00		26,841.00
Subtotal Operating Budget	279,737.00	234,201.49	-	45,535.51
Land Purchase - Belcastro	14,000.00	13,797.50		202.50
Waste Water Treatment Plant Upgrade	1,200,000.00	374,240.52		825,759.48
Total Waste Water Treatment Plant	<u>\$ 1,493,737.00</u>	<u>\$ 622,239.51</u>	<u>\$ -</u>	<u>\$ 871,497.49</u>
TOTAL EXPENDITURES	<u>\$ 4,186,496.00</u>	<u>\$ 2,968,436.06</u>	<u>\$ 296,056.87</u>	<u>\$ 922,003.07</u>

DETAILED STATEMENT OF ESTIMATED & ACTUAL REVENUES FOR THE YEAR ENDED DECEMBER 31, 2001

	2001 Estimated Revenue	2001 Actual Revenue	Over/(Under)
TAXES			
2001 Property Taxes Committed & Collected	\$ 4,642,870.00	\$ 4,024,408.81	\$ (618,461.19)
Land Use Taxes	4,800.00	5,378.00	578.00
Yield Taxes	17,300.00	18,151.23	851.23
Excavation Taxes	100.00	99.12	(0.88)
Excavation Activity Taxes	598.00	598.00	-
Interest & Penalties on Taxes	68,000.00	74,490.73	6,490.73
	<u>4,733,668.00</u>	<u>4,123,125.89</u>	<u>(610,542.11)</u>
OVERLAY - ABATEMENTS & REFUNDS			
Property Tax Abatements & Refunds		(15,605.36)	(15,605.36)
Tax Lien Abatements & Refunds		(11,476.37)	(11,476.37)
Land Use Tax Abatements & Refunds		(27,278.16)	(27,278.16)
Yield Tax Abatements & Refunds		(880.60)	(880.60)
		<u>(55,240.49)</u>	<u>(55,240.49)</u>
LICENSES, PERMITS, & FEES			
Business Licenses & Permits	1,000.00	100.00	(900.00)
UCC Filings & Certificates		658.34	658.34
Motor Vehicle Permit Fees	375,000.00	394,949.00	19,949.00
Motor Vehicle Permits (Decals)		10,622.50	10,622.50
Building Permit Fees	8,500.00	15,455.67	6,955.67
Housing Standards Agency Fees		7,395.00	7,395.00
Dog Licenses	3,000.00	2,607.50	(392.50)
Marriage Licenses	250.00	1,281.00	1,031.00
Vital Certificates	250.00	519.00	269.00
Other Licenses & Permits		40.00	40.00
Current Use Application Fees		24.68	24.68
Pistol Permits		130.00	130.00
Junk Yard Licenses		75.00	75.00
	<u>388,000.00</u>	<u>433,857.69</u>	<u>45,857.69</u>
FROM FEDERAL & STATE			
COPS Grant	18,000.00	20,461.52	2,461.52
State of NH - Shared Revenue	35,850.00	34,830.00	(1,020.00)
State of NH - Meals & Rooms	102,442.00	137,271.61	34,829.61
State of NH - Highway Block Grant	90,226.00	73,286.90	(16,939.10)
State of NH - State Aid Grant	42,039.00	41,620.00	(419.00)
State of NH - Other State Receipts	8,520.00	9,717.54	1,197.54
BCEP Annual Payment	6,300.00	6,300.00	-
	<u>303,377.00</u>	<u>323,487.57</u>	<u>20,110.57</u>
CHARGES FOR SERVICES			
Town Offices	500.00	1,007.41	507.41
Police Department	14,000.00	64,314.41	50,314.41
Fire Department		20.00	20.00

DETAILED STATEMENT OF ESTIMATED & ACTUAL REVENUES FOR THE YEAR ENDED DECEMBER 31, 2001

	2001 Estimated Revenue	2001 Actual Revenue	Over/(Under)
Ambulance Service		20.00	20.00
Forest Fire Reimbursement		416.48	416.48
Animal Control		200.00	200.00
Planning Board	1,500.00	2,382.50	882.50
Zoning Board		224.00	224.00
Welfare	2,000.00	1,841.29	(158.71)
Parks & Recreation	7,000.00	7,611.74	611.74
Parks & Recreation - Basketball		930.00	930.00
	<u>25,000.00</u>	<u>78,967.83</u>	<u>53,967.83</u>
MISCELLANEOUS REVENUES			
Sale of Town Property	32,000.00	32,001.00	1.00
Interest on Deposits	22,000.00	21,062.25	(937.75)
Court Fines & Restitution	1,500.00	750.00	(750.00)
Employees Benefits	1,500.00	1,103.13	(396.87)
Insurance	7,000.00	19,985.57	12,985.57
	<u>64,000.00</u>	<u>74,901.95</u>	<u>10,901.95</u>
INTERFUND OPERATING TRANSFERS IN			
Income from Trust Funds	20,000.00		(20,000.00)
Transfer In - Ambulance	25,000.00		(25,000.00)
Capital Reserve - Park & Rec	10,850.00	10,850.00	-
Capital Reserve - Fire Truck	270,000.00	260,600.00	(9,400.00)
	<u>325,850.00</u>	<u>271,450.00</u>	<u>(54,400.00)</u>
TOTAL GENERAL FUND	<u>\$ 5,839,895.00</u>	<u>\$ 5,250,550.44</u>	<u>\$ (589,344.56)</u>
WASTE WATER TREATMENT PLANT	<u>\$ 293,767.00</u>		<u>\$ (293,767.00)</u>
Income from Sewer User Fees		\$ 296,554.41	296,554.41
Interest on Delinquent Sewer User Fees		1,322.22	1,322.22
Overlay - Sewer User Abatements		(741.93)	(741.93)
State of NH - State Aid		419.00	419.00
Sewer Hookup Fees		30,000.00	30,000.00
Dumping Fees		2,400.00	2,400.00
Interest on Deposits		15,036.27	15,036.27
Miscellaneous Revenues		1,620.83	1,620.83
Proceeds from Long Term Bonds	1,200,000.00	-	(1,200,000.00)
TOTAL WASTE WATER TREATMENT PLANT	<u>\$ 1,493,767.00</u>	<u>\$ 346,610.80</u>	<u>\$ (1,147,156.20)</u>
TOTAL REVENUES	<u>\$ 7,333,662.00</u>	<u>\$ 5,597,161.24</u>	<u>\$ (1,736,500.76)</u>

SUMMARY INVENTORY OF VALUATION

VALUE OF LAND ONLY	ACRES	ASSESSED VALUE
Current Use (At Current Use Values)	9,574.51	1,019,715
Residential	3,915.32	19,291,146
Commercial	191.95	3,133,100
TOTAL OF TAXABLE LAND	13,681.78	23,443,961
VALUE OF BUILDINGS ONLY		
Residential		61,894,850
Manufactured Housing		3,251,300
Commercial/Industrial		14,870,900
TOTAL OF TAXABLE BUILDINGS		80,017,050
PUBLIC WATER UTILITY		1,429,496
PUBLIC ELECTRIC UTILITIES		2,079,195
VALUATION BEFORE EXEMPTIONS		106,969,702
Blind Exemptions		90,000
Elderly Exemptions		480,800
TOTAL DOLLAR AMOUNT OF EXEMPTIONS		570,800
NET VALUATION ON WHICH TAX RATE IS COMPUTED FOR MUNICIPAL, COUNTY & LOCAL EDUCATION TAX		106,398,902
Less Public Utilities		3,508,691
NET VALUATION W/O UTILITIES ON WHICH TAX RATE IS COMPUTED FOR STATE EDUCATION TAX		102,890,211
TAX CREDITS		
Totally & Permanently Disabled Veterans, Spouses & Widows		5,600
Other War Service Credits		18,600

TAX RATE INFORMATION

INVENTORY OF VALUATION	1998	1999	2000	2001
Land-Improved & Unimproved	23,641,748	23,443,307	23,788,510	23,443,961
Buildings	75,074,350	75,979,050	77,900,225	80,017,050
Public Water Utility (Private)	696,800	1,427,297	1,416,700	1,429,496
Public Electric Utilities (Private)	2,224,243	2,504,103	2,401,917	2,079,195
Total Valuation Before Exemptions	101,637,141	103,353,757	105,507,352	106,969,702
Less Elderly/Blind Exemptions	(390,000)	(401,900)	(465,000)	(570,800)
Net Valuation for Town, County, & Local Education Tax	101,247,141	102,951,857	105,042,352	106,398,902 (1)
Less Public Utilities		(3,931,400)	(3,818,617)	(3,508,691)
Net Valuation without Utilities for State Education Tax	101,247,141	99,020,457	101,223,735	102,890,211 (2)

TAX RATE INFORMATION	1998	1999	2000	2001
Net Town Appropriation	1,053,383	1,219,616	1,274,916	1,330,332
Net School Appropriation	2,813,638	1,720,554	2,043,683	2,154,410
State Education Taxes		726,165	726,165	785,363
County Tax Assessment	231,202	234,310	265,480	318,514
War Service Credits	25,400	25,800	29,300	24,200
Overlay	39,167	40,360	40,149	64,499
Less: Shared Revenue	(27,857)	(27,857)	(27,857)	(27,857)
Property Taxes to be Raised	4,134,933	3,938,948	4,351,836	4,649,461

CALCULATION OF 2001 TAX RATE ~

Net Appropriation/Assessment is divided by Valuation:

	Town	School	County
Net Appropriation	1,330,332	2,154,410	318,514
War Service Credits	24,200	106,399	106,399
Overlay	64,499	20.25	2.99
Less: Shared Revenue	(27,857)		
	1,391,174	785,363	
Valuation(1) / 1000	106,399	102,890	
Town Rate	13.08	7.63	

SUMMARY OF TAX RATES ~

	1998	1999	2000	2001
Town	10.77	12.22	12.53	13.08
Local Education	27.79	16.71	19.46	20.25
State Education		7.33	7.17	7.63
County	2.28	2.28	2.53	2.99
	40.84	38.54	41.69	43.95

TOWN CLERK'S REPORT

FOR THE YEAR ENDED DECEMBER 31, 2001

Motor Vehicle Permit Fees	\$ 394,949.00
Motor Vehicle Permit Decals	10,622.50
UCC Filings	673.34
Dog License Fees & Penalties	4,384.00
Marriage License Revenue to State	1,026.00
Marriage License Revenue to Town	189.00
Vital Records Revenue to State	426.00
Vital Records Revenue to Town	166.00
	<hr/>
	\$ 412,435.84

Vital Statistics ~

Births	42
Marriages	42
Deaths	27

Don't forget the dog.....2002 licenses are due April 1st.

Male/Female	\$9.00
Neutered/Spayed	6.50
Owner over 65	2.00 for 1 st dog, additional dogs regular fee

Please bring certificate of neutering or spaying if not on file with this office. Proof of rabies is also required.

Just a few reminders: By the time this report is out, this office will be on line with the Department of Motor Vehicles. Although both Jean and I received instruction at Motor Vehicle, it will continue to be a learning experience. There is a tremendous amount to learn. During this learning process we ask that you be patient, as it may take a little longer for us to complete registrations, due to the double-entry that we will have to do for a while. Being on line however, will enable us to add to the services that we now perform as Municipal Agents. To name a few, we will be issuing vanity plates, moose plates, and completing registrations up to a gross weight of 26,000, rather than the 8,000, that now applies.

We hope that you will bear with us during this period of adjustment.

Respectfully submitted,

Elizabeth A. Hast
Town Clerk

TAX COLLECTOR'S REPORT MS-61

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FOR THE MUNICIPALITY OF PITTSFIELD

YEAR ENDING 12/31/01

DEBITS	Levy for Year of this Report	PRIOR LEVIES (Please specify years)		
UNCOLLECTED TAXES- BEG. OF YEAR*	2001	2000	1999	PRIOR
Property Taxes		517,409.79		
Resident Taxes		-	3,380.00	4,120.00
Land Use Change		28,118.00		
Yield Taxes		895.38		
Utilities		11,111.08	1,893.32	96.94
Excavation Tax @ \$.02/yd.				
Excav. Activity Tax				
TAXES COMMITTED	2001	2000	1999	PRIOR
Property Taxes #3110	4,642,870.00	2,686.51		
Resident Taxes #3180	-	-	0.00	
Land Use Change #3120	5,378.00	6,684.00		
Yield Taxes #3185	18,151.23			
Excavation Tax #3187	99.12			
Excav. Activity Tax #3188	598.00			
Utilities #3189	247,401.22	49,153.19		
OVERPAYMENT	2001	2000	1999	PRIOR
Property Taxes #3110	792.00	12.00		
Resident Taxes #3180		-		
Land Use Change #3120				
Yield Taxes #3185				
Excavation Tax #3187				
Excav. Activity Tax #3188				
Utilities #3189	28.16	-		
Interest - Late Tax #3190	6,045.22	31,666.19	245.55	-
Resident Tax Penalty #3190	-	-	10.00	1.00
TOTAL DEBITS	\$ 4,921,362.95	\$ 647,736.14	\$ 5,528.87	\$ 4,217.94

*This amount should be the same as the last year's ending balance. If not, please explain.

TAX COLLECTOR'S REPORT MS-61

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FOR THE MUNICIPALITY OF PITTSFIELD

YEAR ENDING 12/31/01

CREDITS	Levy for Year of this Report	PRIOR LEVIES (Please specify years)		
REMITTED TO TREASURER	2001	2000	1999	PRIOR
Property Taxes	4,024,408.81	274,725.83		
Resident Taxes	-	-	160.00	70.00
Land Use Change	5,378.00	6,684.00		
Yield Taxes	16,455.05	895.38		
Interest	6,045.22	31,666.19	245.55	-
Penalties	-	-	10.00	1.00
Excavation Tax @ \$.02/yd.	99.12			
Excavation Activity Tax	598.00			
Utility Charges	218,377.49	57,206.53	1,754.60	22.93
Conversion to Lien (should equal to line 2, pg.3)		224,422.10		
DISCOUNTS ALLOWED				
ABATEMENTS MADE	2001	2000	1999	PRIOR
Property Taxes	5,115.00	20,960.37	-	
Resident Taxes		-	-	-
Land Use Change		28,118.00		
Yield Taxes	880.60			
Excavation Tax @ \$.02/yd.				
Excavation Activity Tax				
Utility Charges	769.93	33.00		
CURRENT LEVY DEEDED	1,450.00			
UNCOLLECTED TAXES - END OF YEAR #1080	2001	2000	1999	PRIOR
Property Taxes	612,688.19	-	-	-
Resident Taxes	-	-	3,220.00	4,050.00
Land Use Change	-	-	-	-
Yield Taxes	815.58	-	-	-
Excavation Tax @ \$.02/yd.	-	-	-	-
Excavation Activity Tax	-	-	-	-
Utility Charges	28,281.96	3,024.74	138.72	74.01
TOTAL CREDITS	\$ 4,921,362.95	\$ 647,736.14	\$ 5,528.87	\$ 4,217.94

TAX COLLECTOR'S REPORT MS-61

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FOR THE MUNICIPALITY OF PITTSFIELD

YEAR ENDING 12/31/01

DEBITS	Levy for Year of this Report	PRIOR LEVIES (Please specify years)		
	2000	1999	1998	1997.....
Unredeemed Liens Balance at Beginning of Fiscal Year		124,882.92	58,743.99	2,844.01
Liens Executed During Fiscal Year	224,422.10			
Interest & Cost Collected (After Lien Execution)	-			
	7,898.84	12,383.17	17,013.64	698.14
TOTAL DEBITS	\$ 232,320.94	\$ 137,266.09	\$ 75,757.63	\$ 3,542.15

CREDITS

REMITTED TO TREASURER:	Last Year's Levy	PRIOR LEVIES (Please specify years)		
	2000	1999	1998	1997
Redemptions	69,645.09	54,451.41	53,542.08	1,322.21
Interest & Costs Collected (After Lien Execution)				
#3190	7,898.84	12,383.17	17,013.64	698.14
Abatements of Unredeemed Taxes	2,116.48	2,196.29	352.63	151.92
Liens Deeded To Municipality	3,186.45	5,550.96	1,464.50	1,188.56
Unredeemed Liens Bal. End of Yr.				
#1110	149,474.08	62,684.26	3,384.78	181.32
TOTAL CREDITS	\$ 232,320.94	\$ 137,266.09	\$ 75,757.63	\$ 3,542.15

Does your municipality commit taxes on a semi-annual basis (RSA 76:15-a)? Yes

TAX COLLECTOR'S SIGNATURE

Elizabeth A. Hunt

DATE 01/29/02

TREASURER'S REPORT

GENERAL FUND (CITIZENS BANK)

Cash on Hand January 1, 2001	\$ 1,304,691.53
Receipts During Year	7,714,726.48
April Balance Transfer from Richard Lyons Escrow Account	513.07
Less Selectmen's Vouchers Paid	<u>(8,318,415.65)</u>
Balance December 31, 2001	<u>\$ 701,515.43</u>

MEMORIAL FUND (NHPDIP)

Balance January 1, 2001	\$ 4,820.73
Interest	152.86
War Memorial Withdrawal	<u>(3,200.00)</u>
Balance December 31, 2001	<u>\$ 1,773.59</u>

FORESTRY MANAGEMENT RESERVE (NHPDIP)

Balance January 1, 2001	\$ 9,600.95
Interest	<u>366.23</u>
Balance December 31, 2001	<u>\$ 9,967.18</u>

SEWER FUND (NHPDIP)

Balance January 1, 2001	\$ 502,998.62
Interest	14,973.79
April Balance Transfer from Wastewater Capital Reserve Citizens Account	17,629.63
Withdrawals	<u>(294,000.00)</u>
Balance December 31, 2001	<u>\$ 241,602.04</u>

CAPITAL RESERVE REASSESSMENT (NHPDIP)

Balance January 1, 2001	\$ -
April Balance Transfer from Capital Reserve Citizens Acct.	16,112.56
Interest	<u>363.69</u>
Balance December 31, 2001	<u>\$ 16,476.25</u>

RICHARD LYONS ESCROW ACCOUNT (CITIZENS BANK)

Balance January 1, 2001	\$ 512.66
Interest	<u>0.41</u>
Balance April 30, 2001	513.07
Closed Account - Balance Transfer to General Fund	<u>(513.07)</u>
Balance December 31, 2001	<u>\$ -</u>

CAPITAL RESERVE REASSESSMENT (CITIZENS BANK)

Balance January 1, 2001	\$ 16,037.27
Interest	<u>75.29</u>
Balance April 30, 2001	16,112.56
Closed Account - Balance Transfer to NHPDIP-Reassessment Fund	<u>(16,112.56)</u>
Balance December 31, 2001	<u>\$ -</u>

WASTEWATER TREATMENT PLANT (CITIZENS BANK)

Balance January 1, 2001	\$ 17,567.15
Interest	82.48
Fees	<u>(20.00)</u>
Balance April 30, 2001	17,629.63
Closed Account - Balance Transfer to NHPDIP-Sewer Fund	<u>(17,629.63)</u>
Balance December 31, 2001	<u>\$ -</u>

TREASURER'S REPORT

BRIDGE REPAIR TRUST FUND (CITIZENS BANK)

Balance January 1, 2001	\$ 2,644.28
Interest	33.26
Balance December 31, 2001	<u>\$ 2,677.54</u>

CONSERVATION COMMISSION (CITIZENS BANK)

Balance January 1, 2001	\$ 1,183.76
Interest	38.48
Contributions	2,442.26
Balance December 31, 2001	<u>\$ 3,664.50</u>

POLICE DEPARTMENT ASSET FORFEITURE (CITIZENS BANK)

Balance January 1, 2001	\$ 255.31
Interest	2.16
Fees	(25.00)
Balance December 31, 2001	<u>\$ 232.47</u>

AMBULANCE REPLACEMENT FUND (CITIZENS BANK)

Balance January 1, 2001	\$ 28,488.40
Interest	349.34
Deposits	84,259.86
Transfers to Ambulance Replacement NHPDIP Account	(105,937.87)
Debits & Fees	(40.00)
Balance December 31, 2001	<u>\$ 7,119.73</u>

AMBULANCE REPLACEMENT FUND (NHPDIP)

Balance January 1, 2001	\$ 88,241.66
Interest	4,404.56
Transfers from Ambulance Replacement Citizens Account	105,937.87
Balance December 31, 2001	<u>\$ 198,584.09</u>

GEORGE BUNKER TRUST FUND (CITIZENS BANK)

Balance January 1, 2001	\$ 8,277.31
Interest	105.46
Beneficiary Payment	372.80
Balance December 31, 2001	<u>\$ 8,755.57</u>

FOOD PANTRY (CITIZENS BANK)

Balance January 1, 2001	\$ 3,615.72
Donations	2,990.47
Debits & Fees	18.61
Withdrawals	1,606.98
Balance December 31, 2001	<u>\$ 4,980.60</u>

Respectfully submitted,

Cindy M. Houle
Treasurer

B.C.E.P. SOLID WASTE DISTRICT

PITTSFIELD, NEW HAMPSHIRE

EXPENDITURE BUDGET		CURRENT YEAR		ENSUING YEAR		
(ZREVBUD)	14:41	Adopted Budget	Expended 2001	Proposed Budget	Budget Committee	Adopted Budget
Administrative						
1.01	Void Documents	0.00	0.00	0.00	0.00	0.00
1.02	Administrator's Salary	43,417.50	48,102.80	45,593.60	45,593.60	45,593.60
1.03	Telephone	3,500.00	3,037.41	3,000.00	3,000.00	3,000.00
1.04	Office Supplies	1,200.00	1,381.68	1,200.00	1,200.00	1,200.00
1.05	Legal Fees	50.00	0.00	50.00	50.00	50.00
1.06	Accounting Fees	3,300.00	3,281.05	3,300.00	3,300.00	3,300.00
1.08	Secretary-Treasurer	30,000.00	34,718.74	32,000.00	32,000.00	32,000.00
1.09	Postage	350.00	405.88	375.00	375.00	375.00
1.10	Advertising	800.00	1,056.00	900.00	900.00	900.00
1.11	Dues	280.00	249.00	275.00	275.00	275.00
1.12	Office Furniture	150.00	818.48	500.00	500.00	500.00
1.13	Permits & Licenses	600.00	540.00	600.00	600.00	600.00
1.14	Transfers to Petty Cash	0.00	0.00	0.00	0.00	0.00
1.15	Bottled Water, Coffee, etc.	1,600.00	1,689.50	1,500.00	1,500.00	1,500.00
1.16	Unclassified Payments	0.00	1,264.70	0.00	0.00	0.00
1.17	Reimbursed Expenditures	0.00	0.00	0.00	0.00	0.00
SUBTOTAL FOR Administrative		85,247.50	96,545.24	89,293.60	89,293.60	89,293.60
Maintenance						
2.01	Tools	1,500.00	779.29	1,000.00	1,000.00	1,000.00
2.02	Building	2,500.00	3,473.00	3,000.00	3,000.00	3,000.00
2.03	Machinery & Equipment	3,500.00	0.00	1,000.00	1,000.00	1,000.00
2.04	Spare Parts & Supplies	6,500.00	1,838.61	2,500.00	2,500.00	2,500.00
2.05	Cleaning Supplies	1,000.00	1,442.60	1,400.00	1,400.00	1,400.00
2.06	Air Compressor	0.00	39.63	100.00	100.00	100.00
2.07	Fuel Tanks	200.00	0.00	100.00	100.00	100.00
2.08	Loader	1,000.00	406.26	1,000.00	1,000.00	1,000.00
2.09	Pickup	250.00	586.43	300.00	300.00	300.00
2.10	Conveyer	500.00	140.99	300.00	300.00	300.00
2.11	Horizontal Bailer	1,500.00	741.01	1,000.00	1,000.00	1,000.00
2.12	Pressure Washer	200.00	0.00	100.00	100.00	100.00
2.13	Glass Breaker	0.00	1,998.40	1,500.00	1,500.00	1,500.00
2.14	Trailers	0.00	0.00	0.00	0.00	0.00
2.18	Forklift	500.00	39.38	0.00	0.00	0.00
2.19	Compactors	1,000.00	892.76	1,000.00	1,000.00	1,000.00
2.20	Site Work	1,000.00	250.00	1,000.00	1,000.00	1,000.00
2.21	Oil Collection System	250.00	0.00	100.00	100.00	100.00
2.22	Skid Steer	2,000.00	2,891.58	1,000.00	1,000.00	1,000.00
2.23	Power Screen	500.00	0.00	500.00	500.00	500.00
2.24	Roll Off Truck	5,000.00	5,095.08	6,000.00	6,000.00	6,000.00
2.25	Scales	0.00	528.00	600.00	600.00	600.00
SUBTOTAL FOR MAINTENANCE		28,900.00	21,143.02	23,500.00	23,500.00	23,500.00
Operations						
3.01	Fuel	10,000.00	8,522.58	9,000.00	9,000.00	9,000.00
3.02	Propane	2,000.00	1,485.40	1,800.00	1,800.00	1,800.00
3.03	Electric	12,000.00	10,372.07	10,000.00	10,000.00	10,000.00
3.04	Operations Wages	133,640.00	140,448.47	140,322.00	140,322.00	140,322.00
3.05	FICA	12,738.67	13,842.89	13,741.61	13,741.61	13,741.61
3.06	Hospital Insurance Tax	2,979.20	3,237.62	3,128.16	3,128.16	3,128.16
3.07	Health Insurance	32,000.00	28,933.24	39,000.00	39,000.00	39,000.00

B.C.E.P. SOLID WASTE DISTRICT

PITTSFIELD, NEW HAMPSHIRE

EXPENDITURE BUDGET		CURRENT YEAR		ENSUING YEAR		
(ZREVBUD)	14:41	Adopted Budget	Expended 2001	Proposed Budget	Budget Committee	Adopted Budget
3.08	Workman's Compensation	6,901.27	8,113.00	8,500.00	8,500.00	8,500.00
3.09	Unemployment Comp/FUTA	3,987.84	3,932.29	4,064.73	4,064.73	4,064.73
3.10	Materials Testing	500.00	0.00	500.00	500.00	500.00
3.11	Safety Equipment	5,000.00	4,463.00	4,000.00	4,000.00	4,000.00
3.12	Machine Rental	1,320.00	1,690.00	1,400.00	1,400.00	1,400.00
3.13	Retirement	8,100.00	8,696.90	8,100.00	8,100.00	8,100.00
3.14	Employee Training	500.00	270.00	500.00	500.00	500.00
3.15	Purchase of Recyclables	0.00	2,809.23	0.00	0.00	0.00
3.16	Mileage	0.00	0.00	0.00	0.00	0.00
3.17	Service Fee to Pittsfield	6,300.00	6,300.00	6,300.00	6,300.00	6,300.00
3.18	Employee Tax Deposits	0.00	0.00	0.00	0.00	0.00
3.19	Signs	200.00	0.00	200.00	200.00	200.00
3.20	Insurance (General)	5,000.00	4,894.00	5,000.00	5,000.00	5,000.00
3.22	Incentive Plans	6,000.00	0.00	6,000.00	6,000.00	6,000.00
SUBTOTAL FOR Operations		249,166.98	248,010.69	261,556.50	261,556.50	261,556.50
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Hauling						
4.01	Demolition Tipping Fees	30,000.00	40,547.26	32,000.00	32,000.00	32,000.00
4.02	Freight for Recyclables	0.00	0.00	0.00	0.00	0.00
4.03	MSW Tipping Fees	190,000.00	137,408.63	150,000.00	150,000.00	150,000.00
4.04	Tire Removal	7,500.00	6,289.00	5,000.00	5,000.00	5,000.00
4.05	Paint/HazMat Removal	1,500.00	484.68	1,500.00	1,500.00	1,500.00
4.06	Septage Removal	400.00	0.00	400.00	400.00	400.00
4.07	Equipment Rental	0.00	0.00	0.00	0.00	0.00
SUBTOTAL FOR Hauling		229,400.00	184,729.57	188,900.00	188,900.00	188,900.00
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Capital						
5.01	Canister Purchase	7,385.62	0.00	4,500.00	4,500.00	4,500.00
5.02	Computers	0.00	0.00	3,000.00	3,000.00	3,000.00
5.03	Hot Top	7,000.00	5,870.26	8,000.00	8,000.00	8,000.00
5.06	Swapshop	0.00	0.00	10,000.00	10,000.00	10,000.00
5.07	Other Equipment Purchases	0.00	5,045.10	0.00	0.00	0.00
5.08	Glass Crusher	5,000.00	0.00	3,000.00	3,000.00	3,000.00
5.09	Forklift	0.00	0.00	25,000.00	25,000.00	25,000.00
5.10	Transfers to Reserve	20,000.00	20,000.00	20,000.00	20,000.00	20,000.00
5.11	Grant Expenditures	0.00	0.00	0.00	0.00	0.00
5.12	Roll-Off Truck	25,480.39	25,480.39	25,480.39	25,480.39	25,480.39
5.13	Loader	21,464.50	21,464.50	21,464.50	21,464.50	21,464.50
5.14	Scales	0.00	209.04	3,000.00	3,000.00	3,000.00
5.15	Z Wall Pad	0.00	0.00	0.00	0.00	0.00
SUBTOTAL FOR Capital		86,330.51	78,069.29	123,444.89	123,444.89	123,444.89
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Landfill						
6.01	Engineering Costs	0.00	0.00	0.00	0.00	0.00
6.02	Materials	0.00	0.00	0.00	0.00	0.00
6.03	Contracted Services	0.00	0.00	0.00	0.00	0.00
6.04	Land Purchase	7,500.00	1,069.25	0.00	0.00	0.00
6.05	Groundwater Monitoring	0.00	0.00	0.00	0.00	0.00
SUBTOTAL FOR Landfill		7,500.00	1,069.25	0.00	0.00	0.00
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TOTAL EXPENDITURES		686,544.99	629,567.06	686,694.99	686,694.99	686,694.99

B.C.E.P. SOLID WASTE DISTRICT

PITTSFIELD, NEW HAMPSHIRE

REVENUE BUDGET		CURRENT YEAR		ENSUING YEAR	
(ZREVBUD)		Adopted Budget	Actual 2001	Proposed Budget	Budget Committee Adopted Budget
General					
10.01	Disposal Fees	7,500.00	11,060.60	7,500.00	7,500.00
10.02	Interest on Accounts	750.00	2,820.63	1,000.00	1,000.00
10.03	Refunds & Dividends	7,000.00	1,330.29	1,000.00	1,000.00
10.04	Demolition Fees	35,000.00	63,169.65	40,000.00	40,000.00
10.05	Sale of Equipment/Other	0.00	100.00	0.00	0.00
10.07	Transfers from Petty Cash	0.00	0.00	0.00	0.00
10.08	Unseparated Waste	0.00	3,020.10	2,000.00	2,000.00
10.09	Grants	4,000.00	2,500.00	0.00	0.00
10.11	Service Revenue	0.00	1,441.60	0.00	0.00
10.14	Reimbursements	0.00	818.86	0.00	0.00
10.15	Paint & Antifreeze Collection	0.00	955.00	1,000.00	1,000.00
SUBTOTAL FOR General		54,250.00	87,216.73	52,500.00	52,500.00
Recycling					
12.01	Mixed Paper	6,500.00	12,083.27	6,500.00	6,500.00
12.02	Newspaper	5,000.00	6,517.79	5,000.00	5,000.00
12.03	Cardboard	8,000.00	7,908.95	6,000.00	6,000.00
12.06	Plastic	250.00	2,552.95	1,500.00	1,500.00
12.07	Scrap Metal	12,000.00	14,383.73	9,000.00	9,000.00
12.08	Tin Cans	1,000.00	685.59	500.00	500.00
12.09	Aluminum Cans	15,000.00	0.00	20,000.00	20,000.00
12.10	Aluminum	2,000.00	8,041.69	4,000.00	4,000.00
12.11	Copper/Brass	750.00	747.72	500.00	500.00
12.12	Shop Wire	500.00	51.20	0.00	0.00
12.13	Wet Cell Batteries/Lead	350.00	309.63	300.00	300.00
12.14	Radiators	250.00	124.80	200.00	200.00
12.15	CFC Pumping Serv.	500.00	774.00	500.00	500.00
SUBTOTAL FOR Recycling		52,100.00	54,181.32	54,000.00	54,000.00
Tax Revenue					
13.01	Barnstead Tax	144,357.77	144,357.77	160,198.79	160,198.79
13.02	Chichester Tax	91,571.58	91,571.58	92,178.20	92,178.20
13.03	Epsom Tax	169,550.15	169,550.15	165,764.11	165,764.11
13.04	Pittsfield Tax	174,715.49	174,715.49	162,053.89	162,053.89
SUBTOTAL FOR Tax Revenue		580,194.99	580,194.99	580,194.99	580,194.99
TOTAL REVENUE ALL SOURCES		686,544.99	721,593.04	686,694.99	686,694.99

B.C.E.P. Solid Waste District
Treasurer's Report
for YTD 2001

Operating Fund (Checking Account)

Cash on Hand Beginning Year

Checking Account 93991-60081.....	\$	380.02
Savings Account 939-157258-3.....		1,707.30

Revenue

Operating Revenue (10.01-10.14)	\$	87,216.73
Transfers from Capital Reserve (11.01)		-0-
Recycling Revenue (12.01-12.21)		54,181.32
Current year tax Revenue (13.01-13.04)		580,194.99
Fire Related Revenue (14.01)		-0-
<u>Total Revenue received during Year.....</u>	\$	721,593.04
<u>Total Receipts and Cash in Accounts.....</u>	\$	<u>723,680.36</u>

Expenditures:

Administrative (1.01-1.17).....	\$	96,545.24
Maintenance (2.01-2.24)		21,493.02
Operations (3.01-3.22).....		248,010.69
Hauling/Transportation (4.01-4.07)		184,729.57
Capital Expenditures (5.01-5.11)		77,719.29
Landfill Closure (6.01-6.05).....		1,069.25
Liabilities (7.01)		-0-
Fire Related (8.01-8.06)		-0-
<u>Total Expenditures During Year</u>	\$	<u>629,567.06</u>

Cash on Hand Year End

Savings Account 939-157258-3.....	90,261.74
Checking Account 93991-60081.....	65,798.63

<u>Total Cash on hand Year End....</u>	\$	<u>94,113.30</u>
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Reserve Fund (Savings Account)

Cash on Hand Beginning Year:

Reserve Funds Beginning Year (NH-01-0407-0001).....	\$	124,432.64
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Revenue:

Transfers from Operating Fund	\$	20,000.00
Interest received during Year		4,957.44
<u>Total Revenue received during Year</u>	\$	<u>24,957.44</u>

Expenditures During Year:

Transfers to Operating Fund during Year.....		-0-
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<u>Cash on hand Year End.....</u>	\$	<u>149,390.08</u>
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Treasurer, BCEP Solid Waste

CARPENTER MEMORIAL LIBRARY

REPORT OF THE CARPENTER LIBRARY

The past year has brought ups and downs. At the beginning of the year we learned that a grant request for funding for handicapped access had been passed by the Congress. In the summer we learned that our plans to use the grant had been disapproved by the state Historical Preservation Commission. By year-end we were still trying to figure out how to hire an architect without the funding to do so. So although it has been a frustrating year, it has been educational, to say the least.

The silver lining to the hullabaloo about the grant is that many townspeople have expressed their support for their library. That has been gratifying.

Meanwhile we have carried on with the services we always provide. We have made progress on the electronic cataloging project, though there is still a long way to go. A few more woman-hours in the budget would help it along.

We were able to replace an old computer and add another to create two computer workstations for the public. One is for Internet access and word processing, and the other is for the electronic catalog which, although incomplete, is very helpful.

The library celebrated its 100th anniversary in 2001. Older visitors marveled at how little it has changed since they were patrons in their youth. We do try to take care of the old furnishings and woodwork, but of course there have been adaptations to keep us functional and as up with the times as possible. Our founders might gasp if they could see all the colorful children's books and the patrons waiting for their turn on the Internet!

Speaking of children's books, we were pleased to receive a one-time grant of dozens of new books for children preschool through sixth grade from the Children's Literacy Foundation. This is an organization based in Hanover whose mission is providing quality hard cover books to children in rural communities throughout New Hampshire and Vermont.

We also received a generous donation from the Globe Manufacturing Company. We thank them very much for their continued support.

The library experienced a downturn in volunteer hours this past year, with less than one hundred hours logged. We would appreciate having two or three people who could give as little as two hours a week. More would be fine too!

Our patron visits and numbers of materials borrowed have remained steady in spite of there being declines at most libraries. There has been a noticeable increase in the number of families who bring their very young children to the library on a regular basis. And that seems to me a hopeful sign for the future.

Respectfully submitted,

Joan Wadleigh
Library Director

CARPENTER MEMORIAL LIBRARY

Balance of Checking Account January 1, 2001

\$ 10,700.74

Income: Town of Pittsfield	48,586.75	
Gifts	400.00	
Fines	221.90	
Interest	146.37	
Refunds	<u>82.15</u>	
		\$ 49,437.17
Expenses: Salaries	32,080.28	
FICA	2,454.13	
Telephone	1,897.08	
Travel/Professional Dues	697.02	
Equip/Services/Repairs	3,390.98	
Supplies/Misc.	728.66	
Books/Periodicals	8,139.75	
Electricity	574.39	
Oil (see Note 1)	<u> </u>	
		<u>\$ 49,962.29</u>

Balance of Checking Account December 31, 2001

\$ 10,175.62

Note 1: Fuel oil in the amount of \$1,800.00 was used this year, yet was withheld from the Library's Appropriation from the Town, as the Town pays the bills.

LIBRARY STATISTICS FOR 2001 ~

Adult books circulated	3,621
Children's books circulated	3,295
Periodicals circulated	842
Videos circulated	1,481
Audio books circulated	718
Patron visits in 2001	6,057
New patrons	132
New materials acquired	662

~ Of these new materials, 434 were purchased & 228 were received as donations

Respectfully submitted,

Daniel F. Welch
Nancy Gilman
Emily A. Veno
Trustees

CARPENTER MEMORIAL LIBRARY TRUST FUND ACCOUNTS

Margaret & Everett Batchelder Fund	\$ 1,053.39
Butler Trust Fund	322.34
Carpenter Trust Fund	581.82
Gertrude & Eralsey Ferguson Fund	273.42
Lizzie Foote Trust Fund	261.90
Calvin W. & Agnes Foss Fund	96.20
Jenkins Room Memorial Fund	858.65
Sled Dog Trust Fund	136.14
Agnes Ring Bequest	648.91
Memorial Gifts/Miscellaneous	<u>1,333.94</u>
Balance Trust Fund Checking December 31, 2001	<u><u>\$ 5,566.71</u></u>

Respectfully submitted,

Daniel F. Welch
Nancy Gilman
Emily Veno
Trustees

TRUSTEES OF TRUST FUNDS

Financial Report of E.P. Sanderson Trust Fund December 31, 2001

Expenditures/Grants 2001

Organization

Concord Regional VNA	\$ 11,300.00
Pittsfield Youth Baseball Association	6,033.00
Pittsfield Historical Society	1,500.00
Appalachian Mountain Teen Project	3,000.00
Blueberry Express Day Care Center	1,310.02
Pittsfield Players	1,000.00
Pittsfield Senior Center	1,896.00
Medication Bridge	397.54
Pittsfield Youth Workshop	3,197.87
Pittsfield Winterfest	1,500.00
Pittsfield Old Home Day Parade	2,000.00
Riverbend	2,500.00
Drake Field Improvement Committee	9,146.08
Fire Department	1,050.00
Police Department	975.98
Pittsfield Band Trust	2,244.31
Pittsfield MS Band	3,865.00
Pittsfield Middle High School	19,597.00
Total Grants 2001	\$ 72,512.80

Prepared by Peter L. Dorfman

TRUSTEES OF TRUST FUNDS

TRUSTS REPORT ~ DECEMBER 31, 2001

Date	Name of Fund	Use of Fund	How Invested	Original Prin Begin YR	Market Value	New Funds
1914	Berry-Emerson	PHS Books& Apparatus	US Govt Sec./Principal	\$ 944.09	\$ 824.37	
1937	Ella Lane	Pittsfield Schools	Interest/Passbooks	\$ 25,000.00	22,907.59	
1968	Nursing Scholarships	Nursing Scholarship		\$ 6,505.47	5,988.35	
1976	Dr Fb Argue	Medical Scholarship		\$ 11,600.00	10,637.61	
	C Funds	Individual Care @Mt Calvery		\$ 4,200.00	3,851.28	
	Group 100-150	Individual Care @ Floral Park		\$ 20,380.00	18,692.56	
	Group 200-250			\$ 33,325.05	30,564.67	
	Group 300-350			\$ 23,765.00	21,773.12	
	Group 400-700			\$ 16,800.00	15,407.38	
1940	Guy Cox	Floral Park		\$ 6,000.00	5,524.56	
1978	J Frank Drake	Floral Park		\$ 5,000.00	4,608.34	
1978	James Drake	Floral Park		\$ 1,000.00	916.21	
1978	Drake Circle	Floral Park		\$ 2,000.00	1,832.43	
1978	Quaker Cemetery	General Maintenance		\$ 5,000.00	4,585.61	
1948	James Joy	Pittsfield Schools		\$ 2,430.00	2,228.01	
1948	Thomas D Merrill	Student&Teachers		\$ 1,147.40	1,050.35	
1948	Francis French	Student&Teachers		\$ 1,462.84	1,341.35	
1948	Academy Funds	PHS Books& Apparatus		\$ 4,219.18	3,869.46	
1961	Margaret L Hook	Uncared for lots @Floral Pk		\$ 17,399.77	15,957.56	
	O A Funds	Individual Care @ Floral Park		\$ 6,350.00	5,824.66	
	Group Miscal Interest	Floral Park/CEMETERY				
1919	White & Merrill	Floral Park		\$ 1,000.00	916.73	
1968	Rufus Foss	Floral Park		\$ 1,250.00	1,146.16	
1968	Dora Page	Floral Park		\$ 2,000.00	1,833.95	
1921	John Berry	Individual lot Berry Cemetery		\$ 200.00	183.44	
1993	Berry Cemetery	Berry Cemetery		\$ 10,000.00	9,170.75	
1931	Eaton Lot	Old Meeting House Cemetery		\$ 25.00	22.99	
1905	French & Green	Old Meeting House Cemetery		\$ 500.00	458.86	
1929	R C Lane	Individual lot Quaker Cemetery		\$ 100.00	91.97	
1925	F Peaslee	Individual lot Quaker Cemetery		\$ 100.00	91.97	
1906	Sarah Waldo	Individual lot Quaker Cemetery		\$ 100.00	91.97	
1978	Charles Morrill	Individual lot Quaker Cemetery		\$ 200.00	183.44	
1991	R Peaslee	Individual lot Quaker Cemetery		\$ 750.00	687.79	
1993	Frank Lyman	Individual lot Quaker Cemetery		\$ 500.00	458.86	
1926	Eben Sargent	Sargent Cemetery		\$ 100.00	91.97	
1953	James Morrill	Tilton-Watson Cemetery		\$ 200.00	183.44	
1931	Batchelder Lot	Tucker Cemetery		\$ 100.00	91.97	
1954	Tilton Hill Burial Grounds	TH Burial Grounds		\$ 500.00	458.86	
1949	Frank Greene	Bandstand		\$ 100.00	91.97	
1977	E C Ferguson	Individual lot Floral Park		\$ 1,000.00	916.73	
1951	Asa Bartlett	Monument&Civil War Vet		\$ 1,150.00	1,054.68	
1974	Mt Calvery Cemetery	Gen Maintenance at Mt Cal		\$ 5,390.07	4,943.21	
1948	Moody-Kent Award	Student Recognition PMHS		\$ 500.00	458.86	
1993	Sonia Robinson	Journalism Scholarship		\$ 10,000.00	9,170.75	
1995	Chase Lot	Old Meeting House Cemetery		\$ 1,000.00	916.73	
1995	Marston Cemetery	Marston Cemetery		\$ 500.00	458.86	
1996	Thelma Kelley	Gen Maintenance at Floral Park		\$ 16,074.24	14,741.58	
1999	Cemetery 300	FP CEMETERY	PDIP			
1998	Group I Funds	FP CEMETERY	CDs Citizens Bank	\$ 2,620.00		
	PDIP Interest	FP Cemetery	PDIP			
1933	Butler, Charles	Carpenter Library Books/Maint.	PDIP	\$ 1,000.00		
1934	Foote, Lizzie	Carpenter Library Books/Maint.	PDIP	\$ 3,100.00		
1934	Carpenter, Georgiana	Carpenter Library Books/Maint.	CDs Citizens Bank	\$ 10,000.00		
1934	Carpenter, Joshua	Carpenter Library Books/Maint.	CDs Citizens Bank	\$ 10,000.00		
1981	Sled Dog	Carpenter Library Books/Maint.	CDs Citizens Bank	\$ 522.63		
1998	Agnes Ring	Carpenter Library Books/Maint.	CDs Citizens Bank	\$ 10,000.00		
1983	Capital Reserve	Town Hall Building	PDIP	\$ 30,000.00		
1994	Capital Reserve	Fire & Rescue	PDIP	\$ 210,000.00		20,000.00
1995	Capital Reserve	Parks & Recreation	PDIP	\$ 20,000.00		3,500.00
1995	Capital Reserve	Public Works Loader	PDIP	\$ 75,000.00		15,000.00
1997	Capital Reserve	Police Cruiser	PDIP	\$ -		
1997	Capital Reserve	Public Works Small Truck	PDIP	\$ 20,000.00		5,000.00
2000	Capital Reserve	Public Works Dump Truck	PDIP	\$ 20,000.00		20,000.00
2000	Capital Reserve	Public Works Grader	PDIP	\$ 10,000.00		10,000.00
2000	Capital Reserve	Public Works Backhoe	PDIP	\$ 6,000.00		6,000.00
1994	Capital Reserve	School Dist. Building/Equip	PDIP	\$ 1,640.67		
1999	Capital Reserve	School Dist. Special Ed.	PDIP	\$ 22,417.98		26,415.52
1999	Capital Reserve	School Dist. Drake Field	PDIP	\$ 20,600.00		
2000	Pittsfield Comm. Band Trust	School Music Programs	Lord Abbett-Affiliated	\$ 97,427.23	93,895.62	
1973	Sanderson Trust	Helath/Education, & GW	Lord Abbett-INT-PDIP	\$ 2,082,669.39	1,979,882.41	

TRUSTEES OF TRUST FUNDS

TRUSTS REPORT ~ DECEMBER 31, 2001

Gains /Losses	Withdrawals	Balance Yr End	Balance Begin Yr	Income	Expended	Balance Yr End	Grand Total
		\$ 944.09		\$ 52.19	\$ (52.19)	\$ -	\$ 944.09
		\$ 25,000.00		1,383.92	(1,383.92)	\$ -	\$ 25,000.00
		\$ 6,505.47	\$ 8,167.81	452.88	(800.00)	\$ 7,820.69	\$ 14,326.16
		\$ 11,600.00	\$ 3,813.55	673.75	(800.00)	\$ 3,687.30	\$ 15,287.30
		\$ 4,200.00	\$ 3,967.01	280.44		\$ 4,247.45	\$ 8,447.45
		\$ 20,380.00	\$ 7,342.19	1,218.76	(1,129.28)	\$ 7,431.67	\$ 27,811.67
		\$ 33,325.05	\$ 7,582.37	1,938.63	(1,890.31)	\$ 7,630.69	\$ 40,955.74
		\$ 23,765.00	\$ 4,145.83	1,365.83	(1,326.63)	\$ 4,185.03	\$ 27,950.03
		\$ 16,800.00	\$ 7,362.95	1,020.20	(985.86)	\$ 7,397.29	\$ 24,197.29
		\$ 6,000.00	\$ 3,254.48	373.15	(333.76)	\$ 3,293.87	\$ 9,293.87
		\$ 5,000.00	\$ 3,401.16	319.84	(278.40)	\$ 3,442.60	\$ 8,442.60
		\$ 1,000.00	\$ 548.69	64.06	(57.38)	\$ 555.37	\$ 1,555.37
		\$ 2,000.00	\$ 1,461.29	128.50	(110.70)	\$ 1,479.09	\$ 3,479.09
		\$ 5,000.00	\$ 4,326.54	288.39	(402.97)	\$ 4,211.96	\$ 9,211.96
		\$ 2,430.00		134.60	(134.60)	\$ -	\$ 2,430.00
		\$ 1,147.40		63.45	(63.45)	\$ -	\$ 1,147.40
		\$ 1,462.84		81.04	(81.04)	\$ -	\$ 1,462.84
		\$ 4,219.18		233.77	(233.77)	\$ -	\$ 4,219.18
		\$ 17,399.77	\$ 1,997.14	976.07	(996.90)	\$ 1,976.31	\$ 19,376.08
		\$ 6,350.00	\$ 3,883.38	399.22	(351.89)	\$ 3,930.71	\$ 10,280.71
		\$ 53,339.31	\$ 12,169.65	3,102.93	(3,614.52)	\$ 11,658.06	\$ 64,997.37
		\$ 247,868.11		13,736.56			
		\$ 53,339.31		2,955.32			
		\$ 1,000.00		55.38	(55.38)		
		\$ 1,250.00		69.24	(69.24)		
		\$ 2,000.00		110.79	(110.79)		
		\$ 200.00		11.08			
		\$ 10,000.00		554.03			
		\$ 25.00		1.39			
		\$ 500.00		27.72			
		\$ 100.00		5.56	(5.56)		
		\$ 100.00		5.56	(5.56)		
		\$ 100.00		5.56	(5.56)		
		\$ 200.00		11.08	(11.08)		
		\$ 750.00		41.55	(41.55)		
		\$ 500.00		27.72	(27.72)		
		\$ 100.00		5.56			
		\$ 200.00		11.08			
		\$ 100.00		5.56			
		\$ 500.00		27.72			
		\$ 100.00		5.56			
		\$ 1,000.00		55.38	(55.38)		
		\$ 1,150.00		63.72			
		\$ 5,390.07		298.63			
		\$ 500.00		27.72			
		\$ 10,000.00		554.03			
		\$ 1,000.00		55.38			
		\$ 500.00	\$ 145.29	27.72	(26.92)	\$ 146.09	\$ 646.09
		\$ 16,074.24		890.59	(890.59)		
				2,955.32			
		\$ 2,620.00	\$ 70.84	181.64		\$ 252.48	\$ 2,872.48
			\$ 67,872.39	2,588.39		\$ 70,460.78	\$ 70,460.78
		\$ 1,000.00	\$ 51.49	39.22	(82.51)	\$ 8.20	\$ 1,008.20
		\$ 3,100.00	\$ 158.71	1,221.13	(255.08)	\$ 25.76	\$ 3,125.76
		\$ 10,000.00	\$ 389.99	463.16	(853.15)		\$ 10,000.00
		\$ 10,000.00	\$ 394.88	463.16	(858.04)		\$ 10,000.00
		\$ 522.63	\$ 20.25	24.82	(45.07)		\$ 522.63
		\$ 10,000.00	\$ 259.91	677.61	(937.52)		\$ 10,000.00
		\$ 30,000.00	\$ 77,575.02	4,102.53	-	\$ 81,677.55	\$ 111,677.55
		\$ 230,000.00	\$ 39,271.44	9,406.98		\$ 48,678.42	\$ 278,678.42
	(10,850.00)	\$ 12,650.00	\$ 3,089.92	633.84		\$ 3,723.76	\$ 16,373.76
		\$ 90,000.00	\$ 10,542.78	3,227.62		\$ 13,770.40	\$ 103,770.40
			\$ 841.47	32.12		\$ 873.59	\$ 873.59
		\$ 25,000.00	\$ 2,025.04	828.30		\$ 2,853.34	\$ 27,853.34
		\$ 40,000.00	-	716.44		\$ 716.44	\$ 40,716.44
		\$ 20,000.00	-	358.19		\$ 358.19	\$ 20,358.19
		\$ 12,000.00	-	215.05		\$ 215.05	\$ 12,215.05
		\$ 1,640.67	\$ 23,662.96	964.98		\$ 24,627.94	\$ 26,268.61
		\$ 48,833.30	\$ 1,470.81	1,029.56		\$ 2,500.37	\$ 51,333.67
		\$ 20,600.00	\$ 1,739.40	851.61		\$ 2,591.01	\$ 23,191.01
3,531.81		\$ 100,959.04	\$ 1,316.44	1,508.70	(1,208.29)	\$ 1,616.85	\$ 102,575.89
31,909.15		\$ 2,114,578.54	\$ 80,889.70	91,513.56	(72,512.80)	\$ 99,890.46	\$ 2,214,469.00

Prepared by Peter L. Dorfman

GENERAL GOVERNMENT

SELECTMEN'S REPORT

As Chairperson of the Board of the Selectmen this past year I would like to take this opportunity to thank all of the members of the various Boards and Committees that volunteer their time to make things happen in our Town.

First, I am sure that you all know by now that the Old Home Day Committee with the help of the Public Relations Committee put our Town on the map with "Groucho Glasses." On Old Home Day in July we set a record for the most people wearing the glasses at one time, in one place, for one hour. The official notification was received in December from the Guinness Book.

I would also like to take time to mention the efforts of the Beautification Committee, John Lenaerts and his hanging baskets, Park & Recreation for Winterfest, the fishing derby, and providing summer fun at the Forrest B. Argue Recreation Area, and the PRAPA Committee is also working on a number of Town projects, as well.

The Conservation Commission & Natural Resources Committee completed the Sargent Town Forest Trails this past year a very ambitious project that will provide outdoor recreation to all our residents.

The Master Plan was completed, lagoons at the Wastewater Facility were improved and cleaned, a new Fire Truck was voted at Town Meeting, and improvements to the pool house at the recreation area were completed.

In September 2001, we all witnessed one of the most devastating moments in our Country's history. I believe it made us all realize just how vulnerable we are. We all at some time disagree with one another, but in times like these we realize that our final goal is the same. To make things better and help those who are less fortunate. The heroes of September 11 will remain in our thoughts for a very long time, but I believe that there are heroes among us as well. Perhaps not on such a grand scale, but just by doing the little things that make our Town and Country a better place. The Town is going through some difficulties as I write this, but I am sure that we will work through them.

Last, but by no means least, I would like to congratulate the PMHS Boys Varsity Baseball Team for bringing home the Class S Championship Trophy. I am sure that I speak for the entire Board, as well as the Town in saying, great job.

In closing, I would like to mention the American flags that fly around town on Holidays and Special occasions. They are truly an awesome sight. To borrow a word, "Kudos" to Paul & Carole Richardson for taking charge of this special project.

Frederick T. Hast
Chairman, Board of Selectmen

GENERAL GOVERNMENT

TOWN ADMINISTRATOR'S REPORT

To the Honorable Members of the Board of Selectmen and the Citizens of the Town of Pittsfield:

I herewith submit my report as your Town Administrator for the calendar year 2001. In looking back over the past year I have noted that the same problems dealing with taxes continues to plague the community through another year with no firm respite in sight for the hard pressed property taxpayer. I know you all realize that costs for goods, services and personnel continue to increase from year to year whether it is in your home, business or your community services. Increases in the costs of community services however translate into an increase in taxes to support those services and a decrease in the ability of the taxpayer to provide for other goods and services in their personal lives. Hence the tax rate increases and you pay the resulting increase in some cases by doing without essentials in your lives.

Is there a remedy to this continuing spiral? The answer is yes. In order to decrease the tax rate it is necessary to increase the taxable property within the community. Increasing value through revaluation of the Town will not solve the problem. A revaluation does not increase the overall base upon which the tax rate is computed it is rather a redistribution of the burden based upon current market values for existing, not new, property. To truly affect the burden it is necessary to build commercial and industrial properties that increase our overall value while not requiring services that are tax supported. An increase of two to three hundred million dollars would place Pittsfield in the low to middle range for tax rates and bring much needed relief to the taxpayer.

The Selectmen have been requested to re-activate the Industrial Development Commission and to obtain at least \$300 million in new commercial and industrial development in the next 3 years. This action coupled with a willingness by other Town Agencies to cooperate in these endeavors will stabilize the tax base, decrease the tax rate and individual's tax bills while establishing a base of good paying local jobs and overall economic stability for the future. Those changes would have decreased the 2001 tax rate for Town, School, State School and County Taxes from \$43.95 to \$11.38. A goal well worth achieving.

The economic stability of the community continues to cause problems due to our inability to raise the needed dollars to correct or improve services to levels that will insure their continuation in a hard-pressed economy. We continue to lose Police Officers to other communities in our region because of our lower wage rates and smaller benefits packages. We are unable to fill the vacancy in our Ambulance Department because of wages that are also below what others are paying in the region. Increasing salary to match what our neighbors are paying for those services retained our Chief Plant Operator at the Wastewater Treatment Plant. Competitive wages have become a serious handicap in retaining good qualified employees and attracting new employees to fill vacancies that exist.

We are progressing in the ordered improvements to the Wastewater Treatment Plant and are currently on schedule. The Town was successful in obtaining a low interest loan from USDA in the amount of \$682,100 and a grant in the amount of \$945,900 thus reducing the amount of the bond to be repaid by \$517,900 plus interest, a savings to both the taxpayer and ratepayer. These USDA funds will allow the Town to complete all of the phase one construction that was

GENERAL GOVERNMENT

originally planned plus phase two that will be required at a later date, an additional savings to our citizens.

The Town has not begun work on our Phase II compliance with the National Pollutant Discharge Elimination System Permit for stormwater discharges. This important federal requirement will soon be facing the community and could represent a substantial financial impact.

The Planning Board has completed the Long Range Capital Improvements Program and will soon hold hearings on its acceptance. This guidance document will allow a look at the projected costs and tax rate impact of capital expenditures over the next 6 years. Impacts range from an increase of \$2.28 to \$5.16 per thousand on the tax rate for projects that are suggested for funding. There is of course no guarantee that these projects will be funded but it does give the community a closer look at the economic pressures facing it in the future and a planning tool to be used to insure financial stability.

In closing I know that the people of Pittsfield will close ranks and move forward in obtaining and retaining industrial and commercial enterprises for our community. Diversification of the tax base, revitalization of our core downtown, maintaining important services and working together to insure the future will resolve the temporary problems that the community currently faces. Your Town officials and employees are dedicated to achieving and surpassing that goal.

Thank you to our employees who perform their jobs and donate untold hours of unpaid time to insure continued quality services to the citizens of this outstanding community. Also to the many officials who donate their time to serve on the many Boards, Committees and Commissions to make a difference in the quality of life for the many within the community.

Thank you to the citizens, officials and employees who provide constructive suggestions to this official that enable your Town Office and Departments to provide better services for the benefit of all the people of Pittsfield. Pittsfield is truly the gem of the Suncook Valley.

Respectfully submitted,

Frederick W. Welch
Town Administrator

GENERAL GOVERNMENT

ANIMAL CONTROL REPORT

The year 2001 has shown an increase in animal related calls for the department. The majority of the calls that are received by the department are for dog-related incidents. Most of the calls pertain to dogs being at large and running free.

Dogs running at large, unregistered dogs, and dogs being allowed to mess on public and private property, have proven to be continuing problems. In a couple of instances dogs have bitten residents who were walking their dogs, property hasn't been able to be used because of the dog messes, and unnecessary trips to the SPCA have been taken because no license exists.

Rabies continues to be a concern that comes and goes in the state from time to time. If you have contact with an animal or are bitten by an animal, and you are not sure if it has had rabies shots, please call the police immediately.

Respectfully submitted,

Robert E. Wharem
Chief of Police

GENERAL GOVERNMENT

BUILDING DEPARTMENT

2001 was a very busy year for the Building Department. The Town saw an increase in building permits issued this year, totaling 129, with 40 of those permits issued for construction of new housing. The growth seen this year in new dwelling units is slightly below the average of the surrounding communities.

The Housing Standards Inspection Program was completed this year, and all rental units are now currently on a two-year cycle of inspection.

As the Health Officer, the Department responded to 28 health-related complaints this year.

The Department also continues to serve the townspeople as a liaison to the Planning and Zoning Boards, in explaining the both Boards' numerous rules, ordinances, and procedures, as well as reviewing submitted applications and by attending Board meetings, too.

The application process for Building, Electrical, Plumbing, Housing Standards, Site Plan, Subdivisions, and Zoning appeals, has now been made easier. In response to public request, the Department now has applications available on the Internet for downloading and review.

I would like to thank Don Chase for his time and effort in developing the process of On-line applications. I would also like to extend thanks to the Board of Selectmen, Town Hall office staff, Department Heads who attend the Wednesday Department Head meetings, ZBA Chairperson Bill Elkins, and the Housing Standards Chairperson Gerard Leduc, for the support given to this office throughout the year.

If you have any questions concerning the Building, Planning, Zoning, Housing Standards or Health matters please contact me at the office at 435-6773.

Respectfully submitted,

Paul W. Colby
Building Inspector

GENERAL GOVERNMENT

PITTSFIELD FIRE DEPARTMENT AND AMBULANCE SERVICE

Many of us have been affected in one way or another by the events of September 11, 2001, and our thoughts and prayers are with the victims and their families. Since that senseless tragedy, we have changed our operations and security here at the station, and it has warranted a need for training and preparation for acts of terrorism and weapons of mass destruction.

In May, Pittsfield saw the tragic loss of a historic building at 21 Main Street. We would like to thank all of the mutual aid companies who assisted us, and the citizens of Pittsfield who offered their support during this tragedy.

Requests for services in Pittsfield increased from 566 responses in 2000 to 631 responses in 2001, representing an 11% increase over the year. The Fire Department and Ambulance Service continues to proudly rise to meet this growing increase in requests for services. Over 8,268 volunteer hours were provided by our members.

The year concluded with the Board of Selectmen's approval of a bid for a replacement fire engine that had been scheduled for replacement in 2000. We would like to extend our thanks to the Board of Firewards, The Truck Replacement Committee (FF Rob Freese, Dep. Chief Keuenhoff, Lt. Todd Drew, Cheryl Keuenhoff, and FF/EMT Claire Saindon), Town Administrator Fred Welch, and the Board of Selectmen for working through this process to make the purchase a reality. The E-One Cyclone II engine is scheduled for delivery during the summer of 2002, and we welcome members of the community to stop by and see it once it arrives.

Department apparatus has been kept in good working order, thanks to our members. FF Morgan McCarthy, Lt. Todd Drew and Dep. Chief Keuenhoff work regularly to maintain the vehicles, schedule service work, and deliver apparatus to and from the service centers. Many in-house repairs have been done, therefore minimizing the cost of repair work. Lt. Michael Wolfe and Forest Fire Warden Ed Canfield keep the 1954 forestry vehicle well maintained, and were instrumental in mounting a new Hale pump that was purchased through a matching grant approved by the Town. FF Nick Abell and FF Shane Bilodeau keep the SCBA (self-contained breathing apparatus) equipment in optimal working order, so that all fire fighters will be prepared in the event of an actual fire. In accordance to NFPA standards, the annual certified ladder testing was conducted on the ladder truck, as well as pump testing on both engines and the tanker. All annual fluid and filter changes were completed, and new rear tires were installed on the ladder truck and two new tires had been installed on Engine II.

Inspections are conducted by the Chief and Deputy Chiefs throughout the year. Oil burner, chimney, life safety, foster care home, daycare, adoption home, and elderly care inspections were conducted in 2001. A walk-through inspection of the PMHS Phase II addition was completed, and Whites Brook Apartments were inspected and pre-planned to make members familiar with the layout of the buildings.

Issuing burn permits and investigating illegal burn permits remains an important responsibility of the Fire Warden and Deputy Wardens. 282 burn permits were issued in 2001. Members of the

GENERAL GOVERNMENT

Department responded to two large forest fires in Allenstown, and to smaller fires, illegal burns, and burn investigations within our community. We would like to remind you that burn permits are required unless there is an adequate snowfall. Please contact the Forest Fire Warden, Deputy Wardens, or call the station at 435-6807 to obtain a burn permit. We would like to take this opportunity to thank the citizens of our community for their cooperation by not burning during the unusually dry conditions this past year.

Fire Prevention Week is one of our annual activities that we take great pride in. Our fire prevention programs at the elementary school and at our annual Open House are always well received, and we thank members of the community for putting this information to use. Many hours go into planning and implementing these programs, and we would like to thank Deputy Chief Keuenhoff and Laurie Gagnon for overseeing these activities, and to Dep. Chief Stickney, Ambulance Director Dodge, Capt. Donna Graeme, Lt. Todd Drew, FF Nick Abell, FF/EMT H. Ben Arey, FF/EMT Mary Reed, FF/EMT Claire Saindon, FF Paul Smith, FF/EMT Don Tyler and FF Jean Vallee for their assistance, and to the many area businesses for donations to be used towards the programs.

Many of our activities would not be possible without generous donations and contributions throughout the year. Donations are made during Fire Prevention Week, for Explorer's Post fundraisers, and for special projects. We would like to thank the Pittsfield Firefighters Association, Globe Manufacturing, Pittsfield Weaving, Suncook Leathers, Pittsfield Rotary Club, Dave's Towing, Roy's Auto Salvage, St. Stephen's Church, Mattress Makers, Applevue Orchard, Danis Market, Dominick's Restaurant, Jitters, Maxfield's, Twin M, Yeti and Ayla's Restaurant, Corfin Industries, LLC, Sam's Club – Concord, Shaw's – Concord, Target – Concord, Wal-Mart – Concord, Jen LeBel, Sue LeBel, town webmaster Bill Provencal, and *The Suncook Valley Sun* for their contributions and support. An important fund raising opportunity is the 911 Demolition Derby held at the Hopkinton State Fair. We would like to thank FF/EMT Tim Ahearn, FF/EMT Ben Arey, FF Gary Doucette, Paramedic Jen LeBel, FF Fred Okrent, FF/EMT Mary Reed, and Fred Reed, and all of the sponsors for their assistance and support. We would also like to extend our appreciation to Pat Heffernan for his assistance with electrical work around the station.

Community event coverage for the year included Winterfest, Old Home Day, and Balloon Rally weekend, as well as other events. Coverage was provided in Loudon during a few races at New Hampshire International Speedway. The town was represented by the Fire Department at several parades, including the Concord Holiday parade in November with "Sparky" the fire dog riding along. Members assisted in the community with changing our town flags and with watering shrubs and flowers planted by the Rotary Club along Route 28.

A Thermal Imaging Committee was organized by FF Don Tyler. Brenda Heath, Cheryl Keuenhoff, Joe Paterson, Leslie Russell, and FF Paul Smith also serve on this committee. The goal of the committee is to obtain a thermal imaging camera at no cost to the Town, and a grant has been written and submitted, and the committee awaits the outcome. The Committee would like to thank Globe Manufacturing and Providian Bank for their generous contributions to this Thermal Image Camera fund, and continue to look for alternative sources of funding.

GENERAL GOVERNMENT

Currently, our enrollment is strong with 46 members. In 2001, Linda Granfield and Jeremy Yeaton were appointed to the positions of Lieutenant, and Don Stevens was appointed to the position of Safety Officer. We welcomed new volunteer members H. Ben Arey, IV, Timothy Ahearn, Brenda Heath, Stephen Johnson, and Donald Tyler to the Fire Department; Laura Okrent, Leslie Russell, and Vanessa Smith to the Support Company; and new Ambulance staff members EMT-B Kristine Belcher, Paramedic Matt Cole and EMT-B EMT-B Keith Nason. We were saddened to see Firewards Paul Colby and Ron Vien resign from the Board in September, and we thank them both for their contributions to the Department. The Board of Selectmen approved the recommendation to appoint past Firewards Ann Emerson and Gerry Gilman to fill these vacant positions until Town elections in March.

On-going training is necessary to help members and staff to keep their skills sharp. In-house training is conducted three times a month, and over the past year consisted of pump operations, driver training, SCBA training, cold water rescue training, search and rescue training, rapid vehicle extrication, air way management, and 12-lead ECG cardiac monitoring training to name a few. We were honored when Lt. Mike Wallace of the Salem Fire Department presented a Weapons of Mass Destruction for First Responders class one February evening at the station, and when Peter Hayes and Sheldon Tucker made a presentation on Holmatro Rescue Tools held at PMHS. The Holmatro presentation "Auto Extrication for New Car Construction" was hosted by the Pittsfield Fire Department for our members, and for police and fire personnel in our neighboring communities. The COMPACT mutual aid drill hosted by Pittsfield was a Hazardous Material Decontamination drill held in May. Chief Deane attended a weeklong "Taking Care of Our Own" Line of Duty Death offered by the National Fire Academy and held at the NH Fire Academy.

Many members continue to develop and strengthen their skills through re-certification and by obtaining the next level of certification. Congratulations to H. Ben Arey, Shawn Lawrence, and Don Tyler for obtaining their Firefighter I A and B certification, and to Cheryl Keuenhoff and Don Tyler for completing an EMT-Basic course. FF/EMT H. Ben Arey and FF/EMT Chris Duquette obtained their commercial driver's license (CDL). Ambulance Director Dodge received his Fire Fighter II certification.

Many meetings have been attended over the year. Chief Deane had attended COMPACT, Central NH Haz-Mat Oversight Committee, Joint Board, and Housing Standards Authority meetings, as well as meetings at the State Fire Marshal's office regarding a fire detector education grant. He also attended a NH Emergency Responders Conference. Both Chief Deane and Ambulance Director Dodge attended the Governor's Conference on Volunteerism.

Administrative tasks have included preparing a proposed 2002 budget, a FEMA F.I.R.E. grant, truck replacement specifications, requests for the CIP Committee, and final requests for the Master Plan. An accountability tagging system as specified by COMPACT has been put into place.

The Explorer's Post, which is a division of the Boy Scouts of America, Inc., is overseen by Dep. Chief Keuenhoff, FF Nick Abell, Lt. Todd Drew, FF/EMT Laurie Gagnon, FF Shawn Lawrence, Paramedic Jen LeBel, EMT/FF Mary Reed, and EMT Claire Saindon. The purpose of this

GENERAL GOVERNMENT

program is to instruct teenage boys and girls over the age of 14 in the basics of firefighting to prepare them to become volunteer members at age 18. In 2001, a ride-along program and corresponding guidelines had been developed to allow an assigned Explorer the opportunity to act as an apprentice. The Explorer's Post meet weekly for training and meetings, and over the past year have held a successful fundraising pancake breakfast in the spring and a ham and bean dinner after the Open House during Fire Prevention Week. The Explorer's attended their first muster in Bennington and look forward to participating again this year. They also assisted with the Scouting for Food collection program. Please contact us if you are interested in learning more about the program or know of a teenager who may be interested in joining.

The Ambulance Service has had an active year with an increase of 78 transports from last year. 275 transports to area hospitals were made in 2001, and 197 transports were made in 2000. We are continuing to do our daily call-in program for the Seniors, as well as teaching First Aid and CPR in the schools and community. The on-call staff continues to provide coverage on the weekends and holidays, thus insuring 24-hour, 7 day a week ambulance service.

In 2002, we plan to address the long-standing need of providing dormitory and shower facilities for the full-time staff. A number of options are being researched to meet this immediate need. Also in 2002, Dep. Chief Stickney and FF/EMT Mary Reed will be representing the Department by regularly attending COMPACT Regionalization Approach Committee meetings. The goal of this committee is to have a recommendation from its 18 member communities by the end of November 2002. This committee is looking at sharing resources and at the possibility of regionalization.

In closing, we would like to thank our families who continue to support us when we are called away to support our community. We also thank those of you, who may have been overlooked by name, but please know that your contributions have been of significance.

Yours in fire safety,

Leonard E. Deane II, Fire Chief

James X. Dodge, Ambulance Director

Information on the Pittsfield Fire Department can be found at the website www.fire-ems.net/PittsfieldNH.com or by accessing the Town's website at www.pittsfield-nh.com

GENERAL GOVERNMENT

POLICE DEPARTMENT

Dear Residents,

The year 2001 has proven to be a challenging year for the police department with many changes taking place. We have now moved to the upstairs portion of the police department or the old Pittsfield District Court, or the old Pittsfield Elementary School, depending on which time in history you attended or went to this building. When the renovations are complete we will be having an open house for the public to attend.

During the course of the year Officer Jonathan Fisher, and the Administrative Assistant Dick Patten, left the department after a number of years of service to pursue other employment opportunities. On behalf of the town and police department I would like to thank both of them for the service that they gave the town. We hired Cory Miller and David Girard to fill two part time vacancies that we had in the department.

We experienced an increase in incidents this year, which resulted in many more reports being written than in past years. Many of these incidents had to do with neighbors not getting along, juveniles being unruly, and an overall inability for people to get along. This seems to be a growing trend concerning certain areas in the town. Somewhere in the last few years it appears that respect for other people, for other people's property and overall general conduct has in many cases ceased to exist. This is a problem that only magnifies itself at times when people allow it to continue to happen. This is an area that puts an awful strain on your police services in a community as we are always being called to mediate these problems. The way to combat this is to have a community that is united in curbing this problem. While the police department will be heading up several programs this year to combat the problem we encourage anyone who recognizes the problem to also participate.

Our goal in this upcoming year is to make the percentage of the population that we deal with on a continuous basis accountable for the conduct and actions of not only their actions but their children's actions as well. With the support of the community we will be able to change some of these issues.

The police department is now handling more calls requiring investigation that in the past and is consuming more and more time of the officers to be conducting interviews, technically processing crime scenes, and mediating problems. When this occurs, patrol time is cut back and the amount of visibility is for proactive enforcement is affected. Please help us in this area by calling in information that you may have and letting us know what is going on in your neighborhood.

On behalf of the police department, I would like to thank the citizens of Pittsfield for the continued support of the police department and support of the community.

Respectfully submitted,

Robert E. Whareem
Police Chief

GENERAL GOVERNMENT

Pittsfield Police Department Statistics for the Year 2001

	Calls for Service	Arrests
2000	5,397	380
2001	4,583	331

There were 1,919 incidents requiring reports as well as investigation from the Police Department for the year 2001. This represents an increase of 660 new cases.

Below is a list of some of the more serious offenses, and this does not include most juvenile petitions that are filed for juvenile offenses.

Aggravated Felonious Sexual Assaults	8
Aggravated Assaults	8
Alarms	47
Bad Checks	49
Burglary	17
Child Pornography	1
Citizens Assist, Miscellaneous calls	
Criminal Threatening/Harassment/Stalking	95
Criminal Trespass	35
Death Investigations	
Disorderly Conduct	81
Dogs Complaints	97
Domestic Disputes	89
Drug Cases	80
Felonious Sexual Assault	7
Forgery	6
Kidnapping/Abductions/Interfering with Child Custody	1
Loitering	1
Missing Persons	13
Motor Vehicle Warnings	718
Motor Vehicle Summons	138
OHRV Complaints	3
Police Information	63
Runaways	27
Sexual Assaults	1
Shoplifting/Purse Snatching	16
Simple Assaults	148
Thefts	162
Thefts of Motor Vehicles	7
Vandalism	96
Weapons Violations	8

2001 Arrest Totals - 331 ~

DWI	31
Involuntary Emergency Hospitalizations	12
Liquor law Violations	37
Protective Custody	71
Operating After Suspension	26
Simple Assault	21

There were 132 other arrests for charges for violations of various natures

GENERAL GOVERNMENT

PUBLIC WORKS DEPARTMENT

January, February and March of 2001 kept us very busy, with 2 storms in January totaling 19" of snow, 6 storms in February totaling 26" of snow, and 7 storms in March totaling 48" of snow. We had three extremely bad storms: February 5th (20" of snow), March 5th (24" of snow), and March 30th (14" of heavy, wet snow). By the end of March we had filled out snow dump to capacity.

During the summer months, we widened sections of Clough Road and Shaw Road. We replaced several culverts and catch basins around town, and installed a catch basin system on a section of Winant Road because of an ongoing drainage and ice problem.

We reconstructed Bridge Street and a section of Fayette Street, installed a drainage system on Bridge Street, and also constructed a new sidewalk with new granite curb. Several streets in the area were over-layed, including Chestnut Street, Smith Street, Green Street, Oak Street, and the remainder of Fayette Street. Sections of Tilton Hill Road and Winant Road, as well as Norris Road were sealed.

November was very mild, with no snow at all, which allowed us to complete ditching on many dirt roads. December was also mild, with 3 storms totaling 8.5" of snow, and 3 rain storms that required sanding and salting.

Respectfully submitted,

George M. Bachelder
Superintendent

GENERAL GOVERNMENT

PITTSFIELD WASTEWATER TREATMENT FACILITY

The Treatment Facility personnel have accomplished many upgrades and repairs this year.

The first phase of the A.O.C. (Administrative Order by Consent), removal of sludge is complete. 1764 wet tons of sludge was removed from the three lagoons. We also found that the liners in the lagoons were torn and repaired them to prevent ground contamination.

The removal of the sludge has increased capacity by more than 20% and returned us to our original design for treatment. With the sludge removed our TSS removal percentage has gone from borderline violations of our permit at 85% removal to 95% to 97 % removal.

The second phase of the A.O.C. is ready to begin. We will be adding a new septage-receiving tank that is aerated and will be able to premix the septage before adding it slowly to the lagoons. In this way the lagoon system will not get the shock of 1000 to 2500 gallons of septage at once.

A new Micro-strainer will be added that will automatically turn on and remove any non-biodegradable materials. Any sand or non-biodegradable material that gets through the micro-screen will settle in the grit chamber and be removed by a new grit remover that will also turn on automatically. This will give us 7 days a week, 24 hours a day removal of non-digestible material.

We have established an Industrial Pretreatment Permit Program. Under this program an industry that uses our system must remove any substance that is harmful to our treatment process before discharging into our system.

We have 3 major pump stations in Pittsfield and 4 smaller pump stations in Winsunvale. If one of these stations completely shut down, as this could happen with stations over 20 years old, we could not handle the flow. We purchased a 6-inch pump this year that will handle this problem.

With the new Smoke tester we found two buildings still connected to the street drain system. We removed them from the street drain and added them to the sewer line. We will be smoke testing and dye testing the whole system in the near future.

We are also developing an Emergency Action and Notification of Potentially Hazardous Situation Plan.

The Permit Renewal Request forms have been completed. The current Permit expires in August 2002, and the request for renewal must be submitted six months before the current permit runs out.

The Pittsfield Treatment Facility personnel will answer all questions and concerns about the Treatment works. We also give tours to anyone who would like to know more about how the system operates.

Respectfully submitted,

Ronald A. Vien
Superintendent

GENERAL GOVERNMENT

WELFARE DEPARTMENT

The Department is under duress again this year to meet the needs of the client, taxpayers, and the law. "Go to the Town and they will pay for you." These seem to be the words, which are being told to the majority of the people who are in need by the landlord, utilities companies, and other agencies. This year saw many factors contributing to the 27% increase in welfare cases. The three major factors contributing to this greater need is the five-year plan most recipients were on stopped being funded by both the Federal and State Government. The second major factor was the downturn in the economy with many citizens being laid off. The third factor is the low vacancy rate for apartments along with the high rental cost charged by the landlords. The cost of rentals has risen substantially over the last few years. The landlords need to be doing a better job of credit checks on the renters. There are many tenants who arrive at my office with the standard line of the landlord, "the Town will pay." Assistance requests are on the rise every day, on the average 2 new clients contact the Department every day with many clients returning for further assistance. Is there an answer to the source of funding for the ever greater demand for welfare assistance? I am not sure, but we continue to look for ways of funding from other sources than that of the taxpayer.

I would like to thank all of you who so generously collected and donated food and money to the Pittsfield Food Pantry. The Food Pantry donors include individuals, organizations, schools, churches, businesses, the Boy Scout Food Drive, US Postal Worker's Food Drive, the Capital Region Food Program, and the USDA. The Food Pantry is operated strictly by donations of food items or money to purchase food for needy families. In 2001, the Pantry assisted 232 Households. Along with the Food Pantry, donations were made to allow the Department to supply over 75 food baskets during the Holiday season. There are too many people to name that deserve thanks that give their support to this office all year, and I can never thank you enough.

If you have any questions concerning the Welfare Department or would like to make donations to the Pittsfield Food Pantry, please call the office at 435-6773.

Respectfully submitted,

Paul W. Colby
Welfare Director

GENERAL GOVERNMENT

PITTSFIELD CONSERVATION COMMISSION

The Pittsfield Conservation Commission's purpose is to ensure the proper utilization, as well as preservation and protection of the Town's natural resources such as watershed resources, rare habitats, and plant species. In addition, the Commission will further the awareness of conservation practices and policies throughout the Town to ensure that the preservation goal is achieved for the benefit of all to come.

In 2002, the Conservation Commission, along with several members of the local community, planned and constructed a low impact nature/educational trail system on a 5-acre parcel of Town owned land known as the "Sargent Town Forest." A formal dedication ceremony was held in September and was well attended by members of the community.

The Nature trail was designed to educate school children and townspeople about plants, natural resources, and forest conservation practices. An interpretive trail guide was also created, depicting unique plant species and forest habitat. Many local townspeople and organizations have used the new trail system and have commended the Commission and volunteers on their efforts.

Listed below are other significant achievements for 2001 ~

- Applied for a Land and Community Heritage Investment Program Grant to partially fund a comprehensive wetlands inventory.
- Received, reviewed, and provided input on several wetland related issues from various environmental agencies.
- Conducted a review of Town owned land and potential for easements and preservation.
- Maintained records on an annual review of easements held by the Town of Pittsfield.
- Were awarded an environmental grant(s) from Northeast Utilities/PSNH for Sargent Town Forest Trail Sign.
- Participated in and held membership in many statewide conservation organizations.

The Conservation Commission is made up of 5 full time members and meets the 3rd Monday of every month at 7pm at the Town Hall. We welcome new members and anyone interested in attending our meetings.

Respectfully submitted,

Donna M. Keeley
Chairperson, Conservation Commission

GENERAL GOVERNMENT

PITTSFIELD PARKS & RECREATION

Pittsfield Parks and Recreation Commission provided the following activities during the year 2001:

- * Easter Egg Hunt held at Drake Field on the Saturday before Easter- 90 dozen eggs are filled with an assortment of candies and hid throughout the park by students from the high school, this was held for the children in town who are under 12yrs. Over 275 children and adults attended.
- * Fishing Derby at the Forrest B. Argue Recreational Area - purchased 150 fish (state matched this amount) and kit from national fishing organization. Over 100 children and parents attended this event
- * Halloween Spook Walk – organized with the assistance of PYW. Over 300 people attended and walked through F.B. Argue Recreational Area which was decorated for the occasion.
- * Week long Winter Fest with activities that included:
 - Kids Carnival
 - Candy Bar Bingo at the Community Center 50 children with parents attended
 - Senior Luncheon that feed 90 Senior Citizens enjoyed the meal
 - 3 different Ice Skating event with over 70 people attending each
 - Tubing with the help of PYW - 45 students participated
 - Portland Pirates Hockey Game, co-sponsored by PYW - 40 attended game
 - Julie & Brownie singing group for family entertainment 100 people attended
 - Bonfire at Drakes field with an assortment of entertainment and activities 500 people attended
 - 4 teams competed in a softball tournament in the snow
 - Masonic Lodge sponsored a spaghetti dinner for the community
 - Adult dance at Del-lea Country Club 150 people attended
 - Open Gym time at the High School on the average of 30 children attended daily
 - Teen Dance at the High School co-sponsored by PYW 170 students and 7 chaperones attended
 - Sledding with refreshment at High School 30 people attended
 - Ice Fishing Derby co-sponsored Let's Go Fishing – 50 families participated
- * Supervised summer swimming and water games at the Forrest B. Argue Recreational Area. On the average daily attendance was 50 to 75 children and parents.
- * Weekly activities at the pool area including, organized crafts and games, moonwalk, and the annual Pool Day activities.
- * Red Cross certified Swimming Lessons for 200 children
- * 4 evening family entertainment/concerts at Dustin Park
- * Basketball program - 93 children in grades 3 through 6 participated in a recreational basketball program from November through February.

Goals met for 2001

- * New electrical supply and outlets in Dustin Park.
- * Planted new Christmas tree and ran electrical wiring to the tree.
- * Safety checks on all equipment at pool area
- * Remodeled the interior of the pool house to make it handicap accessible and upgrade the electrical work.
- * New playground equipment

Goals for 2002

- Replace fencing on street side of recreational area
- Fix picnic tables and benches
- New playground equipment

From the list above it shows that the Park and Recreation Commission had a busy year. The town of Pittsfield is very fortunate to have such a group of volunteers to enrich the community environment. Without the number of people who donated their time to provide these activities, the cost of this extra enrichment would be very high. The people who work with the commission should be commended for their dedication to the children and the community who benefit from their generosity.

Respectfully submitted,

Ella J. Stickney
Chair, Parks & Recreation Commission

GENERAL GOVERNMENT

PITTSFIELD REVITALIZATION AND PRESERVATION ALLIANCE

The Pittsfield Revitalization And Preservation Alliance (PRAPA) was appointed by the Board of Selectmen in 2000 as the Pittsfield Downtown Revitalization Committee and in 2001 the name was changed.

Goals and Objectives 2001

- To complete a breakdown and action plan for the implementation of a plan to revitalize and preserve the community of Pittsfield, based upon former community surveys and efforts already completed in the town.
- To inform the general public, town committees, town organizations and local businesses of an overall plan to revitalize and preserve the community of Pittsfield.
- To begin the formation of a recreational trail system for non-motorized use.
- To begin the formation of work/fundraising alliances with other organizations and committees.
- To work on projects that would help preserve historical structures and inspire others to begin similar preservation efforts.

Accomplishments of PRAPA in the year 2001

- Basic breakdown and plan outline created and distributed.
- An informational forum was held at Pittsfield Elementary School in April and members of the community were invited. The forum outlined the entire project and received positive feedback from attendees.
- Members visited several organizations and businesses to outline its plan.
- The first phase of the recreational trail system was presented to the Pittsfield Board of Selectmen and approved.
- A program was begun to get approval from private landowners for phases 2 and 3 of the trail project.
- Community service project: Painting of building of architectural significance on Park Street in hopes it would be left intact by any new owners. New owners agreed when purchased.
- Community service project: Preservation of Watson Barn atop Catamount Mountain. Rebuilt two walls to maintain structure. Barn is along one of the entryways to our town and its preservation will aid in the theme promoted by PRAPA.
- More aggressive plan for implementation developed for 2002.

Respectfully submitted,

Wayne Gallup
Chair, Pittsfield Revitalization and Preservation Alliance

GENERAL GOVERNMENT

PLANNING BOARD

The Planning Board reviewed and approved two site plans and one exemption, 10 applications for two and three-lot subdivisions, one lot merger and one lot line adjustment.

Since there were relatively few applications during the year, the Board was able to spend time on completing a number of projects and on future planning.

Revised Site Plan Regulations were adopted in the spring after a year of review and consideration and a public hearing. The regulations were streamlined to recognize small projects with no or minimal impact such as those which typically occur in older downtowns like Pittsfield. The definitions were improved to describe what a "change in use" is compared to an expansion of use, a question that has always been difficult to interpret. The revisions, together with the revision to the zoning ordinance parking requirements in the downtown should make the site plan process easier and thus facilitate business growth.

As part of the revisions to the site plan regulations, the Planning Board finalized the pamphlet "An Introduction to Business A Siting and Permitting For Realtors, Property and Business Owners". The pamphlet was developed as an aid in understanding the site plan process and its requirements. Application forms and new checklists were also approved by the Planning Board for site plans and subdivisions.

Another major project completed was the adoption of a new Master Plan. After two general public hearings and eight chapter specific public hearings during the late spring, the Planning Board adopted and certified the Master Plan on September 6th after conducting a final public hearing. The Master Plan is a non-regulatory policy document, which the Board hopes will be used as the basis for an on-going planning program for the Town and its residents. The appropriate chapters of the plan should be reviewed once detailed 2000 Census data is available, probably by summer 2002. The entire document should be revised on a five to six year schedule. I wish to thank the present and past Planning Board members for their guidance, contributions and perseverance through the process, and thank Town Moderator Art Morse, for facilitation of the eight public hearings.

The Planning Board's Rules of Procedure were revised, to clarify them and generally bring them up to date. Also, the Board's fee schedule for applications, notices, and recording of plats with the Registry of Deeds was revised and adopted, following a public hearing on October 18th.

Two new projects were initiated during the year. With the completion of the Master Plan, the Planning Board moved to develop a Capital Improvements Program, CIP, for the Town, having been authorized to do so by the 1999 Town Meeting. The Central New Hampshire Regional Planning Commission was hired to prepare the CIP on the Board's behalf and this process will be completed and adopted by the Planning Board, following a public hearing, early in 2002. The CIP is a fiscal management tool for the Selectboard and Budget Committee to use, in insuring that the capital facility needs of the Town are planned and programmed in an efficient and cost effective manner and with an even impact on property tax requirements. Thanks to the subcommittee members: Planning Board member Susan Willoughby, Budget Committee

GENERAL GOVERNMENT

Chairman Cedric Dustin III, School Board Chairman Scott Brown, Board of Selectman Chairman Fred Hast, and citizen representatives Scott Ward and Hank Stapleton for their participation.

Toward the end of 2001, the Planning Board again began discussing growth management techniques. Concern for increased residential development, particularly in relation to its impact on the elementary school, led the Board to investigate techniques, such as phased development either through building permits or subdivision approvals, impact fees, and growth management ordinances. Many New Hampshire communities, including some who are our immediate neighbors, are using these methods. It is a subject that needs much investigation and consideration.

Also during the year, the Board adopted Goals, heard presentations on Performance Zoning and Capital Improvement Plans, attended conferences on Economic Development and Access Management, and participated in a Town Father's Forum.

Finally, a thank you is extended to Town Administrator Fred Welch, for his assistance in preparing documents for the Board's consideration, answering the many questions from members, and for his advice to the Board on proper procedures. Thanks are also extended to Paul Colby, for his helpful criticism and attention to applicants and their needs. Most of all, thanks to the Board members who have researched and presented topics for the Board's consideration and action.

With your help it was a productive year!

Respectfully submitted,

Susan G. Muenzinger
Chairman

REPORT OF THE ZONING BOARD OF ADJUSTMENT

In 2001 the Zoning Board of Adjustment met 5 times, two (2) to consider applications and three (3) work sessions. The following were acted upon by the board ~

Application for variance:

Granted	2
Denied	0
No action taken	0

The work sessions were educational purposes and to update our rules of procedure.

Respectfully submitted,

William Elkins
Chairman

BCEP Solid Waste District

www.bcepsolidwaste.com

A Message from the District Committee

The Committee has avoided increasing taxes for the upcoming year, 2002. Having said this, an explanation is required, as payments by the towns have changed. The District agreement between the four towns requires that taxes be apportioned between the towns based on population. During 2000, the Federal Government conducted a census, with the results becoming available in mid 2001. The District's 2002 budget was the first year to apply the new population figures. The table below contains the relevant trivia as to the population growth of each of the four towns, and its impact on the share of District taxes each town pays.

Town	1990 Census	2000 Census	10 Year Growth	2002 Rate	2002 Apportionment	Increase (Decrease)
Barnstead	3,100	3,886	25.35%	27.6122%	160,198.79	15,841.02
Chichester	1,942	2,236	15.13%	15.8875%	92,178.20	606.62
Epsom	3,591	4,021	11.97%	28.5704%	165,764.11	(3,786.04)
Pittsfield	3,701	3,931	6.21%	27.9309%	162,053.89	(12,661.60)
Totals	12,334	14,074	14.10%	100.0000%	580,194.99	-0-

2001 was a challenging year on the revenue side of the budget. While the Committee expected some lowering of prices paid for recyclables, the drop was extreme from the beginning of the year to the end. 2002 recycling revenues don't look much better.

While lower revenues would normally require adjustments to taxes or expenditures for 2002, a couple of benefits have accrued to the District which avoid the necessity for any net changes. First, the Committee's capital improvement plan, coupled with the new building, has finally reduced maintenance expenditures to a manageable level. In addition, the public has improved their separation efforts, which has held down disposal costs. Installation of scales has proven a much more accurate and fair way of charging for demolition as reflected by many positive comments and an increase in disposal revenue.

Comments from the public are always welcome. The District Committee meets the last Thursday of each month and the District facility at 7:00 PM. The Public is welcome.

<u>Tonnage Comparisons</u>	<u>1999</u>	<u>2000</u>	<u>2001</u>
Garbage	2,468.5	2,315.1	2,134.6
Demolition	696.7	853.7	743.2
Tires	73.4	73.8	55.3
Total Waste	3,238.6	3,242.6	2,933.1
Cardboard	196.2	271.2	205.9
Newspaper	165.3	138.9	153.4
Mixed Paper	210.6	705.6	392.0
Aluminum Cans	17.8	14.8	*20.0
Tin Cans	60.1	46.7	55.0
Plastic	45.9	52.0	76.8
Auto Batteries	32.9	9.1	8.5
Scrap Metal	0.0	491.1	600.9
All Other Materials	71.1	66.9	75.2
Total Recycled	799.9	1,786.3	1,567.7

<u>Tax Benefit of Recycling</u>	<u>1999</u>	<u>2000</u>	<u>2001</u>
Recycling Revenue	42,432.23	97,510.15	54,181.34
Avoided Tipping Fees	48,839.04	56,418.29	63,589.50
Total Tax Savings	\$91,271.27	\$153,928.44	\$117,770.84

* 20 Ton of Aluminum Cans Not Sold in 2001 due to low pricing.

COMMUNITY FOREST FIRE WARDEN AND STATE FOREST RANGER REPORT

Your local Forest Fire Warden, Fire Department, and the State of New Hampshire Division of Forests and Lands cooperate and coordinate to reduce the risk of wildland fires in New Hampshire. To help us assist you, contact your local Forest Fire Warden or Fire Department to find out if a permit is required before doing ALL outside burning. Fire permits are mandatory for any open burning unless the ground where the burning is to be done (and surrounding areas) is completely covered with snow. Violations of RSA 227-L:17, the fire permit law and the other burning laws of the State of New Hampshire are misdemeanors punishable by fines up to \$2,000 and/or a year in jail. Violators are also liable for all fire suppression costs. Open burning is a privilege, **NOT** a right. Help us to protect you and our forest resource! Build small brush piles that can be quickly burned and extinguished.

New Hampshire experienced over 940 wildland fires in 2001. Most of the fires were human caused. Due to dry conditions fires spread quickly impacting more than 20 structures. Homeowners can help protect their homes by maintaining adequate green space around the house and make sure that the house number is correct and visible. **Only You Can Prevent Wildland Fires.** Contact your local Fire Department or the New Hampshire Division of Forests and Lands website at www.nhdfl.com or call 271-2217 for wildland fire safety information.

2001 FIRE STATISTICS

(All fires Reported thru November 26, 2001)

TOTALS BY COUNTY

	<u># of Fires</u>	<u>Acres</u>
Belknap	89	18
Carroll	62	12
Cheshire	147	41
Coos	53	16
Grafton	109	99
Hillsborough	198	68
Merrimack	70	20
Rockingham	135	90
Strafford	57	54
Sullivan	22	10

CAUSES OF FIRES REPORTED

Illegal	279
Unknown	201
Smoking	86
Children	69
Campfires	49
Rekindle of Permit	45
Arson	31
Lightning	24
Misc *	<u>158</u>
	942

(Misc: powerlines, fireworks, railroad, ashes, debris, structures, equipment, etc.)

	<u>Total Fires</u>	<u>Total Acres</u>
2001	942	428
2000	516	149
1999	1301	452

CENTRAL NEW HAMPSHIRE REGIONAL PLANNING COMMISSION
28 Commercial Street ❖ Concord, New Hampshire 03301
❖ phone: (603) 226-6020 ❖ fax: (603) 226-6023 ❖ internet: www.cnhrpc.org

Established in accordance with state law, the Central New Hampshire Regional Planning Commission (CNHRPC) is a voluntary association of 20 towns in Merrimack and Hillsborough Counties and the City of Concord. The Town of Pittsfield is a member in good standing of the Commission.

The Commission's mission is to improve, through education, training, and planning assistance, the ability of the municipalities of the region to prepare and implement municipal plans; to prepare a plan for effective and appropriate development and utilization of the resources of the region; and to assist municipalities in carrying out the regional plan.

The Commission provides a variety of planning services, including consultations on planning issues; planning research; the development of sample ordinances, regulations, and other planning projects such as local master plans, capital improvement programs and corridor studies; circuit rider planner assistance; the compilation of local and regional demographic information; review and comment on planning documents; development review; and educational programs.

During 2001, Commission staff provided the Town of Pittsfield with assistance in the development of the Pittsfield 2002-2007 Capital Improvements Program (CIP). In addition, staff met with the Planning Board to discuss performance zoning issues and staff provided the Planning Board with sample rules of procedure.

In addition, the Central New Hampshire Regional Planning Commission undertook the following regional planning activities in 2001:

- Provided general local planning assistance to member municipalities and responded to inquiries regarding zoning ordinance, subdivision regulation, and site plan review regulation revisions. Prepared calendar and narrative describing critical dates in preparation for Town Meeting 2002.
- Held four meetings of the CNHRPC Regional Resource Conservation Committee (R2C2), which seeks to bring representatives of each of the region's communities together to work on conservation issues that affect the overall region.
- Completed and distributed the Guide to a Municipal Open Space Trail System Plan.
- Completed the update of the FY 2003-2012 CNHRPC Transportation Improvement Program (TIP).
- Conducted approximately 240 traffic counts throughout the region.
- Organized and hosted five meetings of the CNHRPC Transportation Advisory Committee (TAC).
- Provided assistance to municipalities, groups and interested individuals regarding the Transportation Enhancements (TE) and Congestion Mitigation and Air Quality (CMAQ) programs.
- Provided assistance to local communities in the development of Land and Community Heritage Investment Program (LCHIP) proposals.
- Continued work on the update of the CNHRPC Regional Transportation Plan and preparation of the Regional Multi-Use Trail Plan.
- Provided continuing technical assistance to the Upper Merrimack River Local Advisory Committee (UMRLAC) and the Contoocook and North Branch Rivers Local Advisory Committee (CNBRLAC).
- Completed the update of the CNHRPC Regional Bicycle and Pedestrian Plan and the draft Regional Open Space Plan.
- Provided assistance to CNHRPC member and non-member towns regarding National Flood Insurance Program (NFIP) participation and compliance.

For additional information, please contact the CNHRPC staff or your representative s to the Commission, Helen Schoppmeyer or Susan Muenzinger, or see us on the internet at www.cnhrpc.org

ANNUAL REPORT OF THE TOWN OF PITTSFIELD

The Concord Regional Visiting Nurse Association (CRVNA) continues to offer comprehensive health services to the residents of Pittsfield. The following is a description of these services:

Home Care services respond to the health care needs of those patients with acute or chronic illnesses that require skilled professional and para-professional care so they may return to or remain in their homes. Emphasis is on promoting independence and maximum functioning of the patient within the least restrictive setting. Patients who receive services range from children who have a complex medical condition to frail elders who require supportive assistance to stay in their own homes.

Hospice services provide professional and para-professional services to the terminally ill patient with a limited life expectancy. The goal is to enhance the quality of the patient's remaining life by helping he/she remain at home in comfort and dignity. Emphasis is on pain and symptom management and skilled intervention to meet the patient's special physical, emotional and spiritual needs.

CRVNA's Hospice House provides residential care to terminally ill patients who have no primary caregiver or need a supported residential setting. Often times patients are transferred into the Hospice House when a caregiver is exhausted and unable to care for them at home any longer. To date, this house has provided a home to approximately 500 terminally ill residents.

Community Health services include health education, health maintenance and preventive health services. The program includes preventive care, adult and senior health, child health, Baby's First Homecoming, immunizations for all ages, supportive services to school districts parent education and support, health education and nutritional counseling.

Community Health includes health promotion services which focus on the low and marginal income families and individuals to prevent illness by professional assessment and screening for health risks and needs, by early intervention to prevent, eliminate, or minimize the impact of illness and/or disability, and by anticipatory guidance and health teaching. Emphasis is on promoting healthy children, families and individuals through early intervention and health teaching. Services rendered in the clinic setting are: child health, adult screening, and immunizations. Home visits are made in crisis situations or when needed health care cannot be given in the clinic. Senior health services are provided at congregate housing sites.

Over the past two years Senior Health Clinics have expanded to reach out to seniors who may required a monthly check by a nurse of their blood sugar, blood pressure, and/or diabetes management. The expansion of these services was in response to the decrease in Medicare services to seniors.

Professional and para-professional hourly home services are provided on a private fee-for-service basis. Health education and instruction are part of each home visit or clinic visit.

Anyone in Pittsfield may request service; patient, doctor, health facility, pastor, friend or neighbor. The nurse who completes an assessment will coordinate with the patient's physician a plan of care to meet the patient's specific needs. If the patient does not have a physician the nurse will assist the patient to identify one and schedule a visit. The agency has developed a program with the NH-Dartmouth Family Practice Residency Program to coordinate a house call visit by a resident to a frail elder's home who is unable to leave his/her home.

A call to Concord Regional Visiting Nurse Association (1-800-924-8620) is all that is necessary to start services or make inquiries. The CRVNA office is open Monday through Friday from 7:30am to 5:00pm. A nurse is on call twenty-four hours a day. The On-Call Nurse can be reached by calling 1-800-924-8620.

Federal regulations specify a charge is applicable to all visits. Fees are scaled for the individual without health insurance and/or who is unable to pay the full charge. However, to fee scale, federal regulations require a financial statement be completed by the patient or responsible person. The community health services are provided to residents often times free of charge. Town monies subsidize those visits that are scaled or that no fee is collectible.

This agency is certified as a Medicare/Medicaid Provider, licensed by the State of New Hampshire, accredited by the Joint Commission on Accreditation of Healthcare Organizations (JCAHO) with commendation and is a member agency of the United Way of Merrimack County.

Total visits made during October 1, 2000 through September 30, 2001:

	<u>No of Clients</u>	<u>Visits</u>
Home Care/Hospice	70	2,848
Community Health Services		
- Immunizations	6	6
- Dental	10	10
- Parent Friend	2	10
- Health Clinic	2	2
- Senior Health	30	118
- Baby's Homecoming	34	34
Community Health Total	84	180
Total Clients and Visits	154	3,028

- 12 Senior Health Clinics
- 4 Flu Clinics
- 1 Child Wellness Clinic
- 1 Parent Friend Training Program
- 5 Community Education Programs
- 3 Adult Bereavement Support Groups
- 3 Hospice Volunteer Training Groups

CAPITAL AREA MUTUAL AID FIRE COMPACT

105 Loudon Road
P.O. Box 7206
Concord, NH 03301
Telephone: 225-8988
Fax: 228-0983

2001 ANNUAL REPORT TO BOARD OF DIRECTORS

The following is a brief and general summary of activities by the Capital Area Fire Compact for the year 2001.

The Compact continues to serve eighteen communities in the Capital Area encompassing 644 square miles. The year 2000 resident population of the area served is now listed as 102,513. Delivery of emergency service varies daily by community, based on tourism, special events, weather, and commercial activity.

Fire and Emergency Medical dispatch service continues to be provided by the City of Concord Fire Department through contract. The number of dispatched incidents increased again by over a thousand to a total of 14,385. A detailed report by community is attached. One additional dispatcher was provided in 2001 with another planned for 2002 to keep pace with the increasing number of emergencies.

The events surrounding and following the September 11, 2001 national tragedy have greatly impacted the need for safety services across the nation. Although our departments have always trained for mass casualty and terrorism responses, these new incidents and threats required a new awareness and preparedness in handling anthrax and other threats. The Compact and its personnel have been active participants in working with state and community agencies in the planning and responses to mitigate these incidents.

The Chief Coordinator responded to more than 100 mutual aid incidents, and handles the administrative functions of the Compact. He participates on several state and regional committees, including Hazardous Materials, NH Federation of Mutual Aids, NH Association of Fire Chiefs (and Legislative Committee), E 911 Remote ANI/ALI Implementation Group, Forest Fire Wardens Associations, and others.

The Compact operated with a 2001 budget appropriation of \$ 490,939. This amount included dispatch service, and Compact operations. Funding is provided by the member communities.

CAPITAL AREA MUTUAL AID FIRE COMPACT

105 Loudon Road
P.O. Box 7206
Concord, NH 03301
Telephone: 225-8988
Fax: 228-0983

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The following members served the Compact in 2001 in the following positions:

President:	Chief H. Dana Abbott, Bow
Vice President:	Chief Paul Welcome, Webster
Secretary:	Past Chief Peter Russell, Hopkinton
Treasurer:	Firefighter John R. Burton, Bow
Chief Coordinator:	Chief Richard E. Wright, Loudon
Executive Committee:	Chief H. Dana Abbott, Pres., Bow Chief Paul Welcome, V. Pres., Webster Chief Richard Brown, Warner Chief Leonard Deane, Pittsfield Chief Harold Paulsen, Pembroke Chief Edwin Bowne, Salisbury

Dispatch Committee Chair:	Chief Harold Paulsen, Pembroke
Training Committee Chair:	Asst. Chief Richard Pistey, Bow
Haz-Mat Committee Chair:	Batt. Chief Donald DeAngelis, Concord
Central NH HazMat Team Chief:	Asst. Chief Richard Siegel, Belmont

The Dispatch Committee under the direction of Chief Paulsen continues to assist with CAD issues, and has worked with Lt. Petrin to receive E 9 1 1 direct download data at Fire Alarm. The Compact contracts with the CAD provider for maintenance and training support of the computer aided dispatch system.

Assistant Chief Dick Pistey and the Compact Training Committee once again assisted all departments in hosting a mutual aid training exercise. Drills were held throughout the Compact practicing fire suppression and safety, emergency medical and mass casualty, and specialized areas concerning hazardous materials. We appreciate the efforts, time, and expertise that the Training Committee contributes to the Compact.

CAPITAL AREA MUTUAL AID FIRE COMPACT

105 Loudon Road
P.O. Box 7206
Concord, NH 03301
Telephone: 225-8988
Fax: 228-0983

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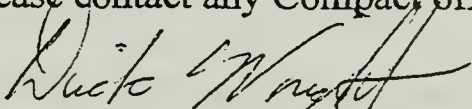
The Central New Hampshire Haz-Mat Team, comprised of Capital Area and Lakes Region members continues to train bi-weekly and responds to 53 communities in our combined coverage areas. The team operates with three response units and will welcome personnel interested in joining, training, and operating with the team. Through donations and volunteer efforts, two of the vehicles will be upgraded with newer (used) vehicles in early 2002. In addition to routine hazardous materials accidents and spills, the team has played a major role in response to terrorism threats. Because there are few if any hazmat trained responders in several northern New Hampshire communities, the Central New Hampshire Team has responded to many requests for assistance well outside the primary response areas. We extend our thanks and appreciation to all team members for their willingness to respond to these emergencies. We continue to apply for and use grant funding to perform data collection of hazardous materials inventories reported by facilities in our operating area.

As we start the year 2002, the Capital Area Fire Compact's Regional Approach Committee has met several times and is collecting data from our communities. The purpose of the committee is to conduct a study to determine the current levels of Fire and Emergency Medical Services and the utilization of these resources within the Capital Area Mutual Aid Fire Compact. A report will then be provided to the Board of Directors identifying ways that we might be able to improve our service delivery levels.

We encourage all departments to send representatives and actively participate in all Compact meetings. Your input is needed on all issues and your members need to be informed of Compact activities and planning.

Thanks to all departments for your great cooperation.

Please contact any Compact officer or the Chief Coordinator if we may be of assistance.



Dick Wright, Chief Coordinator
CAPITAL AREA FIRE COMPACT

cc: Fire Chiefs
Boards of Selectmen

01/16/2002



CONCORD FIRE DEPARTMENT
COMMUNICATIONS CENTER
 24 Horseshoe Pond Lane
 Concord NH 03301

*Providing Dispatch Services for the
 Capital Area Mutual Aid
 Fire Compact*

The following incident totals have been compiled for the year 2001 for the Capital Area Fire Mutual Aid Compact communities:

Town	Square Miles	2000 Est. Population	2000 Incidents	2001 Incidents	% change
Allenstown	20.4	4,843	684	677	- 1%
Boscawen	24.4	3,672	187	212	+ 13%
Bow	31.6	7,138	757	683	- 10%
Canterbury	44.8	1,979	198	219	+ 11%
Chichester	21.8	2,236	343	324	- 6%
Concord	65.5	40,687	5872	6369	+ 8%
Epsom	33.9	4,021	723	859	+ 19%
Dunbarton	31.9	2,226	146	219	+ 50%
Henniker	44.3	4,433	545	649	+ 19%
Hopkinton	44.4	5,399	916	944	+ 3%
Loudon	46.4	4,481	541	528	- 2%
Pembroke	22.7	6,897	325	363	+ 12%
Penacook Rescue	N/A		402	424	+ 5%
Webster	28.2	1,579	114	129	+ 13%
HazMat Team	N/A		10	41	+ 410%
Northwood	29.7	3,640	467	492	+ 5%
Pittsfield	24.2	3,931	566	631	+ 11%
Salisbury	39.6	1,137	82	90	+ 10%
Warner	55.1	2,760	283	294	+ 4%
Bradford	35.6	1,454	201	238	+ 18%
TOTALS	644.5	102,513	13,362	14385	+ 8%

-Population estimate from NH Office of State Planning – June 25, 2001

Sincerely,

Lt. Ernest G. Petrin
 Communications Supervisor

Community Action Program Belknap-Merrimack Counties, Inc.



Mailing: P.O. Box 1016 • Concord, N.H. 03302-1016

Location: 2 Industrial Park Drive

Ralph Littlefield, Executive Director

(603) 225-3295

FAX (603) 228-1898

Benjamin E. Fontaine, Jr., Pres.

Ann Swett, V.P.

Marty Nogues, Sec.-Clerk

Dorothy Hunt, Treas.



October 16, 2001

Mr. Frederick Welch
Board of Selectmen
Town of Pittsfield
P.O. Box 98
Pittsfield, New Hampshire 03263

Dear Mr. Welch:

Funds for Community Action Program continue to be generated in many ways. Support for the Area Center is based on local tax dollars. In this way, we can provide, through our Area Center, local service delivery of our many programs as well as effective outreach, needs assessment and program development. If we are to be effective in delivering services in your town, as well as others in our area, the Area Center is vital. In the area of program development, I'd like to take a moment to thank you for your interest and support of our programs.

The attached budget reflects minimum costs of maintaining the Suncook Area Center. It also delineates the budget request for Pittsfield. This figure is determined by the local community participation level and services provided. We all empathize and are well aware of the financial pressures and economic problems of local communities. These same pressures and problems have and are constantly increasing the demand and need for Community Action assistance and services to families and individuals with low incomes. We will continue to work closely with your welfare officer to ensure the maximum availability of our program, as well as continue to mobilize any resources that become available to help serve your community.

In order to comply with specific requests for much more detailed and documented activities in the Suncook Area Center, we have included a brief note on each of our programs with figures as to how many people from Pittsfield participated in these programs.

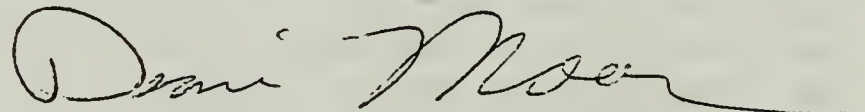
CONCORD	FRANKLIN	KEARSARGE VALLEY	LACONIA	MEREDITH	SUNCOOK
Center 225-8360	Center 934-3224	Center 456-2207	Center 524-5612	Center 279-4030	Center 485-7324
Head Start 224-8462	Head Start 934-2151	Head Start 456-2208	Head Start 524-7050	Elderly 279-5531	Elderly 485-4254
Elderly 225-9002	Elderly 934-4151	Elderly 456-3200	Early Head Start 525-5334		
Elderly 225-9512	Family Planning 934-4905	Elderly 456-3200	Elderly 524-7632		
Concord Area Transp. 225-1989	STD/HIV Clinic 934-4905	Kearsarge Housing 456-3308	Family Planning 524-5453		
WIC/CSFP 225-2050	Riverside Housing 934-6340		Prenatal 524-5450		
	Community Child Care 934-2151		STD/HIV Clinic 524-5453		
		PLYMOUTH		ALTON	PITTSFIELD
		Family Planning 536-3584		Elderly 875-7102	Elderly 435-8482
		STD/HIV Clinics 536-3584		Pittsfield View Housing 875-3111	Head Start 435-8418
				TILTON/NORTHFIELD	TOWN OF PITTSFIELD
				Head Start 286-3435	

Mr. Frederick Welch
Town of Pittsfield
October 16, 2001
Page Two

We hope this makes our services clearer and as always, will be happy to answer any questions that may arise. Thank you for your continued cooperation.

Therefore, on behalf of the Suncook Community Action Area Center and the \$332,709.17 worth of service dollars provided to the Town of Pittsfield, I respectfully request a formal review and consideration of our services and submit the following recommendation from the Budget Committee: "To see if the Town will vote to raise and appropriate the sum of \$3,266.00 for the continuation of services to the low income residents of Pittsfield through the Suncook Area Center of the Community Action Program Belknap-Merrimack Counties, Inc."

Sincerely,

A handwritten signature in cursive script, appearing to read "Diane Moore", written in dark ink.

Diane Moore, Area Director
Suncook Area Center

DM:enr/elain882
Enclosures

COMMUNITY ACTION PROGRAM
BELKNAP-MERRIMACK COUNTIES, INC.

2002 SUNCOOK AREA CENTER
PROJECTED OPERATING BUDGET

PERSONNEL:

Area Center Director	\$ 23,948
Outreach Worker	19,013
Part-Time Substitute Office Clerk	1,500
Payroll Taxes/Fringe Benefits	<u>23,735</u>

\$ 68,196

OTHER COSTS:

Program Travel 10,500 miles x .32	3,360
Rent/Heating Costs	10,500
Electricity	1,125
Telephone	2,250
Postage	275
Office/Copier/Computer/Supplies	900
Advertising	275
Staff Development/Training	100
Publications	150
Liability/Malpractice/Contents/Bond Insurance	<u>350</u>

19,285

TOTAL BUDGET:

\$ 87,481

Federal Share:	42%	-	\$ 36,835
All Town Share:	<u>58%</u>	-	<u>50,646</u>
Total:	100%	-	\$ 87,481

SUMMARY OF SERVICES 2001
PROVIDED TO
PITTSFIELD RESIDENTS
BY THE SUNCOOK AREA CENTER
COMMUNITY ACTION PROGRAM
BELKNAP-MERRIMACK COUNTIES, INC.

SERVICE DESCRIPTION	UNITS OF SERVICE	HOUSEHOLDS/PERSONS	VALUE
COMMODITY SUPPLEMENTAL FOOD PROGRAM is a nutrition program that offers participants free nutritious foods to supplement their daily diet. The program serves children under six years of age, women during pregnancy and up to 12 months after the birth of their baby. Value \$22.00 per unit. *(An individual may not be enrolled in both the WIC Program and CSFP but a family may have members on both programs.)	PACKAGES--451	PERSONS--38	\$ 9,922.00
CONGREGATE MEALS- All elders are welcome to our congregate meal sites/ Senior Centers for nutritious hot meals, social/recreational activities and special events. Value \$6.43 per meal.	MEALS--1850	PERSONS--42	\$ 11,895.50
EMERGENCY FOOD PANTRIES provide up to three days of food for people facing temporary food crisis. Value \$3.00 per meal.	MEALS--189	PERSONS--9	\$ 567.00
FUEL ASSISTANCE is available to income eligible households to help with energy costs during the prime heating season. Priority is given to the elderly and disabled. The average benefit for the 2000-01 program was \$645.00.	APPLICATIONS--148	PERSONS--392	\$ 88,076.00
MEALS-ON-WHEELS provides the delivery of nutritionally balanced hot meals to homebound elderly or adult residents five days per week. Value \$6.43 per meal.	MEALS--4876	PERSONS--42	\$ 31,352.68
WOMEN, INFANTS AND CHILDREN provides specific food to supplement daily diet of pregnant or nursing women as well as children under five. Participants receive medical/nutritional screening, counseling and education. Value includes value of vouchers and clinical services at \$41.10 per unit.	PACKAGES--1301	PERSONS--108	\$ 53,471.00
TRANSPORTATION provides regularly scheduled demand response to and from towns in Belknap and Merrimack Counties to medical and professional facilities, shopping centers, and congregate meal sites. Value \$6.13 per ridership.	RIDES--90	PERSONS--N/A	\$ 551.70
NEIGHBOR HELPING NEIGHBOR provides emergency energy assistance up to \$250 for those not eligible for fuel assistance.	GRANTS--18	PERSONS--N/A	\$ 3,573.11

SERVICE DESCRIPTION	UNITS OF SERVICE	HOUSEHOLDS/PERSONS	VALUE
SENIOR COMMUNITY SERVICE EMPLOYMENT PROGRAM provides income eligible seniors with meaningful training and employment experiences within community based non-profit agencies. Seniors are paid for twenty hours of work weekly until appropriate unsubsidized employment is found.	HOURS--1357	PERSONS--2	\$ 11,493.79
HEAD START is a child development program serving children before they enter public school. Classroom and in-home learning services are provided for both children and their families. Value \$6,904 per child.	CHILDREN--14		\$ 96,656.00
NH READS AMERICORPS PROGRAM provides literacy related services to children from birth through third grade and their families in community settings. Primary focus is on enhancing out-of-school time activities for low to moderate income families.		HOURS--1852	\$ 16,445.76
USDA COMMODITY SURPLUS foods are now distributed directly to local food pantries and kitchens on a quarterly basis. These pantries and soup kitchens service all in need, not just town residents.	CASES--283		\$5,359.79
ROAD READERS is a traveling literacy van that provides literacy and arts activities to families with birth to third grade children within the community during the summer months. ROAD READERS visits child care centers, parks, Parks and Rec Programs, apartment complexes, and libraries to promote literacy to those who are most in need of our services.	PERSONS--189	HOURS--278 BOOKS	\$1,413.00 \$368.00
SENIOR COMPANION PROGRAM provides friendly visiting and respite services for home-bound elderly. Income eligible seniors (60+) serve as companions. Value to companions includes mileage, weekly stipend (\$6.73 per hour). Value to visitees is comparable to similar private sector services (\$6.73 per hour).	HOURS--87.5 HOURS--52	COMPANIONS--1 VISITEES--2	\$588.88 \$349.96
EMERGENCY ASSISTANCE FUND provides resources to pay back rent, utility bills, etc. to prevent homelessness.	GRANTS--1		\$625.00
		GRAND TOTAL	<u>\$332,709.17</u>
INFORMATION AND REFERRAL--CAP provides utility, landlord/tenant, legal and health counseling as well as referrals for housing, transportation and other life concerns. These support/advocacy services are not tracked.			

MERRIMACK COUNTY
315 Daniel Webster Hwy.
Boscawen, NH 03303
(603) 225-5505
(603) 796-2151
Fax: (603) 796-2271
ceinfo.unh.edu

UNH Cooperative Extension

County Offices

Belknap County
527-5475

Carroll County
539-3331

Cheshire County
352-4550

Cooks County
788-4961

Grafton County
787-6944

Hillsborough County
Goffstown - 621-1478
Milford - 673-2510
UNHM - 629-9494

Merrimack County
796-2151

Rockingham County
679-5616

Strafford County
749-4445

Sullivan County
863-9200

The University of New Hampshire, Cooperative Extension is your local link to practical, research-based education to people of all ages, helping them make informed decisions that strengthen youth, families, and communities, sustain natural resources, forests, wildlife and agriculture, and improve the economy.

Merrimack County residents benefit from a wide range of Extension offerings, which include 4-H and youth development programs, monitoring water quality in lakes and rivers, reducing the use of pesticides, parenting programs, land use management, food safety, forest stewardship, family finances, meeting the needs of low income families, strengthening our communities and developing a strong volunteer base while providing a wide range of information to citizens. Extension also offers the public an outreach hotline with a toll-free Family, Home & Garden Info Line, staffed Monday through Friday, 9am to 2pm (1-877-398-4769) and it handled a total of 1,198 requests from Merrimack County residents.

Extension staff provide education to forest landowners, food producers and plant growers that help keep their enterprises profitable, thus preserving open space and protecting natural resources. Many studies show that open space helps keep property taxes low, as it places few demands on taxpayers for services. Extension also provides assistance to town planners and boards on zoning issues related to marketing from roadside stands, garden centers, pick-your-own operations, and best management practices from the production of agricultural crops and livestock.

A major statewide Extension initiative, Strengthening New Hampshire Communities, has impacted Merrimack County. Extension staff have worked with the communities in a variety of ways. Several Merrimack County towns have participated in Extension's exciting *Community Profile* process. This past Fall a Community Profile was completed in Hooksett. A Community Profile is a tool to help community members create a vision about what they want their community to be like, and then forms action groups to reach those goals. In addition Cooperative Extension provides publication notebooks for all town libraries. The Extension currently provides weekly radio spots on WKXL which offer information to the communities throughout the County. Extension information can also be obtained from the Web at ceinfo.unh.edu. Follow-up support is available from UNH Cooperative Extension staff.

Other community efforts include after school programs, teen assessment projects, wellness teams, town office visits, the Master Gardener program, working with town officials to make sure local ordinances are "agriculture-friendly" and assisting schools with maintenance of athletic fields and landscaped areas.

The staff in Merrimack County includes nine Extension educators, two state specialists and three support staff. Educators reach approximately one of every four families in the county.



VITAL RECORDS

2001 BIRTHS

DATE	NAME OF CHILD	PLACE	NAME OF FATHER	NAME OF MOTHER
1/02/2001	Mitchell Alain Guest	Manchester	Leonard Guest	Cammy Guest
1/19/2001	Brian Andrew Cox	Lebanon	Wayne Cox	Carolyn Cox
2/15/2001	Allison Elizabeth Marshall	Concord	Eric Marshall	Maura Marshall
2/27/2001	Griffin Lloyd Worster	Concord	Donald Worster	Amy Worster
2/27/2001	Sophie Arden Worster	Concord	Donald Worster	Amy Worster
3/12/2001	Jacob Albert Marcotte	Concord	Tony Marcotte	Victoria Marcotte
3/19/2001	Zachary David Kidder	Concord	Dana Kidder	Kristine Kidder
3/30/2001	Emily Elizabeth Allen	Concord	William Allen	Kathleen Allen
4/15/2001	Lillian Lorna Gilman	Concord	Richard Gilman	Lora Gilman
4/24/2001	Alyssa Marie Lambert	Concord	Douglas Lambert	Elizabeth Lambert
4/28/2001	Emily Kay Fisher	Concord	Scott Fisher	Randi Fisher
4/30/2001	Morgan Phoenix Morasse	Concord	Marc Morasse	Amanda Morasse
5/19/2001	Emily May Klein	Concord	Dwayne Klein	Barbara Klein
6/20/2001	Cara Lauren Call	Concord	David Call	Jeanne Call
6/20/2001	Jessica Lynn Rainville	Manchester	Steven Rainville	Catherine Rainville
6/20/2001	Emily Sharron Abbott	Concord	Joshua Abbott	Tara Abbott
7/09/2001	Diana Lynne St.Laurent	Concord	Daniel St. Laurent	Linda St.Laurent
7/10/2001	Colby Wheeler Wolfe	Concord	Matthew Wolfe	Paulette Wheeler
7/12/2001	Alecia Kate Lizotte	Concord	Denne Lizotte	Linda Lizotte
7/18/2001	Seth Alonso Balderrama	Concord	Yair Balderrama	Michelle Balderrama
7/19/2001	Bryhannah Erin Pinard	Concord	Jeffery Pinard	Brandon Pinard
7/20/2001	Joshua James Paggi	Manchester	James Paggi	Lisa Paggi
7/25/2001	Dustin Travis Churchill	Lebanon	Shawn Chruchill	Amanda Churchill
7/25/2001	Kyle Logan Grennan	Concord	Sean Brennan	Joy Brennan
7/27/2001	Casey Jack Wolfe	Concord	Micheal Wolfe	Gretchen Wolfe
8/01/2001	Lillian Emily Edmond	Concord	Stuart Edmond	Kathleen Bleckmann-Edmond
8/03/2001	Charles Alan Chapman	Concord	Carl Chapman	Anne Marie Chapman

VITAL RECORDS

2001 BIRTHS

DATE	NAME OF CHILD	PLACE	NAME OF FATHER	NAME OF MOTHER
8/22/2001	Arianna Lois Cyr	Exeter	Brian Cyr	Melinda Cyr
9/09/2001	Kaylee Michelle Brooks	Concord	Jeffery Brooks	Julee Worthen
9/18/2001	Autumn Iliana Colon-Pagan	Concord	Luis Colon-Pagan	Beth Colon-Pagan
9/20/2001	Nicole Cori Jean Anne Demmons	Concord	Donald Demmons	Sherrie-Lee Demmons
9/24/2001	Evan Anthony Lozier	Concord	Daryl Lozier	Marissa Rattee
9/28/2001	Peter Henry Gray	Concord	Peter Gray	Deborah Gray
10/14/2001	Haley E. Hildreth	Concord	Robert Hildreth, Jr.	Kathy Hildreth
10/18/2001	Sara Elizabeth Frenette	Manchester	Dana Frenette	Sabrina Frenette
11/17/2001	Gabriel Jackson Baker	Concord	Lester Baker	Wendy Baker
11/21/2001	Bree Elizabeth Roy	Concord	Anthony Roy	Daphne Roy
11/26/2001	Dylan Andrew Cantara	Concord	Michael Cantara	Monique Cantara
11/26/2001	Cale Christian Giordano	Concord	Max Giordano	Michele Giordano
12/03/2001	Tyler John Deveau	Concord	John Deveau	Amy Deveau
12/12/2001	Wyatt Laurel Ramsey	Manchester	Raymond Ramsey	Ammy Ramsey
12/30/2001	Ashley Arlene Chouinard	Concord	Thomas Chouinard	Sarah Chouinard

VITAL RECORDS

2001 DEATHS

DATE	NAME	FATHER'S NAME	MOTHER'S NAME
1/05/2001	Philip A. Plante	Philip Plante	Edith Privey
1/16/2001	Chester C. Smith	Erville Smith	Minnie Brown
1/23/2001	Francis A. Kendall	Arthur Kendall	Gladys Sanborn
1/23/2001	James F. Riel	Victor Riel	Irene Genest
1/30/2001	William P. Chase	Russell Chase	Margaret Hubbard
2/02/2001	June A. Farrell	William Dodge	Gladys Locke
3/05/2001	Edmund R. Boyd	Thomas Boyd	Dolly Price
4/18/2001	Rita C. Davis	David Genest	Yvonne Unknown
5/31/2001	Gordon R. Weldon	Russell Weldon	Ruth Greene
6/24/2001	Sybil Jenisch	William Purdy	FlorenceUnknown
7/05/2001	Ruth E. Emerson	John Emerson	Minnie Wells
8/05/2001	Jay A. Flanders	Robert Flanders	Grace Davis
8/06/2001	Edward Dahood	Michael Dahood	Mary Buckley
8/13/2001	Helen M. Witcher	Unknown	Julia Weeks
8/22/2001	Richard E. Steward	Ernest Steward	Edith Baldwin
9/09/2001	Edith I. Purtell	George Bockus	Lois Storrs
9/28/2001	Edward L. Lord	Lewis Lord	Elizabeth Brookings
10/12/2001	Brenda L. Abbott	Eliot Fernald	Doris Woods
10/16/2001	Donald D. Doucette	Arthur Doucette	Ora Martel
10/21/2001	John Francis	Francis, Unknown	Unknown
10/29/2001	Robert T. Allan	Robert Allan	Patricia Rose
10/31/2001	Marjorie I. Zinn	Ralph Gauthier	Ann George

VITAL RECORDS

2001 DEATHS

DATE	NAME	FATHER'S NAME	MOTHER'S NAME
11/01/2001	Alfred Scrocca	Salvatore Scrocca	Maria Sacitl
11/06/2001	Edith J. Andrews	John Thompson	Josephine Bryson
11/12/2001	Lawrence E. Griggs	Joseph Griggs	Doris Jordan
11/25/2001	Wayne B. Emerson	Luther Emerson	May Muchmore
12/31/2001	Eugene H. Gauthier	Clyde Gauthier	Frances Ambrose

VITAL RECORDS

2001 MARRIAGES

1/06/2001	Jonathan D. Jackson Melissa Rivera	Alton Pittsfield	6/29/2001	Kevin R. Omundson Lynn Ouellet	Pittsfield Pittsfield
1/06/2001	Stephen M. Duprey Elsie M. Greenwood	Groton, VT Pittsfield	7/07/2001	Jason H. Darrah Heidi L. Robinson	Pittsfield Pittsfield
1/23/2001	Damian J. Till Heather C. Adams	Pittsfield Pittsfield	7/14/2001	Matthew Baumgratz Sarah J. Durgin	Pittsfield Pittsfield
2/03/2001	Wayne L. Gallup Jean A. Flanders	Pittsfield Pittsfield	7/21/2001	Stephen G. Key Rose A. Bowley	Pittsfield Pittsfield
2/14/2001	Benjamin H. Figueroa Taffy L. O'Connor	Concord Pittsfield	7/28/2001	Keith A. Clark Sonya M. Osolinski-Morin	Pittsfield Pittsfield
2/16/2001	Christopher T. Locke Kristin M. Marabella	Pittsfield Loudon	7/28/2001	Eric L. Burnette Sheila M. Fowler	Barnstead Pittsfield
3/11/2001	Brent E. Rousseau Kimberly A. Maxfield	Pittsfield Pittsfield	7/28/2001	Robert W. Fiske Jennifer K. Smith	Franklin Franklin
4/07/2001	Brett J. Hartford Nicole D. Cameron	Pittsfield Pittsfield	8/04/2001	Robert F. Bowen Kristy E. Goonan	Pittsfield Pittsfield
4/16/2001	David S. Turner Tracey L. Greene	Pittsfield Nashua	8/18/2001	Marc U. Perkins Samantha B. Gonzalez	Pittsfield Pittsfield
4/16/2001	Michael P. Clements Lisa A. Clements	Pittsfield Pittsfield	8/18/2001	Daniel E. Shea Jennifer J. Williams	Barnstead Barnstead
5/05/2001	Walter M. Pawlowski Deborah J. Gonzales	Pittsfield Pittsfield	9/01/2001	James E. Marsh Cheryl L. Mooney	Pittsfield Pittsfield
5/12/2001	Randy S. Fontaine Wendy M. Murray	Pittsfield Pittsfield	9/01/2001	Jonathan D. Marden Gale E. Call	Pittsfield Pittsfield
5/19/2001	Richard A. Pontbriand Carol A. Conley	Ctr. Barnstead Pittsfield	9/01/2001	Peter P. Pszonowsky Amanda M. Maguire	Pittsfield Pittsfield
6/03/2001	Ralph F. Caron Helen F. Correll	Pittsfield Pittsfield	9/01/2001	Frederick M. Okrent Laura J. Ahearn	Pittsfield Pittsfield
6/09/2001	Joseph W. McHugh Cathy L. Locke	Pittsfield Pittsfield	9/08/2001	Carl E. Anderson Valerie A. Berry	Pittsfield Pittsfield
6/16/2001	Joshua R. Stone Brienne E. Desmond	Chichester Pittsfield	9/08/2001	Craig A. Shonyo Angela M. Keene	Pittsfield Pittsfield
6/16/2001	Cory L. Gunther Shuanna L. Carbone	Pittsfield Pittsfield	9/08/2001	Mark E. Hubbard Leigh M. Wood	Pittsfield Pittsfield

VITAL RECORDS

2001 MARRIAGES

9/15/2001	Glen A. Young Tami Rae Smith	Pittsfield Pittsfield	10/07/2001	Richard M. Goodwin Amy M. Yeaton	Pittsfield Pittsfield
9/15/2001	Robert L. Stockman Candace L. Parker	Pittsfield Pittsfield	11/03/2001	Eugene E. Philhower Melissa R. Breon	Pittsfield Pittsfield
10/05/2001	Robert R. Page, Jr. Elaine G. Smith	Pittsfield Pittsfield	12/29/2001	Shawn S. Cate Tracie E. Colcord	Pittsfield Pittsfield
10/06/2001	Dana M. Tuttle Catherine M. Plante	Barnstead Barnstead	12/29/2001	Wayne J. Otash Carole A. Tibbetts	Pittsfield

